

## Lincoln County Map Standards Check Sheet

- Map sizes: 8 1/2 x 11, 8 1/2 x 14, 18 x 24, 11 x 17 and 14 x 17. Maps having more than one sheet must be the same size, with page numbers and total number of pages on each sheet. 209.250(2)
- Dense black permanent ink on a stable base material (100% rag, bond, vellum or mylar) Not accepted: xerographic process copies, ballpoint or felt pens. 209.250 (2)
- All information must be legible and capable of being reproduced clearly for copies and microfilm. 209.250(2)
- Reserve a minimum 1/2" border space. 209.250(2). A 1" border for all partitions, subdivision, and condominium plats. 92.080
- Reserve an additional area big enough for a stamp 1"x 2-1/2" in the upper right corner for the filing stamp. 209.250(2)
- For whom the survey was conducted. 209.070(2)
- Date of the survey, reflecting date monuments were set or reset. File map within 45 days of this date. 209.250(1)(3)
- Scale of the drawing multiples of ten 209.250(3c)
- North arrow 209.250(3c)
- Street or road names or numbers.
- Surveyor's seal and signature (on each page) with expiration date of license. ORS 209.250(3g), OAR 820-15-0035, OAR 820-10-0620
- Surveyor's business name and address 209.250(3h)
- Location of the survey by Township, Range, Section and 1/4 Section. 209.250(3a)
- Show the basis of bearing on the line represented on the map noting the reference (Polaris, Solar, Geodetic Control Points, County Survey, etc.) ORS 209.250(3d,e).
- Measured distance and course to a monumented government corner or a monumented lot corner of a recorded subdivision. ORS 209.250(3d).
- Identify all monuments set or found along with a detailed monument description. ORS 209.250(2f).
- Show the mathematical relationship between found and set monuments. Bearings and distances (new and/or record) on all applicable lines. Distinctively note record information with recording reference (CS #'s, etc.) ORS 209.250(3e,f).
- Narrative to include: 209.250(2)
  - Statement of purpose
  - How lines were established
  - Which deed records controlled
  - Which deed elements controlled
  - Which survey records controlled
  - Which found survey monuments controlled
  - Which plat records controlled
  - Which road records controlled
  - Other controlling data or factors
- If the narrative is a separate document it shall be the same size as the map. The separate narrative shall also include: 209.250(2)
  - Location of survey by Township, Range, Section and 1/4 Section
  - Date of survey
  - Surveyor's seal and signature
  - Surveyor's business name and address