

# **INSTRUCTIONS FOR PERMIT TO PERFORM OPERATIONS ON A COUNTY ROAD**

Please complete **all** the following items on the Permit application:

- Name, Address, and Phone Number
- Road Name, Milepost, Side of Road, Map **No.** And **Tax Lot No.**
- Type of work to be performed
- Detailed Location of work, provide as much information as possible for each field. Any additional information can be added in the miscellaneous area.
- Sign and date application.
- Include a check payable to Lincoln County in the amount of \$150.00
- Print, and submit completed application to Lincoln County Public Works Dept. at 880 NE 7<sup>th</sup> St., Newport OR. Submit by fax, mail, email or bring it to the Public Works Office.

The application will be assigned a Number and a Permit Specialist will inspect the proposed work site.

- After review of the application and work site, specific requirements may be included and **must be met prior to start of any work.**
- A copy of the approved permit will be sent to you.
- You may be required to notify the Public Works Department prior to start of any work.

**Attention:** Oregon law requires you to follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-001-0010 through 952-001-0090. You may obtain copies of the rules by calling the center.

The telephone number for the Oregon Utility Notification Center is (503) 232-1987.

**Phone us at (541) 265-5747 if you have any questions.**

APPLICATION AND PERMIT TO  
**PERFORM OPERATIONS**  
 ON A COUNTY ROAD

Lincoln County Road Department  
 880 NE 7<sup>th</sup> St. Newport, OR 97365-2513  
 Phone: 541.265.5747 Fax: 541.574.1295

PERMIT NO.

**Fee: \$150.00** (Public Utilities not subject to fee.)

EXPIRATION DATE

NAME

ROAD NAME

ADDRESS

ROAD NUMBER

MILEPOST

SIDE OF ROAD

PHONE

FAX

MAP NUMBER

TAX LOT

**OPERATION**

CHECK AND DESCRIBE YOUR USE:

POLE LINE

BURIED CABLE

PIPE LINE

MISCELLANEOUS

(OFFICE ONLY) **REQUIREMENTS**

**TIME PERIOD** MONTH TO  
 DAY TO  
 HOUR TO

**NOTICE**  NONE  24 HOUR  48 HOUR

**INSTALLATION**  TRENCH  PUSH  BORE  PLOW

INSURANCE  TRAFFIC CONTROL  BOND AMOUNT \_\_\_\_\_

**DETAILED LOCATION OF FACILITY**

BEG POINT	END POINT	SIDE OF HWY OR ANGLE OF CROSSING	DISTANCE FROM		BURIED CABLE OR PIPE		OPEN CUT	SPAN LENGTH
			C/L	R/W	DEPTH	SIZE AND KIND		

**MISCELLANEOUS**

**COUNTY REQUIREMENTS**

**SPECIAL PROVISIONS**

Nothing contained in this permit constitutes a finding of compliance with any land use, environmental law, or other regulations. Before commencing any work under this permit, the applicant should obtain all necessary land use and environmental permits, if any, from all appropriate governmental regulatory entities with jurisdiction over the area of work.  
**ATTENTION:** Oregon law requires you to follow rules adopted by the Oregon Utility Notification Center. These rules are set forth in OAR 952-001-0010 through 952-001-0090. You may obtain copies of the rules by calling the center.  
 The telephone number for the Oregon Utility Notification Center is (503) 232-1987.

SIGNATURE

DATE

PERMIT SPECIALIST

DATE

TITLE

DATE

PUBLIC WORKS DIRECTOR

DATE

This application, when approved by the department, is subject to the terms of LCC 6.305 through 6.360 (may be obtained upon request) and any special provisions. The applicant agrees and approves these terms and provisions.