

FEE SCHEDULE

FOR DEPARTMENTS OF



Effective February 8, 2017

The following Fee Schedule is based upon fees set by United States Code (USC), Code of Federal Regulations (CFR), Oregon Revised Statute (ORS), uncodified Oregon session laws (OL), Oregon Administrative Rule (OAR), Oregon Building Code (OBC), Oregon Mechanical Specialty Code (OMSC), Lincoln County Code (LCC), and Board of Commissioners Order (BOC).

The department head of each department reserves the right to waive a fee or fees in appropriate circumstances, such as for indigent persons seeking essential governmental services, or for services that are provided to a member of the public, but that also provide a direct benefit to the department.

This Fee Schedule is an attempt to list all fees commonly charged by each department to the public. This schedule does not include interdepartmental charges, interagency charges, franchise fees, or prices for specialized reports and publications. Some omissions may have inadvertently occurred. If an inadvertent omission is discovered, please notify Legal Counsel so the omission can be remedied in the next edition of this Fee Schedule.

ALL DEPARTMENTS¹

| | | |
|--|-----------------------------|---------------------------------------|
| Photocopies (8½" x 11" or 14") | ORS 203.035/BOC | \$.25 per copy |
| Research time | ORS 203.035/BOC | \$12.50 per ¼ hr ² |
| Dishonored checks | ORS 30.701(5)/BOC | \$25 |
| Fax transmissions requested in lieu of mailing | ORS 203.035/ 205.320/BOC | \$2 first page + \$1 add'l page(s) |
| County Budget Books | ORS 203.035/BOC | \$35.00 |

¹ These fees apply to all departments unless otherwise specifically provided in a department's fees.

² Per person; rounded to the nearest ¼ hour; minimum charge of one ¼ hour.

ASSESSOR

| | | |
|---|-----------------|---|
| MAP COPIES ³ | ORS 203.035/BOC | |
| Map (8½" x 11") | | \$1 |
| Map (18" x 21") | | \$3 |
| Roll size map (6 square feet and greater) | | \$1.00 per sq foot |
| Map of Addresses | | \$5 |
| PDF file of scanned map | | \$2 |
| | | |
| COMPUTER REPORTS, PRINTOUTS & CD's | ORS 203.035/BOC | |
| Computer screen print | | \$.25 per screen |
| Computer appraisal card | | \$1 per account |
| Computer file spreadsheet | | \$15 |
| Basic GIS Research report | | \$12.50 |
| Printouts | | \$40 per hour (\$15 minimum) |
| | | |
| MANUFACTURED STRUCTURE | ORS 446.646 | |
| Ownership document | | \$55 per document |
| Exemption of Manufactured Structure from ownership Documentation (to untitled) | | \$55 per application |
| Trip permit | | \$5 per trip permit |
| | | |
| MICROFICHE COPIES | ORS 203.035/BOC | |
| Microfiche paper copies | | \$1 per page |
| | | |
| MAILINGS AND CERTIFICATIONS | ORS 203.035/BOC | |
| Mailing | | Cost of postage and mailing container, rounded up to nearest whole dollar amount |
| | | |
| True copy certification | | \$3.75 per page |
| | | |
| ASSESSOR'S MAPS ON CD-ROM | ORS 203.035/BOC | \$28 |

³ These maps are free to download from the County's website.

CLERK

CERTIFICATES

| | | |
|-------------------------------|-------------|--------|
| Certified copies of documents | ORS 205.320 | \$7.75 |
|-------------------------------|-------------|--------|

COPYING, MAILING & BILLING⁴

| | | |
|---|-----------------------------|---------------------------------|
| Credit Card Service Fee | ORS 203.035/BOC | 3% of the purchase amount |
| Copies (microfilm) | ORS 205.320/BOC | \$1.00 per copy |
| Copies for veterans seeking GI benefits | ORS 205.320/ 408.430/BOC | free |
| Audio tape duplication | ORS 205.320/BOC | \$15 per tape |
| Microfilm reel duplication | ORS 205.320/BOC | \$35 per reel |
| Election results | ORS 205.320/BOC | \$.25 per copy |
| Abstracts | ORS 205.320/BOC | \$.25 per copy |
| Mailing | ORS 205.320/BOC | actual cost, with a \$4 minimum |
| Billing | ORS 205.320/BOC | \$4 minimum |
| Location fee | ORS 205.320/BOC | \$3.75 per doc |

LICENSES AND PERMITS

| | | |
|---|-------------------------|--------|
| Issuance of license (other than below) | ORS 205.320 | \$5 |
| Entertainment assembly permit | LCC 4.115 | \$100 |
| Junk & Secondhand Dealer license | LCC 4.035 | \$15 |
| Declaration of Domestic Partnership – filing – registration | | \$60 |
| Certified copy of Declaration of Domestic Partnership | | \$7.75 |
| Marriage license-affidavit-issuance-registration | ORS 205.320/106.045 | \$60 |
| Certified copy of marriage license | ORS 205.320/BOC | \$7.75 |
| Waiver of marriage waiting period | ORS 205.320/106.077/BOC | \$10 |
| Duplicate marriage license | ORS 205.320/BOC | \$10 |
| OLCC license approval | ORS 471.166/LCC 4.210 | \$25 |

PASSPORTS (copy fees are additional)

| | | |
|---|-------------------------|-------|
| Passport and Execution (16 and older) | 22 USC 214/22 CFR 51.61 | \$135 |
| Passport and Execution (under 16) | 22 USC 214/22 CFR 51.61 | \$105 |
| Passport Card and Execution (16 and older) | 22 USC 214/22 CFR 51.61 | \$55 |
| Passport Card and Execution (under 16) | 22 USC 214/22 CFR 51.61 | \$40 |
| Passport and/or Card – expedited processing | 22 USC 214/22 CFR 51.61 | \$60 |

PETITIONS AND APPEALS

| | | |
|---|-----------------|-----------------------|
| Appeal from Engineer (road work permit) | LCC 6.360/BOC | \$50 |
| Special district annexation/withdrawal | ORS 198.775/BOC | \$150+ pub.costs |
| Special district formation/dissolution | ORS 198.775/BOC | \$300 + pub. costs |

⁴ Copy fees must be prepaid.

| | | |
|--|----------------------------------|--|
| Vacate public road | ORS 368.341(4)/ LCC 6.205/BOC | \$500 |
| Vacate or decrease width of county road | ORS 368.341(4)/ LCC 6.210/BOC | \$500 |
| Way of necessity | ORS 376.165/ LCC 6.615/BOC | \$150 + \$1000 bond |
| RESEARCH | | |
| Records search (fee in addition to research time) | ORS 205.320 | \$3.75 |
| Illegible document, preparing copy of | ORS 205.325/BOC | \$3.75 per page |
| RECORDING | | |
| Basic fee for instruments | ORS 205.320 | |
| * \$11 A&T; \$10 PLCP; \$7 GIS \$20 Housing fund; \$5 recording first page \$53 ⁵ | | |
| * Additional pages in document | | \$5 per page |
| Additional fees for certain instruments: | | |
| Assignment, release or satisfaction that affect more than one previously recorded instrument | ORS 205.320 | \$5 per add'l |
| Nonstandard instruments ⁶ | ORS 205.327 | \$20 |
| Mining claim labor aff'd (add'l claims) | ORS 517.220 | \$.50 per add'l |
| Mining claim location notice | ORS 517.030/BOC | \$10 |
| Municipal Assessment Record | ORS 205.320 | \$5 per page |
| Cooperative contract | ORS 62.360 | \$5 per page |
| Cooperative contract, recording names | ORS 62.360 | \$.02 per name |
| Cooperative contract, member termination | ORS 62.360/BOC | \$1.25 |
| Cooperative contract, member termination list | ORS 62.360 | \$.02 per name |
| Partition plat | ORS 92.100 | \$58 + \$5 per mylar ⁷ |
| Subdivision plat | ORS 92.100/205.350 92.044/BOC | \$68 per lot or tract, + \$5 per mylar |

⁵ Copy fees must be prepaid.

⁶ NOTE: "Except as provided in ORS 205.327, a county clerk shall not accept any instrument for recording unless the instrument is printed on sheets of not less than 20-pound opaque bond paper that are not larger than 14 inches long and 8-1/2 inches wide with text printed or written in 8-point type (approximately 1/8 inch) or larger." ORS 205.232. For reference, this footnote is printed in 8-point type (font style "times"). ORS 205.327 imposes an additional fee of \$20 for the recording of "nonstandard" instruments.

⁷ This fee includes an amount for recording by the Clerk and for review and approval by the Board of Commissioners in accordance with ORS chapter 92. This fee does not include the additional fee for review and approval by the Planning Department and the Surveyor's Office. If a plat fails to pass review by the Surveyor, and is resubmitted, the Surveyor may charge an additional fee for that additional review.

| | | |
|-------------------------------------|-------------------------------|-------------------------|
| Condominium plat | ORS 100.115/ LCC 7.505/BOC | \$58 + \$5 per mylar |
| Plat or survey correction affidavit | ORS 92.170/209.255/BOC | \$50 |
| Plat vacation | ORS 271.230/ LCC 7.505/BOC | \$100 ⁸ |
| | | |
| FILINGS | | |
| Instruments filed but not recorded | ORS 205.320 | \$5 |
| | | |
| LISTS OF REGISTERED VOTERS | | |
| On computer paper: | | |
| All precincts | ORS 205.320/BOC | \$100 |
| Per precinct | ORS 205.320/BOC | \$5 |
| On labels: | | |
| All precincts | ORS 205.320/BOC | \$250 |
| Per precinct | ORS 205.320/BOC | \$10 |
| Electronic list ⁹ | ORS 205.320/BOC | \$30 |
| | | |
| PRECINCT MAPS | | |
| County or city | ORS 205.320/BOC | \$10 each |

⁸ This fee includes the Clerk's recording fee and the fee for review by the Surveyor.

⁹ E-mail or disc.

HEALTH & HUMAN SERVICES¹²

PUBLIC HEALTH DIVISION

Food Service^{13, 14}

ORS 624.510/BOC

Restaurant*

| | |
|-------------------|-------|
| 0-15 seats | \$590 |
| 16-50 seats | \$648 |
| 51-150 seats | \$771 |
| 150 or more seats | \$873 |

* Pro rata fee for new full service restaurants or change of operator;
50% of annual fee from October 1st to December 31st.

| | |
|---|-----------|
| Limited service restaurant | \$328 |
| Vending units (1-10) | \$42 |
| Mobile units/pushcarts (1-10) | \$234 |
| Commissary | \$411 |
| Warehouse | \$164 |
| Bed & breakfast food service | \$259 |
| Benevolent organization restaurant serving needy population | No charge |

Swimming Pools and Spas¹³

ORS 448.100/BOC

| | |
|--|-------|
| First pool or spa | \$414 |
| Each additional pool or spa on the same site | \$275 |

¹² The fees for supplies and procedures provided at county health clinics are based upon actual cost, and therefore vary according to cost. ORS 431.415. Behavioral Health fees are determined by an annual cost report; Health fees are based on Relative Value Units and actual supply costs. A sliding fee scale is applied to all charges other than for supplies. The Health & Human Services Department maintains a list of current fees. All fees, including, but not limited to, outstanding re-inspection fees, late payment penalty fees, and returned check fees, must be fully paid prior to issuance or renewal of a license.

¹³ For full service and limited service restaurants, and bed and breakfast facilities, Oregon law provides that a “license expires annually on December 31.” ORS 624.020(2). (2) Except as provided in this subsection, to reinstate an expired license the operator must pay a reinstatement fee of \$100 in addition to the license fee. If the operator reinstates the license more than 30 days after the expiration date, the reinstatement fee shall increase by \$100 on the 31st day following the expiration date and on that day of the month in each succeeding month until the license is reinstated. Ors 624.490(2). Payment for license fees must be received in the office of the Public Health Division office by December 31 to avoid a reinstatement fee. Under Oregon law, a license is not transferable between operators or locations, and no refund can be issued for any unused portion of a license. ORS 624.020(6).

A license that is not renewed on or before the expiration date of the license is delinquent. To be renewed in a timely manner, payment must be received in the Public Health Division office on or before the due date.

For all Public Health Division licenses, a license shall not be issued to an applicant/operator until all fees, including all reinspection fees, reinstatement fees, and other fees due and owing to the Public Health Division for current and expired licenses held by the applicant/operator have been fully paid.

¹⁴ The fees listed in this category **include** a remittance assessed by the Oregon Health Authority. ORS 624.510(2), ORS 448.100(2).

Other Food Service Fees

| | |
|---|-------|
| Re-inspection of "Critical Item" in restaurant (1 st re-inspections no charge) | \$98 |
| Re-inspection of restaurant following "Failed to Comply" inspection | \$230 |
| Temporary restaurant | |
| Single Event | \$151 |
| Single Event (if paid one week or more before event) | \$115 |
| Intermittent (30 days) or Seasonal (90 days) | \$194 |
| Intermittent or Seasonal (if paid one week or more before event) | \$158 |
| Operational Plan Review | \$79 |
| (for intermittent and seasonal temporary restaurants) | |
| Mobile units licensed by another Oregon county | \$25 |

Other Fees:

| | | |
|--|--------------------|--------------------|
| Plan review | | |
| Initial construction | | |
| Full service restaurant | | \$431 |
| Organizational Camp including food | | \$431 |
| Bed & breakfast | | \$129 |
| Commissary | | \$215 |
| Warehouse | | \$85 |
| Limited service restaurant | | \$129 |
| Mobile unit | | \$129 |
| Remodeling | | |
| Full service restaurant | | \$173 |
| Organizational Camp without food | | \$173 |
| All other facilities | | \$85 |
| Food handler training | ORS 624.570(5)/BOC | |
| Training/certificate | OAR 333-175-0001 | \$10 |
| Duplicate certificate | | \$5 |
| Travelers' Accommodations/Bed & Breakfasts/Recreational "RV" Parks ^{15, 16} | ORS 446.425/BOC | |
| Hotels/Bed & Breakfasts: | | |
| 1-10 | | \$105 |
| 11-25 | | \$190 |
| 26-50 | | \$353 |
| 51-75 | | \$508 |
| 76-100 and over | | \$649 + \$3.00 for |

¹⁵ The fees listed in this category include a remittance assessed by the Oregon Health Authority. ORS 446.425(2)

¹⁶ ORS 446.323: (2) Any person, initially licensed under ORS 446.310 to 446.350 for engaging in the recreation park or travelers' accommodation business who has failed to renew a license on or before the expiration date is delinquent. If delinquency extends 15 days past the expiration date, a penalty fee of 50 percent of the annual license fee shall be added. The penalty fee shall be increased by 50 percent of the license fee on the first day of each succeeding month of delinquency.

| | | |
|-------------------------|--|--------------------------|
| Recreational "RV" Parks | | every space over 100 |
| 1-10 | | \$110 |
| 11-25 | | \$201 |
| 26-50 | | \$376 |
| 51-75 | | \$539 |
| 76-100 and over | | \$689 + \$3.00 |
| | | for every space over 100 |

| | | |
|-------------------------------------|------------------|-------|
| Organizational Camps | ORS 446.425/BOC | \$162 |
| Daycare/Other Requested Inspections | ORS 329A.400/BOC | \$95 |

LEGAL COUNSEL

| | | |
|---|---------------------------|----------------|
| Time (rounded to nearest quarter hour) | ORS 203.035/BOC | |
| County Counsel | | \$125 per hour |
| Assistant County Counsel | | \$115 per hour |
| Paralegal | | \$60 per hour |
| Lincoln County Code (LCC) ¹⁷ | ORS 203.035/LCC 0.120/BOC | |
| Printed format (approximately 130 double sided 8½" x 11" pages) | | \$25 |
| Computer disc (available in a variety of formats) | | \$5 |
| DVD video duplication | ORS 203.035/BOC | \$20 per DVD |

LINCOLN LAND INFORMATION SYSTEM (LIS)

| | | |
|--|-----------------|----------------|
| Time (rounded to nearest quarter hour) | ORS 203.035/BOC | |
| GIS Manager | | \$115 per hour |
| GIS Analyst | | \$95 per hour |

PERSONNEL

| | | |
|--|-----------------|-------------|
| Police Officer Selection Test (POST) | ORS 203.035/BOC | Actual cost |
| (NOTE: The current actual cost is \$15.00) | | |
| Corrections Officer Selection Test (COST) | ORS 203.035/BOC | Actual cost |
| (NOTE: The current actual cost is \$24.50) | | |

¹⁷ The code is also available on-line at Legal Counsel's web site at www.co.lincoln.or.us.

PLANNING & DEVELOPMENT

PLANNING & DEVELOPMENT

| | | |
|--|----------------------------|---|
| LAND USE PLANNING AND ZONING ¹⁸ | ORS 215.110/LCC 1.1220/BOC | |
| ADMINISTRATIVE ACTIONS: | | |
| Conditional use | | \$925 |
| Medical Hardship Dwelling | | \$625 |
| Variance | | \$825 |
| Nonconforming use | | \$775 |
| Partition | ORS 92.100 | \$425 ¹⁹ |
| Final Plat | | \$215 |
| Floodplain permit | | \$200 |
| RV Placement | | \$65 |
| Remedial Sand Grading | | \$250 |
| Annual Renewal | | \$125 |
| Property line adjustment | | \$275 |
| Subdivision | | \$895+ 30 |
| Final Plat | | per lot over 10 ²⁰ \$310 |
| Replat | | \$435+ 30 |
| Building permit review | | per lot over 10 ²¹ \$25 if the valuation is \$21,000 or more the charge is \$65 |
| Manufactured home placement permit review | | \$65 |
| On-site sewage disposal review | | \$65 |
| Geological Hazard Report Review | | \$250 |
| Engineering letter review | | \$125 |
| Beach and Dune Hazard Report Review | | \$250 |
| Engineering letter review | | \$125 |
| Appeal of Division Action | ORS 215.416(11)(b) | \$310 |
| PUBLIC HEARING ACTIONS: | | |
| Conditional use | | \$1,975 |
| Variance | | \$1,145 |
| Other applications referred by the | | Application fee |

¹⁸ For combined applications (applications requiring more than one action), the fee charged is the lesser of: (1) The sum of the individual application fees; or (2) The highest fee plus \$185

¹⁹ This fee does not include the additional fee charged by the Clerk for recording and for review and approval by the Surveyor.

²⁰ See footnote 19.

²¹ See footnote 19.

| | |
|-------------------------------------|---|
| Director to the Planning Commission | + \$245 |
| Nonconforming use | \$1,300 |
| Similar use | \$435 |
| Zone change | \$2,400 |
| LUPC | \$2,400 |
| Goal Exception | \$3,300 |
| Planned development | \$2,150 +50 per dwelling unit |
| Subdivision | \$1,100 + 50 per lot over 10 ²² |
| Appeal of Commission action | \$435 |

MISCELLANEOUS:

| | |
|---------------------------------------|---------------------|
| Land Use Compatibility Statement | \$125 |
| Extension of approval time | \$165 |
| Legal lot verification | \$310 |
| Planning/zoning verification letter | \$95 |
| Replacement dwelling in resource zone | \$150 |
| Pre-application conference | \$310 ²³ |

OTHER:

| | |
|---|---------------|
| Application requiring outside technical review (as determined by Director or Commission) | Actual cost |
| Duplication of audio tape | \$15 per tape |

BUILDING PERMITS

Building - value based

\$1.00 to \$500.00

\$501.00 to \$2,000.00

\$2,001.00 to \$25,000.00

\$25,001.00 to \$50,000.00

\$50,001.00 to \$100,000.00

LCC 3.030/BOC

\$12

\$12 for the first \$500,
plus \$2 for each
additional \$100 or fraction thereof,
to and including \$2,000

\$36 for the first \$2,000,
plus \$7 for each
additional \$1,000 or fraction thereof,
to and including \$25,000

\$195 for the first \$25,000,
plus \$7.50 for each
additional \$1,000 or fraction thereof,
to and including \$50,000

\$330 for the first \$50,000,
plus \$4 for each

²² See footnote 19.

²³ \$100 credit applied to application made within 6 months

| | | |
|---|--|---------------|
| | additional \$1,000 or fraction thereof, to and including \$100,000 | |
| \$100,001.00 and up | \$500 for the first \$100,000, plus \$3 for each additional \$1,000 or fraction thereof | |
| Miscellaneous Fees | | |
| Inspections that are outside the scope of our normal building permit activities | | \$50 per hour |
| Inspection Record Card | | \$10 |
| Electrical - type based | | |
| Residential per Unit Service Included | | |
| 1,000 sq. ft. or less | | \$150 |
| Each additional 500 sq ft or portion thereof | | \$25 |
| Limited Energy | | \$35 |
| Each manufactured home or modular dwelling service or feeder | | \$60 |
| Services or Feeders: Installation, Alteration or Relocation | | |
| 200 amps or less | | \$75 |
| 201 amps to 400 amps | | \$85 |
| 401 amps to 600 amps | | \$135 |
| 601 amps to 1,000 amps | | \$170 |
| Over 1,000 amps or volts | | \$450 |
| Reconnect only | | \$60 |
| Temporary Services or Feeders: Installation, Alteration or Relocation | | |
| 200 amps or less | | \$60 |
| 201 amps to 400 amps | | \$75 |
| 401 amps to 600 amps | | \$95 |
| Over 600 amps or 1,000 volts see Service or Feeder section above | | |
| Branch Circuits: New, Alteration or Extension per Panel | | |
| a. The fee for branch circuits with purchase of service or feeder fee | | |
| Each branch circuit | | \$4 |
| b. The fee for branch circuits without purchase of a service or feeder fee | | |
| First branch circuit | | \$55 |
| Each additional branch circuit | | \$4 |
| Miscellaneous (Service or Feeder not Included) | | |
| Each pump or irrigation circle | | \$60 |
| Each sign or outline lighting | | \$60 |
| Signal circuit(s) or a limited energy, panel, alteration or extension | | \$60 |
| Each additional inspection over the allowable in any of the above Per inspection | | \$55 |
| Replacement Electrical Label | | \$5 |
| Bulk label (electrical) ORS 479.855/BOC | | \$2 per label |

Plumbing

1 & 2 Family Dwellings

| | |
|---|-------|
| A. Per each bathroom (new construction) | \$100 |
| B. Per each 1/2 bath (new construction) | \$50 |
| C. Water Service | \$40 |
| D. Sanitary and storm sewer service | \$40 |
| E. Minor installation (per fixture) | \$25 |
| F. Special equipment DWV alteration | \$55 |

Manufactured Dwellings and Prefabricated Structures

| | |
|--|------|
| A. Connection to existing drain, sewer and water (initial installation) | \$50 |
| B. New sanitary and storm sewer | \$40 |
| C. New water service | \$40 |

RV and Manufactured Dwelling Parks

| | |
|---|-------|
| A. Base fee (includes 5 or less spaces) | \$235 |
| B. 6 to 19 spaces (base fee + cost per space) | \$45 |
| C. 20 or more spaces (base fee + cost per space) | \$35 |
| D. Structures and storm sewer systems (per fixture) | \$25 |

Commercial and Industrial

| | |
|---|---------------|
| A. 3 or less fixtures | \$70 |
| B. 4 or more fixtures (cost each) | \$25 |
| C. Water service | \$55 |
| D. Building sanitary sewer | \$55 |
| E. Building storm sewer | \$55 |
| F. Additional 100 ft of water, sanitary, storm sewer | \$30 |
| G. Medical gas system base fee | \$230 |
| H. Medical gas system outlet | \$1.25 each |
| I. Each additional inspection allowable in any of the above | \$55 |
| J. Hourly rate for inspection | \$50 per hour |

Mechanical - type based

| | |
|------------------------|--|
| For Issuance of Permit | \$50 minimum based on value plus 12% state surcharge |
|------------------------|--|

Manufactured home permits and inspections - OAR/LCC 3.030/BOC - type based

| | |
|---|---------------|
| Permit fee | \$160 |
| Plan check | \$30 |
| Inspections outside of normal business hours | \$15 per hour |
| Re-inspection fee assessed under Section 305(g) | \$15 each |
| Inspections for which no fee is specifically indicated (minimum charge of ½ hour) | \$15 per hour |
| Additional plan review required changes, additions, or revisions to approved plans (minimum charge of ½ hour) | \$15 per hour |

ON-SITE SEWAGE DISPOSAL²⁴

ORS 454.745/OAR 340-71-140/
LCC 2.425/BOC

| | |
|--|--|
| Site evaluation | \$1000 |
| Construction permits | |
| Standard | \$1290 |
| Capping fill | \$1890 |
| Pressure distribution | \$1890 |
| Sand filter | \$2165 |
| Alternative treatment technology system | \$2165 |
| Installation of holding tanks | \$475 |
| Repair permits | |
| Major | \$915 |
| Minor | \$310 |
| Alteration permits | |
| Major | \$1290 |
| Minor | \$475 |
| Renewal permits | |
| Major | \$760 |
| Minor | \$380 |
| Authorization notice | |
| Major | \$825 |
| Minor | \$210 |
| Existing system check | \$800 |
| Annual review ATT system | \$80 |
| Annual review holding tank | \$65 |
| Pumper trucks | |
| First truck | \$200 |
| Each additional truck inspected at the same time | \$100 |
| Building Permit Review | \$25, \$65 if valuation is over 21,000 |
| Manufactured home placement permit review | \$65 |
| Re-inspection | \$125 |

BAYSHORE DUNE PLAN

LCC 1.1385/BOC

| | |
|---|-------|
| Foredune Grading Permit | \$625 |
| Remedial/Infrastructure Grading Permit | \$250 |

²⁴ The fees listed in this category do not include the surcharge imposed by the Oregon Department of Environmental Quality (DEQ). OAR 340-71-140 (3). The surcharge is currently \$60 for each site evaluation, construction permit and all other activities for which an application is submitted. For combined applications (applications requiring more than one action), use the fee formula provided in footnote 18.

PUBLIC WORKS

PARKS DIVISION²⁵

| | | |
|--|---------------------------|-----------------|
| Moonshine Park | ORS 275.320/LCC 9.015/BOC | |
| Day use | | \$3 per vehicle |
| Overnight (for 1 st vehicle) | | \$20 |
| Overnight (winter rate – Dec-Feb) First Vehicle | | \$10 |
| Overnight extra vehicle (per extra vehicle; max. of 3 vehicles per spot) | | \$5 |
| Annual day use pass (Jan 1 to Dec 31st) | | \$20 |
| Group area day use (by reservation) | | \$30 |
| Group area camping (by reservation) | | \$85 |
| Elk City Park | ORS 275.320/LCC 9.015/BOC | |
| Overnight (for 1 st vehicle) | | \$20 |
| Overnight (for Lincoln County resident over the age of 65) (for 1 st vehicle) | | \$15 |
| Overnight extra vehicle (per extra vehicle; max. of 3 vehicles per spot) | | \$5 |
| Morgan Park | ORS 275.320/LCC 9.015/BOC | |
| Overnight (for first vehicle) | | \$20 |
| Overnight extra vehicle (per extra vehicle; max. of 3 vehicles per spot) | | \$5 |

ROAD DIVISION

| | | |
|--|---------------------------------------|-------|
| Vehicle limit variance permit | ORS 818.270 | \$8 |
| Utility operations permit | ORS 758.010 | \$0 |
| Non-utility operations permit | ORS 368/374/203.035/ LCC 6.310/BOC | \$150 |
| Road approach permit | ORS 368/374/203.035 LCC 6.010/BOC | \$100 |
| "No Spray" permit | ORS 203.035/BOC | \$0 |
| Petition to open public road | ORS 368.081/ LCC 6.410/BOC | \$500 |
| Petition to vacate public road (paid to clerk) | ORS 368.341(4)/ LCC 6.205/BOC | \$500 |
| Petition to vacate or decrease width of county road (paid to clerk) | ORS 368.341(4)/ LCC 6.210/BOC | \$500 |
| Memorial Signs | | \$600 |

DEVILS LAKE EROSION CONTROL

| | | |
|------------------------------|---------------|--|
| Permit fees | LCC 3.110/BOC | <i>See Uniform Building Code, Chapter 33</i> |
| Tidelands license (one year) | BOC | \$2,000 |

²⁵ The fees for park usage include all county imposed camping and RV space taxes.

SHERIFF

ANIMAL SHELTER DIVISION

| | ORS 609.100/BOC | 1yr | 2yr | 3yr |
|---|--|------|------|----------------------|
| Dog License Fees | | | | |
| Regular rate: | | | | |
| Not spayed/neutered | | \$35 | \$65 | \$90 |
| Spayed/neutered | | \$5 | \$10 | \$15 |
| Cat license (voluntary): | ORS 203.035/BOC | \$5 | \$10 | \$15 |
| Proof of Rabies Deposit | ORS 203.035/433.385 | | | \$20 |
| Lost tag replacement | | | | \$5 |
| Adoption of animal | ORS 203.035/BOC | | | varies ²⁶ |
| Kennel dog inventory fee (per kennel dog) | ORS 609.100/307.400/ LCC 1.1115(51)/BOC | | | \$5 |
| Impoundment of altered dog (first) | ORS 203.035/BOC | | | \$30 per occurrence |
| Impoundment of unaltered dog (first) | | | | \$50 per occurrence |
| Additional impoundment fee (if dog is unlicensed) | | | | \$25 |
| Keeping of impounded dog | ORS 203.035/BOC | | | \$30 per day |
| Impoundment of cat | ORS 203.035/BOC | | | \$15 |
| Keeping of lodged cat | ORS 203.035/BOC | | | \$15 per day |
| Impoundment of other animals | ORS 203.035/BOC | | | \$15 |
| Keeping of other animals | ORS 203.035/BOC | | | varies ²⁷ |
| Animal release | ORS 203.025/BOC | | | |
| Dogs: | | | | |
| Owner release | | | | \$45 |
| Litter (per puppy) | | | | \$20 |
| Cats: | | | | |
| Owner release | | | | \$30 |
| Litter (per kitten) | | | | \$10 |
| Owner release euthanasia | ORS 203.035/BOC | | | |
| Dogs: | | | | \$50 |
| Cats: Single | | | | \$25 |
| Cremation | ORS 203.035/BOC | | | varies ²⁸ |
| Carrier (with adoption) | ORS 203.035/BOC | | | \$5 |
| Carrier (without adoption) | ORS 203.035/BOC | | | \$10 |

²⁶ Varied fee depending on adoptability of the animal, such as, breed, age etc.

²⁷ Varied fee based upon cost of care.

²⁸ Fee will be based upon Pathways cremation services.

CIVIL AND RECORDS DIVISION

Concealed Handgun Licensing Division

| | | |
|--|-------------|--------------------|
| New Concealed Handgun License (CHL) | ORS 166.291 | \$50 ²⁹ |
| Renewal of CHL | ORS 166.291 | \$50 |
| Duplicate CHL (loss/change of address) | ORS 166.291 | \$15 |

Civil Division

| | | |
|---|-----------------|--------------------|
| Service of Notice Process | ORS 21.300 | \$36 |
| Multiple parties/same court case: | | |
| 2 persons/1 address | | \$36 |
| 2 persons/2 addresses | | \$72 |
| 3 persons/1 address | | \$60 |
| 4 persons/1 address | | \$80 |
| Delivery of Writ of Garnishment | ORS 18.652 | \$25 ³⁰ |
| Service mileage (when in excess of 75 miles round trip from courthouse, \$40 maximum) | ORS 21.300 | varies |
| Eviction Enforcement (Writ of Execution of Judgment of Restitution) ³¹ | | |
| Number of tenants: | | |
| 1 or 2/same address | (\$36) + (\$70) | \$106 |
| 3/ same address | (\$60) + (\$70) | \$130 |
| 4/ same address | (\$80) + (\$70) | \$150 |
| Copying necessary for service | ORS 21.300 | \$3 per folio |
| Enforcement of Writs (basic fee) | ORS 21.300 | \$70 ³² |
| Prepare and Issue Conveyance of Real Property | ORS 21.300 | \$30 |
| Each folio necessary to complete service | ORS 21.300 | \$3.00 |
| <u>Records Division</u> | | |
| Local Records Check | ORS 203.035/BOC | \$15 ³³ |
| Review and Sign Federal Firearms Application | ORS 203.035/BOC | \$15 |
| Copy of Police Report (Not archived) | ORS 203.035/BOC | \$15 ³⁴ |

²⁹ Non-refundable fee for background check. License currently valid for 4 years unless denied or revoked. NOTE: This fee does not include the \$15 fee imposed by the Oregon State Police (OSP) for a fingerprint check pursuant to ORS 166.291.

³⁰ For each garnishment delivered. Does not include applicable search fees required by financial institutions outlined in ORS 18.790.

³¹ Please note that "Et Al" or "All other occupants" is considered a party in all actions.

³² Other Enforcement Process (Writ of Execution), Order of Assistance, Claim and Delivery, etc). Plus see additional fees allowed by statute and imposed by county.

³³ Computer records search. One name or address per search fee. If a copy of a police report is requested based on search, applicable police report fees will be applied. If the standard research and/or processing time is exceeded, applicable research/processing fees will be applied.

| | | |
|---|-----------------|---|
| Copy of Police Report (Archived) | ORS 203.035/BOC | \$25 ³⁵ |
| Copy of Dispatch Report | ORS 203.035/BOC | \$15 |
| Copy of audio cassette tape | ORS 203.035/BOC | Actual transfer cost |
| Copy of video cassette tape | ORS 203.035/BOC | Actual transfer cost |
| Copy of in-car recording (already collected in evidence) | ORS 203.035/BOC | \$20+ \$1 for each DVD after 1 st |
| Copy of in-car recording | ORS 203.035/BOC | \$30+ \$1 for each DVD after 1 st |
| Copy of CD or DVD | ORS 203.035/BOC | \$20+ \$1 for each DVD after 1 st |
| Copy of photographs (not digital) | ORS 203.035/BOC | Actual development Cost |
| Additional Research or Processing Time | ORS 203.035/BOC | \$10 per ¼ hr |
| Fingerprints (up to 2 cards per person) | ORS 203.035/BOC | \$25 + \$5 ³⁶ |
| Vehicle impound administrative fee DUII Forfeiture (per each impounded vehicle) | ORS 203.035/BOC | \$250 ³⁷ |
| Vehicle impound administrative fee All other impounds (per each impounded vehicle) | ORS 809.720/BOC | \$125 ³⁸ |
| Vehicle storage per day, per vehicle (indoor at county impound yard) | BOC | \$35 |
| Vehicle storage per day, per vehicle (outdoor at county impound yard) | BOC | \$25 |
| Alarm Permit Renewal | LCC 7.750/BOC | \$10/ per year ³⁹ |
| Alarm Permit Application | LCC 7.750/BOC | \$45 ⁴⁰ |
| Prox/Key Card Replacement | BOC | \$10 |
| ID Pass Card-Attorney | BOC | \$15 |

³⁴ March 2002 or later - \$15 for reports (up to 8 pages). Larger reports that exceed standard processing time will be evaluated on a case-by-case basis, and additional processing fees will be applied.

³⁵ Feb 2002 or earlier - \$25 for reports (up to 8 pages). Larger reports that exceed standard processing time will be evaluated on a case-by-case basis, and additional processing fees will be applied.

³⁶ \$25 for the first two cards; \$5 for each additional card.

³⁷ This fee is for administrative costs only and does not include towing and storage charges. The \$250 fee is collected by Lincoln County Legal Counsel and deposited in the County DUII fund pursuant to LCC 2.3000.

³⁸ The \$125 fee is paid to the sheriff and is deposited with other general fund monies received.

³⁹ If the alarm . The \$125 fee is paid to the sheriff and is deposited with other general fund monies received.

permit holder fails to renew their permit upon 30 days after expiration, they must pay the \$45 fee for first time applicants and not the \$10 renewal fee.

⁴⁰ This fee applies to first time applicants.

Civil Division

* Seizure and/or Sale of Personal Property (under Execution, Attachment or Claim and Delivery)
(does not include postage - see postage below):**

| | | |
|---|----------------------|----------------------------------|
| Levy upon and inventory property, type list, per hour, per person, 1 hour minimum | ORS 18.930(5)(2)/BOC | \$45- \$50 ⁴¹ |
| Prepare and mail notice of sale, execution and claim of exemption, per hour, 1 hour minimum | ORS 18.930(5)BOC | \$45 |
| Post notice of sale in three public places, per hour, 1/2 hour minimum | ORS 18.930(5)BOC | \$72 |
| Conduct sale & prepare documents, per hour, 1 hour minimum | ORS 18.930(5)/BOC | \$45 |
| Secure and maintain keeper of property in custody | ORS 21.300 | actual cost |
| Newspaper/Internet publishing | ORS 18.920/18.924 | actual cost |
| Other sums compelled to pay or incur | ORS 206.325 | actual cost ⁴² |
| * Seizure and Sale of Real Property (does not include postage-see postage below):** | | |
| Prepare and file certificate of levy w/court, per hour, 1/2 hour minimum | ORS 18.930(5)/BOC | \$45 |
| File certificate with Book of Deeds & Mortgages (not performed unless requested) | ORS 18.930(5)/BOC | actual cost per page |
| Prepare notice of sale, mail and send for publication, per hour, 1 hour minimum conduct/postpone sale and prepare documents | ORS 18.930(5)/BOC | \$45 per hour, 1 hour minimum |
| Post and after-sale notice/ per hour (residential only), 1/2 hour minimum | ORS 18.930(5)/BOC | \$72 |
| **Postage fees for all notices, per notice: | | |
| First class | ORS 18.930(5)/BOC | actual cost |
| Certified or Registered, with return receipt | ORS 18.930(5)/BOC | actual cost |

JAIL DIVISION

| | | |
|--|-----------------|-----------------------|
| Booking photo | ORS 203.035/BOC | \$20 |
| Health services copayment fees ⁴³ | | |
| Nurse evaluations (Medical Request Form) | ORS 169.150/BOC | \$10 per visit |
| Prescriptions (new or re-order) | ORS 169.150/BOC | \$10 per blister pack |
| Prescribed over-the-counter | | |

⁴¹ Fee varies depending on staff members assigned to inventory. Hourly charge is per deputy or staff member assigned.

⁴² Fees for towing, locksmith, moving, veterinarian, or other specialized service needed depending on the property being seized or levied on.

⁴³ The copayment fee will be charged for services, and withdrawn from the inmate's jail account. An inmate will not be denied health care services because the inmate does not have money in the inmate's jail account at the time of the health care service request.

| | | |
|--|-----------------------------|---------------------------------------|
| Medications | ORS 169.150/BOC | \$10 |
| Restocking medication fee | ORS 203.035/BOC | \$5 |
| Medical Supplies | ORS 169.150/BOC | Actual cost |
| Off-site medical/dental | ORS 169.150/BOC | Actual cost |
| Inmate Work Crew Program | BOC | Up to \$550 per day |
| National Criminal History Check | ORS 423.497 | \$137 |
| Photocopies (8½" x 11" or 14") | ORS 203.035/BOC | \$.25 per copy |
| Research time | ORS 203.035/BOC | \$12.50 per ¼ hr ⁴⁴ |
| Dishonored checks | ORS 30.701(5)/BOC | \$25 |
| Fax transmissions requested in lieu of mailing | ORS 203.035/ 205.320/BOC | \$2 first page + \$1 add'l page(s) |

⁴⁴ Per person; rounded to the nearest ¼ hour; minimum charge of one ¼ hour.

SURVEYOR

| | | |
|--|--------------------------------------|--|
| Survey filing | ORS 209.260/BOC | \$75 per page |
| Preliminary review of land division plat | ORS 203.035/BOC | \$250 + \$10 per lot, unit or tract |
| Preliminary review of a survey (optional) | | \$75 ⁴⁵ |
| Multiple Review of survey or plat | | \$122 per hour |
| Partition Plat | ORS 92.100 | \$290 |
| Subdivision Plat (pre-monumented) | ORS 92.100/205.350 ORS 92.044/BOC | \$590 + \$50 per lot or tract |
| Subdivision Plat (post-monumented ORS 92.065) | ORS 92.100/205.350 ORS 92.044/BOC | \$3,610 + \$300 per lot or tract + bond amount set by County Surveyor |
| Condominium Plat | ORS 100.115 LCC 7.505/BOC | \$840 + \$50 per unit or tract |
| Affidavit to Reestablish Corners | ORS 92.070/BOC | \$50 |
| Plat or Survey correction affidavit | ORS 92.170/209.255/BOC | \$50 |
| Copies per page | ORS 203.035/BOC | |
| | <u>Standard Fee</u> ⁴⁶ | <u>Volume Fee</u> ⁴⁷ |
| | \$1.50 | \$.50 |
| Certified copies/original copies/to scale copies | ORS 203.035/BOC | \$5 |
| Shipping and handling per envelope | ORS 203.035/BOC | \$7.50 |

(NOTE: for reference only; fees collected at other departments)

Public Land Corner Preservation Fund Fee (ORS 205.130(2) instruments) (\$10; collected by Clerk)

Plat vacation (\$100; collected by Clerk)

⁴⁵ The Surveyor will perform preliminary review of survey plats only upon the request of the submitting developer or surveyor, and only if the Surveyor determines that the Surveyor's Office has sufficient time and resources available to perform the preliminary review. Completion of a preliminary review is not a guarantee that deficiencies will not be found when the final plat is filed.

⁴⁶ Standard fees include an amount that reflects research and staff time.

⁴⁷ The volume fees are for self-service automated volume accounts.

TREASURER AND TAX DEPARTMENT

| | | |
|---|-------------------------|---|
| Duplicate copy of tax statement | ORS 203.035/BOC | \$1 |
| Demand statement (account summary) | ORS 203.035/BOC | \$.25 |
| Microfiche copies | ORS 203.035/192.440/BOC | \$1 per page |
| Copy of canceled checks | ORS 203.035/BOC | \$1 |
| Computer receipt copy | ORS 203.035/BOC | \$.25 |
| Computer reports | ORS 203.035/BOC | \$1 per page |
| Computer recall reports | ORS 203.035/BOC | \$40 per hour computer time + \$40 per hour staff time (\$15 minimum) |
| District tax summary report | ORS 203.035/BOC | \$1 per page |
| Electronic file of delinquent tax accounts | ORS 203.035/BOC | \$100 |
| Garnishment fee | ORS 29.375 | \$15 |
| Publication fee foreclosure | ORS 312.110 | 5% of total tax & interest |
| Redemption fee foreclosure | ORS 312.120 | \$50 or actual cost of lien search if more than \$50 |
| Personal property warrant fee | ORS 311.633 | \$82 ⁴⁸ |
| Stop payment on a lost paycheck (as reported by County employee) | ORS 203.035/BOC | \$30 |

⁴⁸ Includes Clerk's \$5 basic recording fee and Clerk's \$5 basic recording fee for release, and Assessment and Taxation (A&T) fee for recording and release.

*TRIAL COURT ADMINISTRATOR (State Courts)*⁴⁹

Additional fee added to filing fee for
the following domestic relations suits,
for support of domestic relations
mediation services: ORS 21.112/BOC

| | |
|--|---------|
| (A) Proceedings for dissolution of marriage, annulment of marriage or separation | \$75 |
| (B) Filiation proceedings under ORS 109.124 to 109.230 | \$75 |
| (C) Proceedings to determine custody or support of a child under ORS 109.103 | \$75 |
| (D) Proceedings for modifications of orders issued under subparagraphs (A) to (C) of this paragraph | \$75 |
| (E) Proceedings under ORS 107.434 (expedited parenting) | \$75 |
| (F) Responses in the proceedings listed in paragraph (A) | \$37.50 |
| (G) Responses in the proceedings listed in paragraph (B) | \$37.50 |
| (H) Responses in the proceedings listed in paragraph (C) | \$37.50 |
| (I) Responses in the proceedings listed in paragraph (D) | \$37.50 |
| (J) Responses in the proceedings listed in paragraph (E) | \$37.50 |

⁴⁹ The TCA is not a department of Lincoln County, but is a part of the State of Oregon Judicial Department. With the exception of the single fee provided in this schedule, the TCA's fees are set by state law and the Judicial Department.