

**Lincoln County Citizen Corps Coordinating Council (LC5)**

**Meeting Notes**

**Wednesday, September 20, 2017, 1800 – 1930**

Lincoln County Emergency Management  
225 W. Olive Street, Suite, 103, Newport, OR 97365

---

- I. Attendance: Sue Graves, Kay Wyatt, Linda Carskadon, Michael Eastman
- II. Introductions, Call to Order: Chairperson M. Eastman
- III. Review, Approval Minutes: None presented at this time
- IV. Additions to the Agenda: None
- V. Discussion Items:
  - A. Old Business:
    - i. Other
  - B. New Business:
    - i. Sponsoring Agency Agreements: There was a discussion of memorandums of understanding (MOU) with sponsors. Not much has been found in the way of samples to use as examples.
  - C. CERT Chapter Updates:
    - i. North Lincoln
    - ii. Depoe Bay: Held a recertification on August 26 and a basic class begins Sept. 28 with 13 people signed up. Kay Wyatt is stepping down as the coordinator in December.
    - iii. Newport will be offering the leadership module in two sessions in September and October. The basic class will begin October 24.
    - iv. Seal Rock continues to gather donations to fill the cache and will be manning the “water table” at the upcoming Readiness Fair at the fairgrounds.
    - v. Waldport
    - vi. Lincoln County School District - Teen CERT classes are being offered in Toledo and Waldport; Taft in the 2<sup>nd</sup> semester; and Lincoln City teacher needs to finish the basic class in Depoe Bay.
- VI. Review of Action Items: Committee Recorder
- VII. Next Meeting: October 18, 2017, 1800 - 1930
- VIII. Adjourn: Chairperson M. Eastman

- 
- Copies will be provided at the meeting for Council Members
  - Electronic Council meeting packet available at: <http://www.co.lincoln.or.us/cccc/page/citizen-corps-coordinating-council-meeting-lc5>

**Lincoln County Citizen Corps Coordinating Council (LC5)**

**Meeting Notes**

**Wednesday, September 20, 2017, 1800 – 1930**

Lincoln County Emergency Management  
225 W. Olive Street, Suite, 103, Newport, OR 97365

---

**Elected Officers - 2017:**

- Chairperson – Mike Eastman
- Vice Chairperson – Kay Wyatt
- Secretary – Lynda Engle

**Goals - 2017 – 2018:**

- Further develop the National CERT Communications Training Module (Power Point) to reference local information and present as a TtT module to CERT Chapter Leaders or Lead Instructors.
- Conduct Train the Trainer session on new CERT Training Trailer once completed (grant funded project)
- Complete assessment of available new CERT member kits currently available and analysis of future needs for next 12-72 months; submit SHSG FY18-19 for needed projected new member kits in January 2018.
- Create roster of Train the Trainers for Basic CERT Class Instructors within CERT Chapters and input the information into Volgistics.
- Evaluate the need to host a Train the Trainer session in next 12-18 months.

**Upcoming Dates of Interest – Committee Reminders:**

- Election of Officers: 11/15/17
- Annual Review:
  - 04/30/18 – Prior annual report revised and distributed to CERT Chapter Leaders
  - 06/21/18 – Review 2016-17 Goals, Establish 2017-18 Goals
  - 07/15/18 – Final CERT Chapter info for annual review to LCSO EM
  - August – Present to Board of Commissioners
- 2017 Meeting Dates: 3rd Wednesday at 1800 – 1930, BOC Conference Room

• Jan-18	• July- 19
• Feb- 15	• Aug-16
• Mar- 15	• Sept- 20
• Apr- 19	• Oct- 18
• May- 17	• Nov -15
• June- 21	• Dec- 20

- Community CERT Events