

Lincoln County Citizen Corps Coordinating Council (LC5)

Lincoln County, Oregon

Minutes

Wednesday, November 15, 2017

- I. **Attendance:** Provided as the last page of these recorded minutes.
- II. **Introductions, Call to Order:** Meeting was called to order by Chairperson M. Eastman at 1810 in the Lincoln County Emergency Management Division at the County Courthouse.
- III. **Review, Approval Minutes:** 9/20/17 minutes and 10/18/17 minutes were approved as presented.
- IV. **Additions to the Agenda:** Group
- V. **Discussion Items:**
 - A. **LCSO Emergency Management Updates:** Jenny Demaris
 - i. County EOP, Plans and Hazard Vulnerability Assessment will be reviewed over the winter season.
 - ii. Meeting with all public safety, city, tribal partners during Nov-Jan to establish training, exercise plans for next 12-36 months.
 - iii. County EM will have a individualized Facebook page separate from Sheriff's Office in January.
 - iv. County EM Website has recently undergone updates and new preparedness information is available.
 - v. Help/Ok Sign Drills, discussion regarding CERT exercise example received from California CERT groups. CERT groups initiate community help/ok assessment exercise in neighborhoods to promote preparedness and realism of going door to door to check on welfare of neighborhoods.
 - B. **Old Business:**
 - i. FY17-18 SHSG CERT Trailer Grant Award Update: Jenny Demaris – Peter Benjamin is coordinating the supply list, estimated costs and we plan to begin making purchases in December.
 - C. **New Business:**
 - i. American Red Cross, New Liaison, Michelle Taylor – Michelle provided introduction, current status of Lincoln County program and tentative shelter training course scheduled for January.
 - ii. CERT Brochure Updates – South County Chapter will forward their revised information once they finalize their new sponsorship.
 - iii. CERT Website Updates – updates needed with new contact information for new South County Chapter, reminder to send CERT Chapter meeting date changes to reflect current dates, times of meetings.
 - iv. Review and Update 17-18 Goals:
 - 1. CERT Communications Training Module – modify module with local information, discussed and will review at next meeting.
 - 2. New training module for the CERT training trailer – pending Jan/Feb 2018
 - 3. SHSG FY18-19 Application: assess need for kits – chapter leaders estimate need for next 24 months and provide information to Jenny to complete the application.
 - 4. Compile roster of basic CERT train the trainer instructors – give names to Peter to enter
 - 5. Evaluate need for basic CERT train the trainer course – compile roster first then review and discuss.

v. Election of Officers:

1. Chairperson- Mike Eastman was nominated and selected as the 2018 Chairperson, no other nominations were received for Vice Chair and Secretary, carry over to December agenda.

vi. CERT Chapter Updates:

1. Depoe Bay – the current CERT Basic training class is doing awesome. They will have their final disaster simulation on Saturday, December 2. Anyone wanting to serve as a “victim” can let Kay Wyatt know. Kay also reported that after 10 years of service, her term as Depoe Bay Fire District CERT coordinator will end on Sunday, December 3. She will spend a month collecting and organizing files and information for the fire district. At this time there is not another person to replace her yet.

VI. Review of Action Items: Committee Recorder

VII. Next Meeting: December 20, 2017, 1800 – 1930

- A. Introduction – Animal Services Director, Laura Braxling – CERT Training Module consideration

VIII. Adjourn: Chairperson M. Eastman adjourned the meeting at 2010.

Elected Officers - 2017:

- Chairperson – Mike Eastman
- Vice Chairperson – Kay Wyatt
- Secretary – Lynda Engle

Goals - 2017 – 2018:

- Further develop the National CERT Communications Training Module (Power Point) to reference local information and present as a TtT module to CERT Chapter Leaders or Lead Instructors.
- Conduct Train the Trainer session on new CERT Training Trailer once completed (grant funded project)
- Complete assessment of available new CERT member kits currently available and analysis of future needs for next 12-72 months; submit SHSG FY18-19 for needed projected new member kits in January 2018.
- Create roster of Train the Trainers for Basic CERT Class Instructors within CERT Chapters and input the information into Volgistics.
- Evaluate the need to host a Train the Trainer session in next 12-18 months.

Upcoming Dates of Interest – Committee Reminders:

- Annual Review:
 - 04/30/18 – Prior annual report revised and distributed to CERT Chapter Leaders
 - 06/21/18 – Review 2016-17 Goals, Establish 2017-18 Goals
 - 07/15/18 – Final CERT Chapter info for annual review to LCSO EM
 - August – Present to Board of Commissioners

- 2017 Meeting Dates: 3rd Wednesday at 1800 – 1930, EM Division Office, County Courthouse

• Jan-18	• July- 19
• Feb- 15	• Aug-16
• Mar- 15	• Sept- 20
• Apr- 19	• Oct- 18
• May- 17	• Nov -15
• June- 21	• Dec- 20

- Community CERT Events

Attendance:

P = Present, **A**=Absent

Representation	P/A	Committee Member
CERT Chapter Leader	P	Kay Wyatt, CERT Depoe Bay
CERT Chapter Delegate	P	Raul Grimes, North Lincoln (NLFR) CERT
CERT Chapter Co-Leader	A	Linda Carskadon, South Lincoln County CERT
CERT Chapter Leader	P	Mike Eastman, CERT Newport
Teen CERT Liaison	P	Sue Graves, CERT Lincoln Co. School Dist.
CERT Chapter Leader	A	Vacant Position, CERT Yachats
County Personnel	P	Jenny Demaris, Lincoln County Sheriff's Office
Community Partner	P	Michelle Taylor, American Red Cross
CERT Chapter Co-Leader	P	Lynda Engle, South Lincoln County CERT