

Lincoln County Citizen Corps Coordinating Council (LC5)

Lincoln County, Oregon

Minutes

Wednesday, January 18, 2017, 1800-1930

- I. **Attendance:** Provided as the last page of these recorded minutes.
- II. **Call to order:** Meeting was called to order by Chairperson Mike Eastman at 1805 in Lincoln Co EOC (moved from Lincoln County Board of Commissioners' Meeting Room).
- III. **Welcome and Introductions:** Committee Members introduced themselves noting representatives from North Lincoln CERT and Lincoln County School District CERT were participating via conference call.
- IV. **Approval of Minutes:** November 16, 2016, meeting minutes approved.
- V. **Discussion:**
 - A. **Emergency Management Update:** EM Demaris
 - i. **New Badges** have been designed and are ready to be issued
 - ii. **Eclipse Planning Meeting** held 11/3. Four subgroups were identified:
 1. Medical/EMS/Public Health
 2. Transportation
 3. Code/Policy Enforcement
 4. Information and Messaging Coordination.Agencies are planning for additional staffing and vacation black-outs. Key word messaging will be released via Lincoln Alerts (new communication outreach capability via our mass notification system's community engagement module). Recurring theme for visitors and residents alike: "Be patient; be kind; plan ahead."
 - iii. **Reminders to CERT:**
 1. Strategic Planning Meeting held 1/2016. Goal setting meeting to be planned in March. Location to be scheduled. Emergency Management will send a Doodle Poll to LC5 March-April 9am-12noon (Saturdays)
 2. Annual Review due in June.
 - iv. **EOC Operations Exercise** to occur February in coordination with Oregon Emergency Management's quarterly exercise.
 - v. **Hazardous Materials Emergency Preparedness Grant (HMEP)** tabletop to be scheduled before 09/30/17.
 - B. **Old Business**
 - i. **CERT Orientation Guide Document** online template can be customized for each chapter.
 - ii. **Volgisitcs Volunteer Coordination Software** – P. Benjamin has set up the participating CERT Chapters. LC5 leadership/system operators may make an appointment to come in to be trained in-person.
 - iii. **State Homeland Security Grant (SHSG) FY17-18 Update** - Proposal will be submitted 1/20. \$13,795.00 will be requested for supplies, trailer. The LC5 Annual Review was utilized in the application process. Justification: Lack of training supplies for CERT Basic and refresher course and space needed to store CERT supplies. Complete list to be sent to LC5. If the proposal request is granted; and there is any money left over; and OEM approves modification, consideration will be made to purchase items for a morgue kit. If funds are not available this year, funds to purchase a morgue kit and CERT kits for future CERT graduates will be requested FY-18-19.
 - C. **New Business:**

D. CERT Chapter Updates:

- i. North Lincoln:
 1. The next CERT Basic class is scheduled for September, 2017
 2. 2/19, 8am-4pm - Red Cross First Aid/AED training will be offered; there is room for 9 more individuals. Contact Raul Grimes for more information.
 3. 5/20, 4pm-7pm - Fundraising dinner at St. Peter Lutheran Church
 4. Thanks to Dave Clark/ N. Lincoln Fire & Rescue, batteries for new CERT kits made possible by grant.
- ii. Depoe Bay:
 1. There are no more kits available for new CERT graduates at this time.
 2. Kay and one assistant conducted a recertification course for 16 members in S. Tillamook County.
 3. Two individuals are interested in attending a Train the Trainer Course. Further discussion will be held in the strategic planning session.
 4. The complete 2017 training calendar can be found at <http://www.depoebaycert.org/calendar.html>
 5. 1/24, 6pm - Earthquake mitigation for homes
 6. 2/28, 6pm - Recertification class
 7. 3/28, 6pm - Solar Eclipse and personal preparedness discussion
 8. The next Basic Training class will be offered starting in September.
 9. Kay advised there is a need for an amateur radio training course in N. County.
- iii. Newport :
 1. November – Most recent CERT Basic class completed
 2. February 5th– Amateur radio training will be offered
 3. March - CERT Basic class to start
 4. The leadership module will be made available in two segments. The class will be open to other CERT Chapters.
 5. No recertification classes are planned at this time but there is the potential for a refresher session in March. K. Wyatt offered to make available to Newport, a PowerPoint review of essential skills.
 6. May – Loyalty Days Parade planning
- iv. Seal Rock:
 1. Strong CERT representation on Bayshore’s Safety Committee
 2. April – Bayshore Preparedness Fair
 3. A review of the basic manual is serving as a refresher; P. Benjamin is assisting in the medical portion of the review.
- v. Waldport:
 1. No confirmation of future sponsorship from either Central Oregon Coast Fire & Rescue or the City of Waldport at this time.
- vi. Lincoln County School District:
 1. 1/19 - Taft HS CERT class of 27 students will be completing their final disaster simulation.
 2. Waldport HS Teen CERT will start a class next term.
 3. Taft High School will be starting another CERT class next Fall.

VI. Review of Action Items: Committee Recorder

- A. Doodle poll to be sent for strategic planning meeting.
- B. Fundraising to be added to the agenda
- C. Completed grant proposal to be sent to leadership
- D. P. Benjamin to email link to orientation guide to K. Wyatt

VII. Next Meeting: February 15th, 2017, Lincoln County Courthouse, BOC Conference Room.

VIII. Adjournment: Chairperson M. Eastman adjourned the meeting at 1949.

Respectfully submitted,

Kerry de Lisser-Shanks

Lincoln County Emergency Management

- Electronic Committee Meeting Packet available at: <http://www.co.lincoln.or.us/cccc/page/citizen-corps-coordinating-council-meeting-lc5>

January 18, 2017 LC5 Attendance

P = Present, **A**=Absent

Representation	P/A	Committee Member
CERT Chapter Leader	P	Kay Wyatt, CERT Depoe Bay
CERT Chapter Leader	A	Kriss Hoffman, CERT North Lincoln
CERT Chapter Leader	A	Linda Carskadon, CERT Waldport
CERT Chapter Leader	P	Mike Eastman, CERT Newport
Teen CERT Liaison	P	Sue Graves, CERT Lincoln Co. School Dist.
CERT Chapter Leader		Vacant Position, CERT Yachats
CERT Chapter Leader Alternate	A	JoDana Bright-Taylor, CERT North Lincoln
CERT Chapter Leader	P	Lynda Engle, CERT Newport - Seal Rock
CERT Chapter Leader Alternate	A	Alexis Paul, CERT Depoe Bay
County Personnel	P	Jenny Demaris, Lincoln County Sheriff's Office
County Personnel	P	Kerry de Lisser-Shanks, Lincoln County Sheriff's Office
County Personnel	P	Peter Benjamin, Lincoln County Sheriff's Office
Sponsoring Agency	P	Dave Clark, N. Lincoln Fire and Rescue

General Public at Large - Guests

Delegate	P	Raul Grimes, CERT North Lincoln
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