

Lincoln County Fair Board Minutes

December 14, 2017 – 10:00 a.m.
225 West Olive St, Room 108
Newport, Oregon

I. Call to Order/Roll Call

Acknowledging that there was a quorum with Bill Hall, Jim Buisman, and Frank Geltner present, Frank Geltner called the meeting of the Lincoln County Fair Board to order at 10:00 a.m.

II. Approval of Minutes

The minutes of the November 8, 2017 meeting minutes were reviewed by the board electronically. Corrections include a notation in paragraph (III)(B) to “see minutes from December 14, 2017 for clarification” regarding the 2018 fair date, the minutes were approved.

III. Other Business

A. 2018 Fair Date Clarification

Jim Buisman observed from the November 8, 2017 draft minutes that a motion was made to change the fair date to the first weekend in July. Jim requested further clarification of what constitutes the first weekend of July, for years forthcoming, and if the 4th of July falls on that weekend, does the fair weekend change due to the holiday. In addition, Jim requested the meeting minutes from the November 8, 2017 meeting be altered to include a statement to look ahead to the December 14, 2018 minutes for such date clarification.

Todd Williver responded the first full weekend of July includes the first Saturday and Sunday that fall in the month of July. This does not include Friday, if Friday is June 30th and Saturday and Sunday are the 1st and 2nd then this would constitute the first weekend in July. In addition, Todd stated the fair will be held the first weekend of July despite where the 4th of July holiday falls.

Frank Geltner stated the Commons will be a space in high demand in future years; with regard to planning, he requested the fair dates for the next five years be posted on the website. Frank agreed to alter the minutes from the November 8th meeting.

Wayne Belmont, County Counsel, stated that the Public Works Director will notify the City and coordinate details for the closure of Harney Street.

B. OSU Extension/4H Update – Todd Williver and Michele Osterhoudt

Todd Williver stated that the 4H programs are filling up and projects a 10% growth in program attendance this year. The response that has been received regarding the new fair date has been positive and because of timing, the horse and dog program could potentially be brought back to the county fair. Overall, response from both the public as well as private vendors has been supportive.

C. County Staff Update

None received.

D. Master Plan-Refinement Update

Kevin Greenwood stated his priority is facilitating the role of the consultants from 3J Consulting firm and forming the visioning committee, ensuring stake holder engagement. Currently, there are 16 representation positions on the committee: each city within the county, the school district, the Siletz tribe, 4H/OSU Extension, hotel & lodging, community support association, and five communities at large. The Fair Board reviewed the names and positions which includes persons or representatives they have suggested. So far, there has been a lot of interest in participation and the first meeting agenda has been produced. There will be 4 public meetings that will rotate through the county for increased feedback. Kevin stated the biggest challenge currently will be to fill the 72 consultant interview positions but he will be working with Casey Miller, Lincoln County Public Information Officer, to get a press release out and full media coverage of the open positions. Consultants from ECONorthwest will be in the county on Monday, January 8th and Tuesday, January 9th for those interviews and first meeting.

Wayne Belmont, County Counsel, stated this process is to identify stakeholders and there will be other opportunity in the future for broader feedback and participation.

Jim Buisman brought up concern with regard to marketing the Commons and identifying clientele that will use the site once it's ready. Jim stated he would like to propose that, during the upcoming FY 2018-2019 budgetary process, funding be put in place for a mobile onsite office and a full-time site manager.

Wayne Belmont stated that part of the refinement process, in addition to an analysis of cost and resources required to build, will be an analysis of cost requirements to ensure the Commons operations remain sustainable.

Kevin Greenwood added that during the process we will find out what specific amenities will be created; this is required knowledge before the marketing process can begin.

Jim Buisman moved to direct Wayne to place in the proposed 2018/2019 budget a new line item for the cost of both a temporary office and hiring or contracting a manager. Commissioner Hall seconded. A vote was taken and passed unanimously.

E. Public Comment

No comment received.

IV. Adjournment

The next Fair Board meeting is scheduled for Thursday, January 11, 2018 at 10:00 a.m. in the Lincoln County Courthouse, Commissioners Conference Room 108.

Meeting was adjourned at 10:49am

DATED this 8th day of February 2018.

LINCOLN COUNTY FAIR BOARD



FRANK GELTNER, Chair



BILL HALL, Vice Chair



JAMES H. BUISMAN, Member