

Lincoln County Fair Board

Thursday, May 10, 2018 at 10:00 a.m.

Lincoln County Courthouse
225 West Olive Street, Room 108
Newport, Oregon

I. Call to Order/Roll Call

Acknowledging there was a quorum with Vice Chair Bill Hall and Committee Member Jim Buisman present, Frank Geltner called the meeting of the Lincoln County Fair Board to order at 10:00 a.m. County Counsel, Wayne Belmont was present and Kristi Whitaker took minutes.

II. Approval of Minutes

The minutes of the March 8, 2018 and April 12, 2018 meeting were reviewed by the board electronically.

- Jim Buisman noted that there was no quorum at the April 12th meeting, but they did take public comment.
- Jim noted a request from Cathy Block and Winnie Greenfield regarding an educational green house for Master Gardener.
- Jim noted Debra Jones' request on behalf of the Pacific Equestrian Club.
- Jim noted Michele's notification of her last day with the Lincoln County Extension Office.
- Bill Hall noted two corrections to the April 12th meeting minutes: the proper spelling of the last name Goulet and clarifying Extension Office for Michele Ousterhoudt's last day.
 - Frank noted the corrections and the requests will be added to the agenda.

III. Other Business

A. OSU Extension/4H Update

- Michele provided a copy of the fair poster to the board.
- Precision Auto and Newport Pawn have become the presenting sponsors for this year's fair.
- Event planning is on schedule: zip line and a stunt jump will be at the fair this year and tentatively tethered hot air balloon rides.
- 4H afterschool programs are funded by a couple of grants: one of them is the TMS Grant which grant ran out last month, they are in the process of asking for an extension and have asked members to provide feedback to assist that request.
- Jim Buisman reviewed the Master Gardener's request to install a permanent educational greenhouse of about 1,400 square feet on the NW corner of the commons property. Jim noted that Cathy Block and Winnie Greenfield should be present to speak about specific needs and cost.

- Wayne Belmont noted that the building would have to be incorporated into the Master Refinement Plan for the long term development of the property.
- Todd Williver stated there is no conflict with the dates requested by Debra Jones for the Equestrian Club.
 - Wayne noted the request is for \$100 per show for four shows including access to water and the tractor for tilling.
 - Jim expressed concerned with tractor operations by non-county employees and requested Jack Whaley have an employee provide orientation/skill demonstration of the tractor operations.
 - Jack noted the size and condition of the tractor and Wayne acknowledged the age of the tractor as three years old.
 - Discussion of size, operation, and cost of the purchase of a new tractor took place and Jim requested Jack provide recommendations to the Board on the purchase of a new larger machine.
 - Wayne stated he could adjust the budget to provide a line item for the potential purchase with an estimated value of \$35k.
 - Jim suggested an additional amount to cover cost of Jack's time and cost of tractor operation of \$100.

Bill Hall moved to approve the use of the Commons for four separate dates at \$100 per date and a \$100 fee for tractor operation, for a total of \$500. Jim seconded; a vote was taken and passed unanimously.

B. Master Plan-Refinement Update

- Wayne Belmont stated the consultants have used public input, engaged in recent discussion about rightsizing the project, and have provided additional financial detail. They are ready to provide their project recommendations based on available funding at the next Master Plan Vision Committee meeting, tentatively set for the evening of June 14th
 - After the MPVC meeting there will be three community meetings: one on June 26th and two on June 27th, locations TBD.
- Discussion took place regarding public comment and maintaining some decorum during meetings.
- Wayne stated this is a difficult task because of the alternative funding source of \$3 million from the Urban Renewal; the city is selecting a consultant to update their Transportation System Plan (TSP), specifically looking the highway 20 corridor and Harney intersection, along with engaging in extensive discussion regarding parking.
- Frank requested the consultants be present at the next Fair Board meeting on June 14th to prepare for the evening MPVC meeting.
- Confirmed there will be an opportunity for public comment at the next MPVC meeting at the end of the meeting with a time frame.
 - Reinforced the three future meetings are opportunities for additional public comment. The project will then be turned over to the Fair Board and the Board of Commissioners.

C. County Staff Update

- Roy Kinion, Public Works Director, passed on information from Amy Howard, Property Management, requesting all requests for usage of the fairgrounds needs to be routed through her office for proper approvals, with exception of 4H activity.
- Roy inquired if Wayne had been in contact with Ethan regarding locating a waterline.
 - Jim stated Ethan was going to generate a full sized sheet that shows utilities they have been able to locate and electronically overlay the 1960 topo map to provide an idea of elevations and how deep the fill is.
 - Roy noted Ethan needs more guidance and direction in fulfilling this request; Jim stated he will follow up with him.
- Roy stated they will be filing for a permit for the closing of Harney Street.
 - Jim stated the County has the right to close Harney without permit.

D. Public Comment

- Frank Geltner called for public comment and none was received.

III. Adjournment

The next meeting of the Lincoln County Fair Board will be Thursday, June 14, 2018 at 10:00 a.m. in Room 108 of the Lincoln County Courthouse.

Meeting was adjourned at 11:12 a.m.

DATED this 10th day of June, 2018.

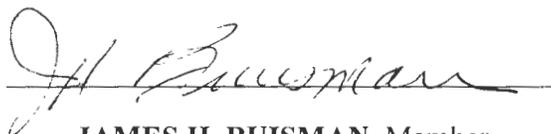
LINCOLN COUNTY FAIR BOARD



FRANK GELTNER, Chair



CLAIRE
■■■■ HALL, Vice Chair



JAMES H. BUISMAN, Member