

Lincoln County Fair Board Minutes

November 8, 2017 – 10:00 a.m.
225 West Olive St, Room 108
Newport, Oregon

I. Call to Order/Roll Call

Acknowledging that there was a quorum with Bill Hall and Frank Geltner present, Frank Geltner called the meeting of the Lincoln County Fair Board to order at 10:00 a.m.

II. Approval of Minutes

The minutes of the October 12, 2017 meeting minutes were reviewed by the board electronically. There being no corrections, the minutes were approved as distributed.

III. Other Business

A. Hazardous Weather Shelter 2017/2018 Request

A draft of policy and procedures for the hazardous weather shelter has been reviewed and updated by County Counsel, Wayne Belmont. The document outlines notification, opening, and access procedures as well as the requirement that the restrooms are locked and port-a-pottys be brought on site. The only ongoing conflict will be Friday nights due to prior commitment for Newport Farmers Market.

Commissioner Bill Hall asked for public comment. John Waffenschmidt, County Surveyor, stated his staff is in charge of scheduling the fairgrounds and would like direction in regards to whether or not there is a requirement to keep the fair exhibit hall open at all times during this period for the use of the emergency shelter. The county does receive requests to use the facility; potential events would displace the operation of the shelter. Commissioner Hall explained that priority use would be given to customers who wish to reserve the exhibit hall for private events.

Todd Williver noted the OSU Extension Office has 4H events in the exhibit hall. In the past they have moved events to accommodate the warming shelter but that they will need to be notified of use via e-mail.

Commissioner Hall moved and Frank Geltner seconded to execute the warming shelter policy and procedures document. The vote was taken and passed unanimously.

B. 2018 Fair Date

Todd Williver summarized the report created to overview fair dates. Todd stated the late August date would be too harmful to 4H if the fair moved to that date. The decision should be made between the July 4th weekend and the current weekend; Todd recommended the 4th of July weekend because of the Toledo Wooden Boat Show. Frank Geltner clarified the weekend of the fair would be the first full weekend of July. Todd Williver stated there would be no chance of hosting a rodeo during that weekend; the fair could potentially transition into the atmosphere of a community picnic. **[See minutes from December 14, 2017 for clarification]**

John Waffenschmidt, County Surveyor, inquired about traffic control issues being addressed with the city and the closing of Harney Street during such a busy weekend. Todd Williver, noted Roy Kinion, Public Works Director, will ensure that is not an issue. Bud Shoemake expressed appreciation of the date change.

Commissioner Hall moved and Frank Geltner seconded to change the date of the Lincoln County Fair to the first weekend of July pending agreement with the City of Newport for the closure of Harney Street. The vote was taken and passed unanimously.

C. OSU Extension/4H Update – Todd Williver and Michele Osterhoudt

Todd Williver stated OSU has formed a new 4H dog club. The mission of this club is to produce comfort and service animals trained for use in nursing and elder care homes. The meetings will take place at the Harney building. The volunteer for this club also has an adult club; it would be convenient for her to piggyback the 4H club with the adult club on the same day. The program would be once a week for two months and she has budgeted \$150 for the facility charges for the adult sessions. She does have the required insurance. Todd encouraged the board to consider renting her the facility for the 8/9 sessions. **Commissioner Hall moved and Frank Geltner seconded to allow for rental of the Harney Building for adult dog training sessions. The vote was taken and passed unanimously.**

D. County Staff Update

No reports were given.

E. Master Plan-Refinement Update

Commissioner Hall stated the Lincoln County Board of Commissioners formally transferred the contract to 3J Consulting Firm. The same consulting team will be working with Lincoln County but they are working under a new firm. This change will push back initial timelines. The board will have another update next month.

F. Public Comment

No reports were given.

IV. Adjournment

The next Fair Board meeting is scheduled for Thursday, December 14, 2017 at 10:00 a.m. in the Lincoln County Courthouse, Commissioners Conference Room 108.

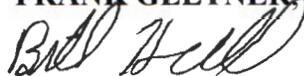
Meeting was adjourned at 10:28 a.m.

DATED this 14th day of December 2017.

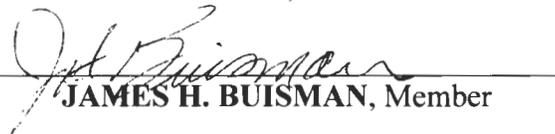
LINCOLN COUNTY FAIR BOARD



FRANK GELTNER, Chair



BILL HALL, Vice Chair



JAMES H. BUISMAN, Member