

# Lincoln County Fair Board Minutes

February 9, 2017 – 10:00 a.m.  
225 West Olive St, Room 108  
Newport, Oregon

## I. Call to Order/Roll Call

Acknowledging that there was a quorum with Jim Buisman and Frank Geltner present, Frank Geltner called the meeting of the Lincoln County Fair Board to order at 10:00 a.m. Wayne Belmont was present and Tanya Graham took minutes.

## II. Approval of Minutes

The minutes of the January 12, 2017 meeting were reviewed by the board electronically. There being no corrections, the minutes were approved as distributed.

## III. Other Business

### A. Master Gardeners Association Request – Cathi Block:

- a. Cathi Block requested the use of the Commons for the annual Master Gardeners Plant sale. She also requested that the set-up fees be waived as they were last year. *The Board was in consensus to waive the fees for the set-up time.*
- b. Cathi Block also requested placing a permanent recycling bin at the Commons for empty pots. Thousands of plants are sold annually at the sale and it would be nice if the pots could be recycled for future use. Cathi and five other volunteers would be willing to monitor the bin and keep the area clean.
- c. A discussion occurred concerning the size and type of bin to be built. Building it on a pallet would allow it to be moved as needed.
- d. **Jim Buisman moved and Frank Geltner seconded to authorize the Master Gardeners to place a container for recycling plant pots at the Commons property. The container must be movable and the Master Gardeners are responsible for maintaining and monitoring it. The vote was taken and passed unanimously with a vote of 2-0.**

### B. OSU Extension/4H Update – Todd Williver and Michele Osterhoudt:

- a. Todd Williver reported that 4H activities are at an all-time high and the Commons has had a lot of activity.
- b. Todd Williver also reported that the Pacific Equestrian Club (PEC) paid \$1,000 last year for a hoped-for- ten events. Since they did not actually do ten events, they are seeking to have the unused portion applied to events in the coming year. The Board asked Todd Williver to find out how many unused events are remaining and then come back before the Board with a formal request from PEC.
- c. Todd Williver reported that the bleachers have arrived and they are much larger than expected. The bleachers are galvanized with a rust inhibitor coating that was not properly applied. The vendor is extending the warranty and sending someone to correct the improper application. Todd is also looking for an area that the bleachers can be stored. Wayne Belmont suggested the Thompson property on Highway 20 he will call Mr. Thompson and see if it is an option. Todd will send Wayne the actual measurements of the bleachers.

- d. Michele Osterhoudt reported that the 2017 Fair planning is going well and the entertainment is coming together. Todd Williver is looking at the possibility of having a monster truck show in the arena.
- e. Wayne Belmont reported that the Solar Eclipse planning is under way. There are a lot of people expected and we need to make sure there are enough porta potties at the event. The County will be helping cover the costs associated with the Solar Eclipse. The County is also purchasing protective eyewear for use during the solar eclipse.
- f. Wayne Belmont asked the Fair Board if they would like to contribute \$1,500 to the purchase of protective eyewear for the Solar Eclipse. We could print the Fair website on the protective eyewear and use them for advertising; \$1,500 would purchase about 3,000 units of protective eyewear.
- g. Frank Geltner stated that the protective eyewear reflect safety and is a good idea.
- h. Wayne Belmont reported the purchase of protective eyewear is a joint effort and various entities throughout the county are collaborating in the effort.
- i. **Jim Buisman moved and Frank Geltner seconded to authorize Wayne Belmont to purchase Solar Eclipse protective eyewear in amounts to be determined using the Fair Fund dollars and to print the Lincoln County Fair website on the side of the protective eyewear. The vote was taken and passed unanimously with a vote of 2-0.**
- j. Jim Buisman stated that porta potties need to be reserved. Roy Kinion reported all porta potties in the area are booked and the Fair will need to go to other areas of the state or possibly out of state to find porta potty rentals.
- k. Roy Kinion reported that Emergency responders throughout the county are meeting and planning for the Solar Event. There is a concern that the influx of people will be so great that ambulances will have a difficult time getting through. Roy Kinion suggested that Todd Williver make contact with Jenny Demaris concerning emergency planning during the solar event.
- l. Jim Buisman reported that he will begin attending the Lincoln County Eclipse Planning meetings to representative the Fair Board.
- m. Michele Osterhoudt reported that the 2017 Open Class Fair Guide is being drafted and the Superintendent has asked if the Fair Board would be interested in having an introduction article and their pictures published welcoming people to the Fair.

**C. Master Plan Update:**

- a. Wayne Belmont reported that the Master Plan updated scope of work has been received and the tasks were scaled back as well as the costs. Once Wayne Belmont and Jim Buisman have had a chance to review the new scope of work they can present it to the Fair Board.
- b. Wayne Belmont also reported that Newport is having their 2040 Visioning kickoff event next week and he will be hosting a table at the event. He will discuss the Commons Master Plan Refinement, as well as the County's Wellness Center plan. He will keep everyone updated through the Visioning process.

**D. County Staff Update:**

- a. Wayne Belmont reported that the modifications have been made to the Hazardous Weather Shelter policy.
- b. Jack Whaley reported that with all of the rain, the Commons has had minimal water leaks. However, because some of the structures are below grade, they did suffer minor flooding. Any future construction will need to take this into account.

**IV. Adjournment**

The next Fair Board meeting is scheduled for Thursday, March 9, 2017 at 10:00 a.m. in the Lincoln County Courthouse, Commissioners Conference Room 108.

Meeting was adjourned at 10:55 a.m.

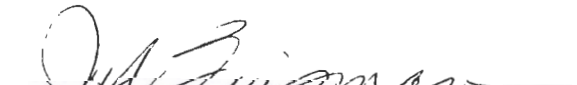
DATED this 9th day of March 2017.

**LINCOLN COUNTY FAIR BOARD**

  
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**FRANK GELTNER, Chair**

*excused*

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**BILL HALL, Vice Chair**

  
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**JAMES H. BUISMAN, Member**