

Lincoln County Fair Board Minutes

September 8, 2016 – 10:00 a.m.
225 West Olive St, Room 108
Newport, Oregon

I. Call to Order/Roll Call

Acknowledging that there was a quorum with Bill Hall and Jim Buisman present, Bill Hall called the meeting of the Lincoln County Fair Board to order at 10:00 a.m. Wayne Belmont was present and Tanya Graham took minutes.

II. Approval of Minutes

The minutes of the August 11, 2016 meeting were reviewed by the board electronically. There being no corrections, the minutes were approved as distributed.

III. Other Business

A. Central Coast Soccer Association – Tom Hurst, President:

- a. Tom Hurst, President of Central Coast Soccer Association, requested use of the front lawn at the County Commons for soccer practice. Once construction begins for the new Commons, they will discontinue use of the area. Practice would be about two hours per day - two times per week - for two months.
- b. Tom Hurst also requested that the Board take into consideration the various sports leagues in the area that need practice areas when redesigning the Commons grounds. This would include practice areas, external restrooms and a pedestrian gate. Tom Hurst would like to be a member on the Masterplan Steering Committee when it is formed.
- c. **Jim Buisman moved and Bill Hall seconded to authorize Central Coast Soccer Association the temporary use of the Commons front lawn for soccer practice. The fees for use will be waived. The vote was taken and passed unanimously with a vote of 2-0.**

B. Extension 4-H Update - Todd Williver and Michele Osterhoudt:

- a. Todd Williver reported that he submitted the Fair Summary report to the Oregon Fairs Association.
- b. Todd Williver also reported that the 2016 Lincoln County Fair is estimated to have had a small profit. Once all of the invoices and receipts are in, he will have an actual profit amount to report.
- c. Todd Williver stated that because the Lincoln County Fair is a free flowing fair, it is difficult to estimate the attendance numbers. However, the vendor food sales were up 43% and the trash collection was up 50%. A conservative estimate of attendees would be at about 15,000.
- d. Todd Williver reported that the rodeo was a bit of a disappointment with ticket sales down but the Senior BBQ sold out with a seating capacity of 350.

- e. The helicopter rides were a great success as well as the monster truck rides. The Youth auction was up 12% and the open class exhibits doubled.
- f. Todd Williver reported that he has been working with Wayne Belmont on the 2017 Fair Memorandum of Agreement.
- g. Michele Osterhoudt reported that she has been working on the Oregon Fairs Association Annual Report and will work with Tanya Graham to finalize it.
- h. A discussion concerning purchasing more animal cages as well as pipe and draping occurred.
- i. Jim Buisman would like to review different options for communication devices and protocols for next year's fair event.
- j. Bill Hall commented that there was a lot of positive feedback concerning the fair especially the new tents.
- k. Todd Williver reported that 4H will begin their new season October 1.
- l. Todd Williver discussed with the Board options for combination locks on the gates instead of contracting with TCB Security. Jack Whaley, head of Maintenance, has locks that are key override and the combinations can be changed as needed.
- m. The Board was in consensus to use locks instead of TCB Security.

C. Other Reports:

- a. Tracy Flowers requested the use of the Commons Exhibit Hall for a warming shelter this November and December. The Salvation Army, who normally provides a warming shelter, has had a change in leadership and will not be able to provide a shelter during the holidays. Additionally the Salvation Army can only sleep about 20 people and space for approximately 50 is needed.
- b. There was a discussion concerning what other events occur in the Exhibit Hall during November and December.
- c. The Board requested that Tracy Flowers bring to the next meeting exact dates as well as the criteria and rules that someone must meet in order to use the warming shelter.
- d. Jim Buisman also suggested that Tracy Flowers speak with Jenny Demaris with Emergency Services and Lola Jones with Samaritan House.
- e. Emily DeHuff, from FOLCAS, reported that they have closed on the purchase of their new property site for the Pick of the Litter Thrift Store. Expected transitioning will begin soon but they are expecting to still use the Commons site for about a year.
- f. Emily DeHuff also reported that the new property for the Pick of the Litter Thrift Store is the former Adventist Church. The church historically has helped the homeless with food and shelter. FOLCAS is not in a position to assist the homeless with food and shelter but are willing to refer them to other service groups.

D. RFP Update:

- a. Jim Buisman would like the board to look at a management model that will work for the Commons in the future.
- b. Wayne Belmont reported that the Exhibit Hall tour is being organized and would like to make it a part of the RFP. Having the Consultant and the Steering Committee on the tour will bring benefit to the process. The Board agreed to include the tour in the

RFP. Wayne Belmont reported that once the tour is added, the RFP is ready to go out.

E. County Staff Update:

- a. Amy Howard reported that the Bay City Cruisers would like to use the Commons in July 2017 if construction and renovations have not begun.
- b. Jack Whaley reported that August 18-23, 2017 will be a very busy time in Newport. The solar eclipse will occur on August 21, 2017 and the hotels and campgrounds are already booked full. We need to think about how that will affect the 2017 fair event.
- c. Todd Williver stated that August 18 – 20, 2017 are the preliminary fair dates and we need to review the pros and cons to having it that weekend.

IV. Adjournment

The next Fair Board meeting is scheduled for Thursday, October 13, 2016 at 10:00 a.m. in the Lincoln County Courthouse, Commissioners Conference Room 108.

Meeting was adjourned at 11:15 a.m.

DATED this 13th day of October 2016.

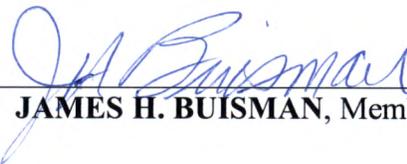
LINCOLN COUNTY FAIR BOARD



FRANK GELTNER, Chair



BILL HALL, Vice Chair



JAMES H. BUISMAN, Member