

Lincoln County Fair Board Minutes

April 14, 2016 – 10:00 a.m.
225 West Olive St, Room 108
Newport, Oregon

I. Call to Order/Roll Call

Acknowledging that there was a quorum with Bill Hall and Jim Buisman present, Chair Frank Geltner called the meeting of the Lincoln County Fair Board to order at 10:00 a.m. Wayne Belmont was present and Tanya Graham took minutes.

II. Approval of Minutes

The minutes of March 10, 2016, having been previously distributed by email, were approved as presented.

III. Other Business

A. Extension 4-H Update - Todd Williver and Michele Osterhoudt:

- a. Todd reported that the beef weigh-ins are scheduled for March 10, 2016 and there are currently 2 steers expected to weigh-in.
- b. Todd reported that the Lincoln County Sheriff's Posse will be holding their South Beach Poker Ride on Sunday June 12 and have requested the use of the fairgrounds for dry camping. The Posse is willing to pay \$10 per horse and will make sure the grounds are cleaned prior to departure. In addition, 4-H is willing to take care of the stalling of the horses.
- c. **Bill Hall moved and Jim Buisman seconded to approve the Sheriff's Posse can use the fairgrounds for Dry camp on June 12, 2016 with no cost to the posse. The vote was taken and passed unanimously with a vote of 3-0.**
- d. Todd also reported a new Archery Club will be beginning soon in the indoor horse arena.
- e. Todd is working on trying to grow grass under the old horse barn area.
- f. Michele reported that new vendors as well as returning vendors are starting to reserve their spaces for the 2016 fair.
- g. Wayne Belmont reported that he has been researching how other counties are dealing with paraphernalia and flag issues concerning fair activities. Washington County has a very comprehensive policy that can be used as an example while developing our policy.
- h. Wayne also stated that as far as Marijuana and paraphernalia, information and education can be presented at the fair but no product. As far as the flag issues, we need to be careful not to infringe on peoples freedom of expression. Wayne will have a draft policy by the next meeting.
- i. Michele reported that she has registered for the Oregon Fairs Association Spring Conference. The Board was in consensus to use the fair funds to cover the costs associated with Michele attending the conference.

B. Transient Lodging Tax Update – Bill Hall:

- a. Bill Hall reported that the ballots are being mailed out April 29 and Election Day is May 17, 2016. Once we know the election results, we can begin the next step in the fairground planning process.
- b. If the tax measure is passed, we need to move forward immediately on the recapitalization project. Wayne Belmont suggested that the Board prioritize the overall project and if implemented in phases, it will keep things moving forward.
- c. Jack Whaley reported that due to electrical issues at the fairgrounds, he had to install two new electrical panels and breakers.
- d. Jim Buisman would like a meeting to be scheduled with Jack to discuss prioritization of projects that need to be addressed at the fairgrounds.
- e. Wayne would like to see restroom upgrades prioritized on the project list.
- f. Michelle is looking at hanging banners on the south wall of the exhibit hall highlighting all of this year's fair sponsors.
- g. Bill would like to see a discussion on the next agenda concerning the master plan for the Lincoln County Commons.
- h. Jim Buisman reminded Jack that public safety is the number one priority. If something needs fixed at the fairgrounds and it is a public safety issue, then it becomes the priority.

C. Signage:

- a. Wayne Belmont and Frank Geltner reported that they met with a vendor for signage and discussed the logistics in designing and installing a sign. Also discussed where the requirements that the City of Newport has concerning signage.
- b. Currently the County is working on an agreement with the City of Newport to utilize property long term for the sign installation.
- c. The City of Newport is also looking at adding a sign on Hwy 101. The County would like the sign to be a community announcement sign.
- d. Wayne and Frank would like to talk with the City about having both the City sign and the County sign designed similarly and utilized cooperatively.

D. County Staff Update:

- a. Wayne Belmont presented the proposed 2016/2017 budget for the Lincoln County Fair Fund (County Commons) and the County Fair Event. This budget will be presented to the Lincoln County Budget Committee in May 2016 for review and approval.
- b. The County Fair Event is being budgeted for approximately \$90,000 that is an increase from about \$55,000 last year.
- c. Jack reported that the electrical work done at the fairgrounds was prioritized because of safety issues. The external wiring for the lighting around the exhibit hall will be installed soon.
- d. Jack also reported that larger ¾ inch plumbing line is being installed around the perimeter. There will also be 2 new water meters installed on the grounds and both will be activated. The projects are on track for completion by the August fair dates.

- e. Amy Howard reported that the Sheriff's office has been hosting K-9 trainings with other counties at the fairgrounds and Associated Cleaning has donated their time cleaning up after the dogs.
- f. Amy also reported that Newport High School will be conducting a Distracted Drivers Course at the fairgrounds on Monday, April 18. This course helps teens learn how dangerous texting and driving can be.
- g. Amy also reported that there needs to be a deep cleaning of the fairground restrooms prior to the fair event. The Board was in consensus to have the restrooms deep cleaned two weeks prior to the fair.
- h. Wayne reported that there was an Auction fundraiser held to benefit FOLCAS, Lincoln County Animal Shelter and the Fair. Bill Rendell brought in a check for the Fair Event totaling \$471.00
- i. Wayne and Bill will be meeting with Stephanie Linn to discuss the potential of a 2017 Sportsman Show event at the Fairgrounds.
- j. Emily DeHuff thanked everyone for the Auction fundraiser and would like to see it become an annual event.

IV. Adjournment

The next Fair Board meeting is scheduled for Thursday, May 20, 2016 at 10:00 a.m. in the Lincoln County Courthouse, Commissioners Conference Room 208. Meeting was adjourned at 10:40 a.m.

DATED this 19th day of May 2016.

LINCOLN COUNTY FAIR BOARD



FRANK GELTNER, Chair



BILL HALL, Vice Chair



JAMES H. BUISMAN, Member