

Lincoln County Fair Board Minutes

November 10, 2016 – 10:00 a.m.
225 West Olive St, Room 108
Newport, Oregon

I. Call to Order/Roll Call

Acknowledging that there was a quorum with Bill Hall and Jim Buisman present, Chair Frank Geltner called the meeting of the Lincoln County Fair Board to order at 10:10 a.m. Wayne Belmont was present and Tanya Graham took minutes.

II. Approval of Minutes

The minutes of the October 13, 2016 meeting were reviewed by the board electronically. There being no corrections, the minutes were approved as distributed.

III. Other Business

A. OSU Extension/4H Update – Todd Williver:

- a. Todd Williver reported that he and Michele Osterhoudt attended the Oregon Fair Association Convention.
- b. Todd Williver discussed with the Board the tentative fair dates for the 2017 Lincoln County Fair event and how they best fit in with other county fair dates across the state.
- c. Frank Geltner presented a letter from the Port of Toledo requesting that the Fair Board move the fair event from the third weekend in August. The Port of Toledo hosts the annual wooden boat show that weekend.
- d. Todd Williver requested that for 2017, the Fair Board keep the third weekend in August as the fair event and add Thursday and Monday to the schedule. Monday, August 21 is the Solar Eclipse event and Lincoln County is expected to have an extremely high level of visitors over that weekend which would be a significant benefit to the Fair event.
- e. Various options were discussed as well as how moving the date of the Fair will impact Lincoln County 4H and their State Fair entries.
- f. **Bill Hall moved and Jim Buisman seconded to approve August 17-20 as the Lincoln County Fair event dates for 2017. The vote was taken and passed unanimously with a vote of 3-0.**
- g. Further discussions with Lincoln County Facilities and Maintenance will occur to see if August 21, 2017 can be added to the Fair event dates.
- h. The Fair Board directed Todd Williver to review alternative dates for the 2018 Fair event so that it does not conflict with the Wooden Boat Show.

- i. Todd Williver presented to the Board the request to purchase new bleachers for the County Commons. 45 ft. bleachers would cost approximately \$37,000 and 27 ft. bleachers would cost approximately \$18,000. Jim Buisman would like a per seat cost breakdown and Frank Geltner would like to know if the cities and school district would be interested in partnering in the purchase and use of the bleachers. Todd will bring a formal proposal to the December Fair Board meeting. The bleachers that Todd is looking at purchasing can be rented out to other entities and are easily moved with a one ton truck.
- j. Todd Williver requested, on behalf of the Pacific Equestrians Club, if they could use the Exhibit Hall for a banquet on December 8. The Board was in consensus to allow the Pacific Equestrians Club to use the Exhibit Hall on December 8. Frank Geltner stated that the use of the hall needs to be coordinated with Amy Howard, Lincoln County Property Manager.
- k. Barb Wright, the local Young Life leader, requested use of the Harney Building on Monday nights. The group has grown in capacity and needs a larger meeting place. The Board was in consensus to allow Young Life to use the Harney Building on Monday nights.
- l. Todd Williver would like to use the office that is in the Harney Building for storage. The Board was in consensus to allow Todd use of the office for storage.
- m. Wayne Belmont reported that the agreement between the County and OSU is being modified making it an ongoing agreement. Once the agreement is completed, it will solidify the County's relationship with 4H and the Extension office.

B. RFP – Master Plan Update:

- a. Wayne Belmont reported that the Master Plan RFP is out and the deadline for submission is November 16, 2016. The RFP review committee will review the proposals and could have a decision as early as December 2, 2016.
- b. Jim Buisman explained that the group will review and score the proposals independently and then come together as a group and make a consensus decision.
- c. Jim Buisman will represent the Fair Board on the review committee and Bill Hall will be the alternate.

C. Stakeholder Group Update:

- a. The Board reviewed a list of interested people for the stakeholder group.
- b. Bill Hall also suggested Frances Fogarty, Thomas Hurst, Ralph Grutzmacher, Karen Daugherty, Daniel Elmreck, Rich Belloni and Jay Sanger.
- c. Wayne Belmont stated that there will be a number of opportunities for people to provide input into the plan and process.

D. County Staff Update:

- a. No staff update was given.

IV. Adjournment

The next Fair Board meeting is scheduled for Thursday, December 1, 2016 (NOTE DATE CHANGE) at 10:00 a.m. in the Lincoln County Courthouse, Commissioners Conference Room 108.

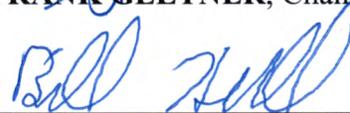
Meeting was adjourned at 11:00 a.m.

DATED this 1st day of December 2016.

LINCOLN COUNTY FAIR BOARD



FRANK GELTNER, Chair



BILL HALL, Vice Chair



JAMES H. BUISMAN, Member