

Lincoln County Fair Board Minutes

February 11, 2016 – 10:00 a.m.
225 West Olive St, Room 108
Newport, Oregon

I. Call to Order/Roll Call

Chair Frank Geltner called the meeting of the Lincoln County Fair Board to order at 10:00 a.m. Bill Hall, Jim Buisman and Wayne Belmont was present and Tanya Graham took minutes.

II. Approval of Minutes

The minutes of January 14, 2015 were approved as presented.

III. Other Business

A. Extension 4-H Update - Todd Williver and Michelle Osterhoudt:

- a. Todd reported that 4-H is getting busy and is using the Harney building on a regular basis. The dates have been set for weigh-ins as well as Dippity ewe.
- b. The Memorandum of Understanding is still in process and an update will be given at the next Fair Board meeting.
- c. Michelle has been working on the promotional packets and advertising for the 2016 Fair. Local and Regional performers are the primary focus and bookings have begun. Todd and Michelle met some regional performers at the Oregon Fairs Association Conference and are in process of booking them as headliners.
- d. Todd and Michelle went to the Wooden Boat Show (WBS) meeting. The Fair and the WBS overlap on dates so both groups are working together to help cross-promote each event.
- e. The Fair dates are August 19, 20, 21, 2016.
- f. Michelle reported that the applications for Vendors and Sponsors are being updated as well as the website.
- g. The Civil War people will most likely be back and the Fair Board should decide if they want to address the confederated flag issue. Once the vendor handbook is updated, it will more clearly define the rules that the vendors must follow.
- h. Todd reported that the Oregon Fairs Association (OFA) conference went well. There were a lot of good educational workshops, strong networking opportunities and the ability to meet various vendors.
- i. The 2016 Fair sponsor packet is in development. Todd has been working with Casey Mceneny to finalize the artwork and poster.

B. FOLCAS Update – Emily DeHuff and Charlie Nelson:

- a. Emily reported that FOLCAS continues to explore options for the Pick of the Litter Thrift store location and she thanked the Fair Board for allowing the store to utilize their current space. The store has been such a success it has begun to outgrow the

building. Emily also thanked Todd and Michelle for allowing FOLCAS to utilize space in the Fair office but unfortunately had to decline the offer due to the costs involved in modifying the building.

- b. Emily would like the Fair Board, Lincoln County and FOLCAS to consider partnering in the construction of a purpose designed building that they can possibly co-own together.
- c. Charlie Nelson requested adding an additional receiving shed next to the thrift store to be able to accept donations. Jack Whaley from Maintenance said there are no problems with adding a shed.
- d. Jim Buisman requested that Charlie work with Jack on installing the shed.
- e. **Jim Buisman moved and Bill Hall seconded to approve installation of a second receiving shed for FOLCAS on the Lincoln County Fairgrounds. The vote was taken and passed unanimously with a vote of 3-0.**

C. County Staff Update – Board of Commissioners – Bill Hall:

- a. Bill Hall reported that at the February 10, 2016 Board of Commissioners meeting they discussed the potential Transient Room Tax (TNT) Measure. Bill handed out copies of the draft TNT ordinance which would amend the current room tax from 9% for the unincorporated areas to 10%. This amended amount would be dedicated to construction and operations of the redevelopment at the fairgrounds. The Board of Commissioners are expected to make a decision on whether to move forward with the TNT measure on the May ballot by the end of February 2016.
- b. Bill also reported that the Board of Commissioners' are choosing to wait on moving forward with Jim Buisman's Interim Capital Plan until after the May elections.
- c. Jim stated that the waterline along the fence and the electrical for the vendors must be fixed before the next fair. Jack Whaley from maintenance will secure quotes on getting the two repairs completed.
- d. Todd Williver would like the water supply to the 4-H barn added to the repair list. This is also important to have taken care of before the fair in August.
- e. **Bill Hall moved and Jim Buisman seconded that the Fair Board recommend to the Board of Commissioners that they authorizes implementation of the capital improvements of the waterline along the fence, the electrical for the vendors and the water system for the livestock barn. The vote was taken and passed unanimously with a vote of 3-0.**
- f. Wayne Belmont reported that the signage agreement with the City of Newport is in process and should be completed soon. Also, the Farmers Market and the City of Newport are looking at various options for the future of the market. The Farmers Market may need to stay at the Fairgrounds through 2016. One suggestion was to move it to Harney Street and/or next to the Animal Shelter. The City is considering closing Harney Street on Saturdays and allowing it to be used for the market.
- g. Wayne also reported that he has been working with Amy Howard and John Waffenschmidt on the private party usage agreements.
- h. Wayne stated that he will be recommending to the Board of Commissioners to begin developing a Memorandum of Agreement listing the expectation of the City of

Newport as well as Lincoln County concerning the availability of Urban Renewable funds for the fairgrounds improvement project.

- i. If all of the funding sources come together, the earliest start date for the fairgrounds improvements will probably be 2020.
- j. Wayne reminded everyone that elected officials and staff members are restricted by State law in promoting or opposing any kind of ballot measure. The passing or not passing of the TRT will be up to the citizens of Lincoln County. Appointed Board/Committee members may have different rules that govern promoting and/or opposing ballot measures. Wayne will forward Frank information pertaining to appointed members.
- k. If anyone would like to come to the next Board of Commissioners meeting to support or oppose putting the TRT on the May ballot the next meeting is Wednesday February 17, 2016.
- l. Bill Hall reported that he spoke with Stephanie Lynn concerning the Sportsman's show. Currently she does not plan on hosting the show in 2016 but is looking at doing it every other year.

IV. Adjournment

The next Fair Board meeting is scheduled for Thursday, March 10, 2016 at 10 a.m. in the Lincoln County Courthouse, Commissioners Conference Room 208. Meeting was adjourned at 10:40 a.m.

DATED this 10th day of March 2016.

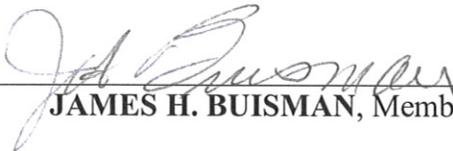
LINCOLN COUNTY FAIR BOARD



FRANK GELTNER, Chair



BILL HALL, Vice Chair



JAMES H. BUISMAN, Member