

## **Lincoln County Commons – Revised Master Plan Master Plan Visioning Committee (MPVC)**

### **Ground Rules for Meeting Conduct**

All participants agree to act in good faith in all aspects of planning discussions. This includes being honest and refraining from undertaking any actions that will undermine or threaten this process. This includes behavior outside of meetings.

Expectations for behavior of advisory team members during and outside of meetings include:

- Be respectful at all times of other representatives and audience members. Listen and try to understand each perspective, even if you disagree. One person will speak at a time. Side conversations and other meeting disruptions will be avoided.
- Bring your concerns into this process to be addressed.
- Refrain from personal attacks, intentionally undermining the process, or publicly criticizing or misstating the positions taken by any other participants during the process.
- Any written communications, including e-mails, blogs and other social media, will be mindful of these ground rules and will maintain a respectful tone even if highlighting different perspectives. E-mails and social networking messages meant for the entire group will be distributed via the project team.
- Individual representatives agree to not present themselves as speaking for the MPVC without specific direction and approval by the MPVC.
- All participation in this process is voluntary and may be withdrawn. However, members agree that before withdrawing they will discuss the reason for their withdrawal with the County's project manager and will give the MPVC the opportunity to understand the reasons for withdrawal and to encourage continued participation, if appropriate.
- Requests for information made outside of meetings will be directed to the County's project manager. Responses to such requests will be limited to items that can be provided within a reasonable amount of time.

Expectations for behavior of community members during and outside of meetings include:

- Community members are encouraged to participate in the Lincoln County Commons Revised Master Plan process. All meetings are open to the public. Each meeting will include a time for public comments. There also are a variety of other opportunities to provide direct comment at any time throughout the process:
  - E-mail Kristi Whitaker ([kwhitaker@co.lincoln.or.us](mailto:kwhitaker@co.lincoln.or.us)) or Casey Miller ([cmiller@co.lincoln.or.us](mailto:cmiller@co.lincoln.or.us))
  - Public meetings
- Comments during MPVC meetings will be limited to three (3) minutes or less at the discretion of the facilitator according to time available and other business items.
- Introduce yourself and give your name and address for the record.
- Direct comments and questions to MPVC members, not other community members.
- Keep comments constructive. Personal attacks of any type will not be tolerated.

**THANK YOU!**