



Wednesday, June 29, 2016

**Immediately Following Joint Session with
Lincoln City Council**

**Lincoln City - City Hall
801 SW Highway 101
Lincoln City, OR 97367**

I. CALL TO ORDER

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

III. RECOGNITION/PROCLAMATION

IV. ADOPTION OF CONSENT CALENDAR

A. Minutes of Board of Commissioners Meeting

1. Order #~~16-6-~~174
6-16 BOC Meeting Minutes of June 15, 2016

B. Commission Appointments and Resignations

1. Order #~~16-6-~~175
6-16 Changes in membership to the Bicycle and Pedestrian Advisory Committee

2. Order #16-6-176 Changes in membership to the Lincoln Community Health Council

3. Order #~~16-6-~~177
6-16 Changes in Membership to the Silver Sands Special Road District

C. License Applications or Renewals

1. Order #~~16-6-~~178
6-16 The Issuance of 15 Oregon Liquor Control Commission Temporary Liquor Licenses to the Flying Dutchman Winery

D. Tax Foreclosure, Right-of-Way, Sales and Deeds

E. General Budget Resolutions

1. Resolution #16-29-6 ~~A~~ Adjusting the 2015-2016 Adopted Budget Appropriations for Lincoln County (Roads Fund, Solid Waste Fund, Fair Fund and the General Fund)

F. Acting as Governing Body of County Wide Service Districts

G. Documents and Recording Matters in the Commissioners Journal

1. Order #6-16-~~179~~ Agreement between Lincoln County and Karen Cox for Juvenile Sex Offender Treatment services (Terms: Effective 7/1/16 – 6/30/17; not to exceed \$25,000)
2. ~~Order #6-16-_____~~ Intergovernmental Agreement #31319 between the State of Oregon Department of Transportation and Lincoln County Transportation Services District for the Transportation and Growth Management program. (Terms: Effective through November 30, 2017; Grant total \$167,300 with matching funds of \$22,814 from LCTSD)
3. Order #6-16-~~180~~ Approving of Certain Recommended Expenditures from the Court Facilities Security Account
4. Order #6-16-~~181~~ Amendment 1 to the State of Oregon Intergovernmental Agreement 149211 between the Department of Human Services and Lincoln County for provisions of adolescent shelter services.
5. Order #6-16-~~182~~ Emergency Contracts – Purchase of new Hot Water Heaters for the Lincoln County Jail
6. Order #6-16-~~183~~ Agreement between Lincoln County and Centro De Ayuda for interpreter Services for the Health and Human Services Home Visiting Program (Terms: June 30, 2016 – termination; \$40.00 per hour)

H. Execution of Documents

- Removed
1. Lease between Lincoln County and Newport Coast Investments, LLC for property at 34 SW Coast Highway (Terms: 7/1/16 – 6/30/19; \$4,290 per month)

V. PUBLIC HEARING

VI. DECISION/ACTION

- A. Order #6-16-184 Assignment of Lincoln County Ambulance Service Area (ASA) 1 (North Lincoln County Area) for the period of July 1, 2016 through June 30, 2021
- B. Order #6-16-185 Assignment of Lincoln County Ambulance Service Area (ASA) 2 (Depoe Bay Area) for the period of July 1, 2016 through June 30, 2021
- C. Order #6-16-186 Assignment of Lincoln County Ambulance Service Area (ASA) 3 (Central Lincoln County Area) for the period of July 1, 2016 through June 30, 2021
- D. Order #6-16-187 Assignment of Lincoln County Ambulance Service Area (ASA) 5 (Yachats Area) for the period of July 1, 2016 through June 30, 2021
- E. Order #6-16-188 Adopting the 2016–2017 Fee Schedule for Departments of Lincoln County

VII. DISCUSSION/INFORMATION

- A. Ordinance # 487 Relating to Short Term Rentals of Dwelling Units; Creating New provisions (*First Reading*)

VIII. BOARD OF COMMISSIONERS AS THE GOVERNING BODY OF COUNTY-WIDE SERVICE DISTRICTS

IX. REPORTS

- A. **Elected Officials/Department Directors/Program Coordinators and Consultants**

- 1. Cascadia Rising Exercise Report – *Presented by Jenny Demaris*

- B. **Commissioners**

X. CONSTITUENT INPUT (Limited to five minutes per constituent)

XI. EXECUTIVE SESSION

- A. Pursuant to ORS 192.660(2)(e) to discuss real property transactions

XII. ADJOURNMENT

XIII. OTHER SCHEDULED MEETINGS AND APPOINTMENTS OF THE BOARD

Tuesday, July 5, 2016 – 9:00 a.m. – Office Meeting and Board Briefing in the Commissioner’s Small Meeting Room, Lincoln County Courthouse Room #110, 225 West Olive Street, Newport; meeting to cover office priorities, operations, procedures and workflow

Wednesday, July 6, 2016 – 9:30 a.m. – Board of Commissioners Meeting in the Commissioner’s Meeting Room, Lincoln County Courthouse Room #108, 225 West Olive Street, Newport.

For special physical, language or other accommodations at Board's meeting, please contact the Board at 265-4100 (voice) or dial 7-1-1 Relay Service and include e-mail as soon as possible, but at least 48 hours before the meeting.

1 **BEFORE THE BOARD OF COMMISSIONERS**

2 **FOR LINCOLN COUNTY, OREGON**

3	In the Matter of:)	
4)	
5	<i>Assignment of Lincoln County</i>)	ORDER # _____
6	<i>Ambulance Service Area (ASA) 1</i>)	
7	<i>(North Lincoln County Area) for</i>)	ASA 1
8	<i>The period of July 1, 2016, through</i>)	
9	<i>June 30, 2021</i>)	

10 **WHEREAS** the current assignment of Ambulance Services Area (ASA) 1 (North
11 Lincoln County Area) to Pacific West Ambulance is set to expire on June 30, 2016; and

12 **WHEREAS** notice of that expiration was duly issued in accordance with LCC
13 7.827; and

14 **WHEREAS** the only applicant for assignment of that ASA for the period of July 1,
15 2016 through June 30, 2021 is the current service provider, namely Pacific West
16 Ambulance; and

17 **WHEREAS** the Board has carefully reviewed the application submitted by Pacific
18 West Ambulance; and

19 **WHEREAS** the Board has also carefully considered:

20 (1) The level of care and service proposed to be maintained by the applicant, and has
21 determined that it will be at a level equal to or greater than the level of care and service
22 previously provided;

23 (2) The contents of the application, and has determined that it meets the application
24 requirements set forth in LCC 7.827(5);

25 (3) The requirements of applicable state law and state regulation relating to the
26 provision of ambulance service, including, but not limited to ORS Chapter 682 and OAR
27 Chapter 333 Division 260, and has determined that the application meets those
28 requirements;

29 (4) The past experience of the applicant;

30 (5) The past quality of service provided by the applicant;

1 (6) The proposed quality of service to be provided by the applicant; and
2 **WHEREAS** the Board has unanimously determined that ASA 1 should be assigned
3 to Pacific West Ambulance for the period of July 1, 2016 through June 30, 2021; therefore,
4 in accordance with LCC Chapter 7 and the Lincoln County Ambulance Service Area Plan,

5 **IT IS HEREBY ORDERED THAT:**

6 (1) Lincoln County Ambulance Service Area 1 (North Lincoln County Area) is
7 assigned to Pacific West Ambulance for the period of July 1, 2016 through June 30, 2021;

8 (2) A copy of this order shall be forwarded to Pacific West Ambulance; Emergency
9 Services Virginia Demaris, Assistant County Counsel KristinYuille, and each member of the
10 Lincoln County Ambulance Service Review Committee.
11

DATED this 29th day of June, 2016.

LINCOLN COUNTY BOARD OF COMMISSIONERS

Bill Hall, Chair

Terry N. Thompson, Commissioner

Doug Hunt, Commissioner

1 **BEFORE THE BOARD OF COMMISSIONERS**

2 **FOR LINCOLN COUNTY, OREGON**

3 In the Matter of:)
4)
5 *Assignment of Lincoln County*) **ORDER #** _____
6 *Ambulance Service Area (ASA) 2*)
7 *(Depoe Bay Area) for the period of*) **ASA 2**
8 *July 1, 2016, through June 30, 2021*)

9 **WHEREAS** the current assignment of Ambulance Services Area (ASA) 2 (Depoe
10 Bay Area) to Pacific West Ambulance is set to expire on June 30, 2016; and

11 **WHEREAS** notice of that expiration was duly issued in accordance with LCC
12 7.827; and

13 **WHEREAS** the only applicant for assignment of that ASA for the period of July 1,
14 2016 through June 30, 2021 is the current service provider, namely Pacific West
15 Ambulance; and

16 **WHEREAS** the Board has carefully reviewed the application submitted by Pacific
17 West Ambulance; and

18 **WHEREAS** the Board has also carefully considered:

19 (1) The level of care and service proposed to be maintained by the applicant, and has
20 determined that it will be at a level equal to or greater than the level of care and service
21 previously provided;

22 (2) The contents of the application, and has determined that it meets the application
23 requirements set forth in LCC 7.827(5);

24 (3) The requirements of applicable state law and state regulation relating to the
25 provision of ambulance service, including, but not limited to ORS Chapter 682 and OAR
26 Chapter 333 Division 260, and has determined that the application meets those
27 requirements;

28 (4) The past experience of the applicant;

29 (5) The past quality of service provided by the applicant;

1 (6) The proposed quality of service to be provided by the applicant; and
2 **WHEREAS** the Board has unanimously determined that ASA 2 should be assigned
3 to Pacific West Ambulance for the period of July 1, 2016 through June 30, 2021; therefore,
4 in accordance with LCC Chapter 7 and the Lincoln County Ambulance Service Area Plan,

5 **IT IS HEREBY ORDERED THAT:**

6 (1) Lincoln County Ambulance Service Area 2 (Depoe Bay Area) is assigned to
7 Pacific West Ambulance for the period of July 1, 2016 through June 30, 2021;

8 (2) A copy of this order shall be forwarded to Pacific West Ambulance; Emergency
9 Services Virginia Demaris, Assistant County Counsel KristinYuille, and each member of the
10 Lincoln County Ambulance Service Review Committee.
11

DATED this 29th day of June, 2016.

LINCOLN COUNTY BOARD OF COMMISSIONERS

Bill Hall, Chair

Terry N. Thompson, Commissioner

Doug Hunt, Commissioner

1 **BEFORE THE BOARD OF COMMISSIONERS**

2 **FOR LINCOLN COUNTY, OREGON**

3 In the Matter of:)
4)
5 *Assignment of Lincoln County*) **ORDER # _____**
6 *Ambulance Service Area (ASA) 3*)
7 *(Central Lincoln County Area)for*) **ASA 3**
8 *the period of July 1, 2016, through*)
9 *June 30, 2021*)

10 **WHEREAS** the current assignment of Ambulance Services Area (ASA) 3 (Central
11 Lincoln County Area) to Pacific West Ambulance is set to expire on June 30, 2016; and

12 **WHEREAS** notice of that expiration was duly issued in accordance with LCC
13 7.827; and

14 **WHEREAS** the only applicant for assignment of that ASA for the period of July 1,
15 2016 through June 30, 2021 is the current service provider, namely Pacific West
16 Ambulance; and

17 **WHEREAS** the Board has carefully reviewed the application submitted by Pacific
18 West Ambulance; and

19 **WHEREAS** the Board has also carefully considered:

20 (1) The level of care and service proposed to be maintained by the applicant, and has
21 determined that it will be at a level equal to or greater than the level of care and service
22 previously provided;

23 (2) The contents of the application, and has determined that it meets the application
24 requirements set forth in LCC 7.827(5);

25 (3) The requirements of applicable state law and state regulation relating to the
26 provision of ambulance service, including, but not limited to ORS Chapter 682 and OAR
27 Chapter 333 Division 260, and has determined that the application meets those
28 requirements;

29 (4) The past experience of the applicant;

30 (5) The past quality of service provided by the applicant;

1 (6) The proposed quality of service to be provided by the applicant; and
2 **WHEREAS** the Board has unanimously determined that ASA 3 should be assigned
3 to Pacific West Ambulance for the period of July 1, 2016 through June 30, 2021; therefore,
4 in accordance with LCC Chapter 7 and the Lincoln County Ambulance Service Area Plan,

5 **IT IS HEREBY ORDERED THAT:**

6 (1) Lincoln County Ambulance Service Area 3 (Central Lincoln County Area) is
7 assigned to Pacific West Ambulance for the period of July 1, 2016 through June 30, 2021;

8 (2) A copy of this order shall be forwarded to Pacific West Ambulance; Emergency
9 Services Virginia Demaris, Assistant County Counsel KristinYuille, and each member of the
10 Lincoln County Ambulance Service Review Committee.
11

DATED this 29th day of June, 2016.

LINCOLN COUNTY BOARD OF COMMISSIONERS

Bill Hall, Chair

Terry N. Thompson, Commissioner

Doug Hunt, Commissioner

1 **BEFORE THE BOARD OF COMMISSIONERS**

2 **FOR LINCOLN COUNTY, OREGON**

3 In the Matter of:)
 4)
 5 *Assignment of Lincoln County*) **ORDER # _____**
 6 *Ambulance Service Area (ASA)5*)
 7 *(Yachats Area)for the period of*) **ASA 5**
 8 *July 1, 2016, through June 30, 2021*)

9 **WHEREAS** the current assignment of Ambulance Services Area (ASA) 5 (Yachats
 10 Area) to South Lincoln Ambulance Association, Inc/ Yachats Rural Fire Protection District
 11 is set to expire on June 30, 2016; and

12 **WHEREAS** notice of that expiration was duly issued in accordance with LCC
 13 7.827; and

14 **WHEREAS** the only applicant for assignment of that ASA for the period of July 1,
 15 2016 through June 30, 2021 is the current service provider, namely South Lincoln
 16 Ambulance Association, Inc/ Yachats Rural Fire Protection District; and

17 **WHEREAS** the Board has carefully reviewed the application submitted by South
 18 Lincoln Ambulance Association, Inc/ Yachats Rural Fire Protection District; and

19 **WHEREAS** the Board has also carefully considered:

20 (1) The level of care and service proposed to be maintained by the applicant, and has
 21 determined that it will be at a level equal to or greater than the level of care and service
 22 previously provided;

23 (2) The contents of the application, and has determined that it meets the application
 24 requirements set forth in LCC 7.827(5);

25 (3) The requirements of applicable state law and state regulation relating to the
 26 provision of ambulance service, including, but not limited to ORS Chapter 682 and OAR
 27 Chapter 333 Division 260, and has determined that the application meets those
 28 requirements;

29 (4) The past experience of the applicant;

- 1 (5) The past quality of service provided by the applicant;
2 (6) The proposed quality of service to be provided by the applicant; and

3 **WHEREAS** the Board has unanimously determined that ASA 5 should be assigned
4 to South Lincoln Ambulance Association, Inc/ Yachats Rural Fire Protection District for the
5 period of July 1, 2016 through June 30, 2021; therefore, in accordance with LCC Chapter 7
6 and the Lincoln County Ambulance Service Area Plan,

7 **IT IS HEREBY ORDERED THAT:**

8 (1) Lincoln County Ambulance Service Area 5 (Yachats Area) is assigned to South
9 Lincoln Ambulance Association, Inc/ Yachats Rural Fire Protection District for the period of
10 July 1, 2016 through June 30, 2021;

11 (2) A copy of this order shall be forwarded to South Lincoln Ambulance Association,
12 Inc/ Yachats Rural Fire Protection District; Emergency Services Virginia Demaris, Assistant
13 County Counsel KristinYuille, and each member of the Lincoln County Ambulance Service
14 Review Committee.

15

DATED this 29th day of June, 2016.

LINCOLN COUNTY BOARD OF COMMISSIONERS

Bill Hall, Chair

Terry N. Thompson, Commissioner

Doug Hunt, Commissioner

FEE SCHEDULE

FOR DEPARTMENTS OF



Effective July 1, 2016

The following Fee Schedule is based upon fees set by United States Code (USC), Code of Federal Regulations (CFR), Oregon Revised Statute (ORS), uncodified Oregon session laws (OL), Oregon Administrative Rule (OAR), Oregon Building Code (OBC), Oregon Mechanical Specialty Code (OMSC), Lincoln County Code (LCC), and Board of Commissioners Order (BOC).

The department head of each department reserves the right to waive a fee or fees in appropriate circumstances, such as for indigent persons seeking essential governmental services, or for services that are provided to a member of the public, but that also provide a direct benefit to the department.

This Fee Schedule is an attempt to list all fees commonly charged by each department to the public. This schedule does not include interdepartmental charges, interagency charges, franchise fees, or prices for specialized reports and publications. Some omissions may have inadvertently occurred. If an inadvertent omission is discovered, please notify Legal Counsel so the omission can be remedied in the next edition of this Fee Schedule.

ALL DEPARTMENTS¹

Photocopies (8½" x 11" or 14")	ORS 203.035/BOC	\$.25 per copy
Research time	ORS 203.035/BOC	\$12.50 per ¼ hr ²
Dishonored checks	ORS 30.701(5)/BOC	\$25
Fax transmissions requested in lieu of mailing	ORS 203.035/ 205.320/BOC	\$2 first page + \$1 add'l page(s)
County Budget Books	ORS 203.035/BOC	\$35.00

¹ These fees apply to all departments unless otherwise specifically provided in a department's fees.

² Per person; rounded to the nearest ¼ hour; minimum charge of one ¼ hour.

ASSESSOR

MAP COPIES ³	ORS 203.035/BOC	
Map (8½" x 11")		\$1
Map (18" x 21")		\$3
Roll size map (6 square feet and greater)		\$1.00 per sq foot
Map of Addresses		\$5
PDF file of scanned map		\$2
COMPUTER REPORTS, PRINTOUTS & CD's	ORS 203.035/BOC	
Computer screen print		\$.25 per screen
Computer appraisal card		\$1 per account
Computer file spreadsheet		\$15
Basic GIS Research report		\$12.50
Printouts		\$40 per hour (\$15 minimum)
MANUFACTURED STRUCTURE	ORS 446.646	
Ownership document		\$55 per document
Exemption of Manufactured Structure from ownership Documentation (to untitled)		\$55 per application
Trip permit		\$5 per trip permit
MICROFICHE COPIES	ORS 203.035/BOC	
Microfiche paper copies		\$1 per page
MAILINGS AND CERTIFICATIONS	ORS 203.035/BOC	
Mailing		Cost of postage and mailing container, rounded up to nearest whole dollar amount
True copy certification		\$3.75 per page
ASSESSOR'S MAPS ON CD-ROM	ORS 203.035/BOC	\$28

³ These maps are free to download from the County's website.

CLERK

CERTIFICATES

Certified copies of documents	ORS 205.320	\$7.75
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COPYING, MAILING & BILLING⁴

Credit Card Service Fee	ORS 203.035/BOC	3% of the purchase amount
Copies (microfilm)	ORS 205.320/BOC	\$1.00 per copy
Copies for veterans seeking GI benefits	ORS 205.320/ 408.430/BOC	free
Audio tape duplication	ORS 205.320/BOC	\$15 per tape
Microfilm reel duplication	ORS 205.320/BOC	\$35 per reel
Election results	ORS 205.320/BOC	\$.25 per copy
Abstracts	ORS 205.320/BOC	\$.25 per copy
Mailing	ORS 205.320/BOC	actual cost, with a \$4 minimum
Billing	ORS 205.320/BOC	\$4 minimum
Location fee	ORS 205.320/BOC	\$3.75 per doc

LICENSES AND PERMITS

Issuance of license (other than below)	ORS 205.320	\$5
Entertainment assembly permit	LCC 4.115	\$100
Junk & Secondhand Dealer license	LCC 4.035	\$15
Declaration of Domestic Partnership – filing – registration		\$60
Certified copy of Declaration of Domestic Partnership		\$7.75
Marriage license-affidavit-issuance-registration	ORS 205.320/106.045	\$60
Certified copy of marriage license	ORS 205.320/BOC	\$7.75
Waiver of marriage waiting period	ORS 205.320/106.077/BOC	\$10
Duplicate marriage license	ORS 205.320/BOC	\$10
OLCC license approval	ORS 471.166/LCC 4.210	\$25

PASSPORTS (copy fees are additional)

Passport and Execution (16 and older)	22 USC 214/22 CFR 51.61	\$135
Passport and Execution (under 16)	22 USC 214/22 CFR 51.61	\$105
Passport Card and Execution (16 and older)	22 USC 214/22 CFR 51.61	\$55
Passport Card and Execution (under 16)	22 USC 214/22 CFR 51.61	\$40
Passport and/or Card – expedited processing	22 USC 214/22 CFR 51.61	\$60

PETITIONS AND APPEALS

Appeal from Engineer (road work permit)	LCC 6.360/BOC	\$50
Special district annexation/withdrawal	ORS 198.775/BOC	\$150+ pub.costs
Special district formation/dissolution	ORS 198.775/BOC	\$300+ pub.costs
Vacate public road	ORS 368.341(4)/ LCC 6.205/BOC	\$500

⁴ Copy fees must be prepaid.

Vacate or decrease width of county road	ORS 368.341(4)/ LCC 6.210/BOC	\$500
Way of necessity	ORS 376.165/ LCC 6.615/BOC	\$150 + \$1000 bond
RESEARCH		
Records search (fee in addition to research time)	ORS 205.320	\$3.75
Illegible document, preparing copy of	ORS 205.325/BOC	\$3.75 per page
RECORDING		
Basic fee for instruments	ORS 205.320	
* \$11 A&T; \$10 PLCP; \$7 GIS \$20 Housing fund; \$5 recording first page		\$53 ⁵
* Additional pages in document		\$5 per page
Additional fees for certain instruments:		
Assignment, release or satisfaction that affect more than one previously recorded instrument	ORS 205.320	\$5 per add'l
Nonstandard instruments ⁶	ORS 205.327	\$20
Mining claim labor aff'd (add'l claims)	ORS 517.220	\$.50 per add'l
Mining claim location notice	ORS 517.030/BOC	\$10
Municipal Assessment Record	ORS 205.320	\$5 per page
Cooperative contract	ORS 62.360	\$5 per page
Cooperative contract, recording names	ORS 62.360	\$.02 per name
Cooperative contract, member termination	ORS 62.360/BOC	\$1.25
Cooperative contract, member termination list	ORS 62.360	\$.02 per name
Partition plat	ORS 92.100	\$58 + \$5 per mylar ⁷
Subdivision plat	ORS 92.100/205.350 92.044/BOC	\$68 per lot or tract, + \$5 per mylar
Condominium plat	ORS 100.115/ LCC 7.505/BOC	\$58 + \$5 per mylar
Plat or survey correction affidavit	ORS 92.170/209.255/BOC	\$50

⁵ Copy fees must be prepaid.

⁶ NOTE: "Except as provided in ORS 205.327, a county clerk shall not accept any instrument for recording unless the instrument is printed on sheets of not less than 20-pound opaque bond paper that are not larger than 14 inches long and 8-1/2 inches wide with text printed or written in 8-point type (approximately 1/8 inch) or larger." ORS 205.232. For reference, this footnote is printed in 8-point type (font style "times"). ORS 205.327 imposes an additional fee of \$20 for the recording of "nonstandard" instruments.

⁷ This fee includes an amount for recording by the Clerk and for review and approval by the Board of Commissioners in accordance with ORS chapter 92. This fee does not include the additional fee for review and approval by the Planning Department and the Surveyor's Office. If a plat fails to pass review by the Surveyor, and is resubmitted, the Surveyor may charge an additional fee for that additional review.

Plat vacation	ORS 271.230/ LCC 7.505/BOC	\$100 ⁸
FILINGS		
Instruments filed but not recorded	ORS 205.320	\$5
LISTS OF REGISTERED VOTERS		
On computer paper:		
All precincts	ORS 205.320/BOC	\$100
Per precinct	ORS 205.320/BOC	\$5
On labels:		
All precincts	ORS 205.320/BOC	\$250
Per precinct	ORS 205.320/BOC	\$10
Electronic list ⁹	ORS 205.320/BOC	\$30
PRECINCT MAPS		
County or city	ORS 205.320/BOC	\$10 each

⁸ This fee includes the Clerk's recording fee and the fee for review by the Surveyor.

⁹ E-mail or disc.

COMMUNITY CORRECTIONS

COUNTY WORK CREW

Daily fee	ORS 203.035/BOC	Up to \$450 per day
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DISTRICT ATTORNEY

DISCOVERY OR PUBLIC RECORDS REQUEST

Misdemeanor or juvenile case (written documents only)	ORS 135.805 <i>et seq</i> /BOC	\$15 plus \$.25 per page
Felony case (written documents only)	ORS 135.805 <i>et seq</i> /BOC	\$15, plus \$.25 per page
Additional fee for duplication of video tape	ORS 135.805 <i>et seq</i> /BOC	\$25
Additional fee for duplication of audio tape	ORS 135.805 <i>et seq</i> /BOC	\$25
Additional fee for duplication of photographs	ORS 135.805 <i>et seq</i> /BOC	\$15 + actual development cost
Additional fee for computer disc/DVD	ORS 135.805 <i>et seq</i> /BOC	\$15 per disc
Violation Cases	ORS 203.035/BOC	\$10
Probation Violation	ORS 203.035/BOC	\$10
Thumb drives	ORS 203.035/BOC	\$15
Color copies	ORS 203.035/BOC	\$1.00 per page
Medical Records	ORS 203.035/BOC	\$varies ¹¹
Transcripts	ORS 203.035/BOC	\$20
Outsourced discovery	ORS 203.035/BOC	Actual cost of duplication

¹⁰ The tower fees vary according to the type of equipment installed and height on the tower and at the tower site. Contact Lt. Curtis Landers in the Sheriff's Office for fee information.

¹¹ Cost will be one half the amount the District Attorney's Office paid for a copy of the records.

HEALTH & HUMAN SERVICES¹²

PUBLIC HEALTH DIVISION

Food Service^{13, 14}

ORS 624.510/BOC

Restaurant*

0-15 seats	\$590
16-50 seats	\$648
51-150 seats	\$771
150 or more seats	\$873

* Pro rata fee for new full service restaurants or change of operator;
50% of annual fee from October 1st to December 31st.

Limited service restaurant	\$328
Vending units (1-10)	\$42
Mobile units/pushcarts (1-10)	\$234
Commissary	\$411
Warehouse	\$164
Bed & breakfast food service	\$259
Benevolent organization restaurant serving needy population	No charge

Swimming Pools and Spas¹³

ORS 448.100/BOC

First pool or spa	\$414
Each additional pool or spa on the same site	\$275

Other Food Service Fees

¹² The fees for supplies and procedures provided at county health clinics are based upon actual cost, and therefore vary according to cost. ORS 431.415. Behavioral Health fees are determined by an annual cost report; Health fees are based on Relative Value Units and actual supply costs. A sliding fee scale is applied to all charges other than for supplies. The Health & Human Services Department maintains a list of current fees. All fees, including, but not limited to, outstanding re-inspection fees, late payment penalty fees, and returned check fees, must be fully paid prior to issuance or renewal of a license.

¹³ For full service and limited service restaurants, and bed and breakfast facilities, Oregon law provides that a "license expires annually on December 31." ORS 624.020(2). (2) Except as provided in this subsection, to reinstate an expired license the operator must pay a reinstatement fee of \$100 in addition to the license fee. If the operator reinstates the license more than 30 days after the expiration date, the reinstatement fee shall increase by \$100 on the 31st day following the expiration date and on that day of the month in each succeeding month until the license is reinstated. Ors 624.490(2). Payment for license fees must be received in the office of the Public Health Division office by December 31 to avoid a reinstatement fee. Under Oregon law, a license is not transferable between operators or locations, and no refund can be issued for any unused portion of a license. ORS 624.020(6).

A license that is not renewed on or before the expiration date of the license is delinquent. To be renewed in a timely manner, payment must be received in the Public Health Division office on or before the due date.

For all Public Health Division licenses, a license shall not be issued to an applicant/operator until all fees, including all reinspection fees, reinstatement fees, and other fees due and owing to the Public Health Division for current and expired licenses held by the applicant/operator have been fully paid.

¹⁴ The fees listed in this category **include** a remittance assessed by the Oregon Health Authority. ORS 624.510(2), ORS 448.100(2).

Re-inspection of "Critical Item" in restaurant (1 st re-inspections no charge)	\$98
Re-inspection of restaurant following "Failed to Comply" inspection	\$230
Temporary restaurant	
Single Event	\$151
Single Event (if paid one week or more before event)	\$115
Intermittent (30 days) or Seasonal (90 days)	\$194
Intermittent or Seasonal (if paid one week or more before event)	\$158
Operational Plan Review	\$79
(for intermittent and seasonal temporary restaurants)	
Mobile units licensed by another Oregon county	\$25

Other Fees:

Plan review		
Initial construction		
Full service restaurant		\$431
Organizational Camp including food		\$431
Bed & breakfast		\$129
Commissary		\$215
Warehouse		\$85
Limited service restaurant		\$129
Mobile unit		\$129
Remodeling		
Full service restaurant		\$173
Organizational Camp without food		\$173
All other facilities		\$85
Food handler training	ORS 624.570(5)/BOC	
Training/certificate	OAR 333-175-0001	\$10
Duplicate certificate		\$5
Travelers' Accommodations/Bed & Breakfasts/Recreational "RV" Parks ^{15, 16}	ORS 446.425/BOC	
Hotels/Bed & Breakfasts:		
1-10		\$105
11-25		\$190
26-50		\$353
51-75		\$508
76-100 and over		\$649 + \$3.00 for every space over 100
Recreational "RV" Parks		

¹⁵ The fees listed in this category include a remittance assessed by the Oregon Health Authority. ORS 446.425(2)

¹⁶ ORS 446.323: (2) Any person, initially licensed under ORS 446.310 to 446.350 for engaging in the recreation park or travelers' accommodation business who has failed to renew a license on or before the expiration date is delinquent. If delinquency extends 15 days past the expiration date, a penalty fee of 50 percent of the annual license fee shall be added. The penalty fee shall be increased by 50 percent of the license fee on the first day of each succeeding month of delinquency.

1-10	\$110
11-25	\$201
26-50	\$376
51-75	\$539
76-100 and over	\$689 + \$3.00
	for every space over 100

Organizational Camps	ORS 446.425/BOC	\$162
Daycare/Other Requested Inspections	ORS 329A.400/BOC	\$95

LEGAL COUNSEL

Time (rounded to nearest quarter hour)	ORS 203.035/BOC	
County Counsel		\$125 per hour
Assistant County Counsel		\$115 per hour
Paralegal		\$60 per hour
Lincoln County Code (LCC) ¹⁷	ORS 203.035/LCC 0.120/BOC	
Printed format (approximately 130 double sided 8½" x 11" pages)		\$25
Computer disc (available in a variety of formats)		\$5
DVD video duplication	ORS 203.035/BOC	\$20 per DVD

LINCOLN LAND INFORMATION SYSTEM (LIS)

Time (rounded to nearest quarter hour)	ORS 203.035/BOC	
GIS Manager		\$115 per hour
GIS Analyst		\$95 per hour

PERSONNEL

Police Officer Selection Test (POST) (NOTE: The current actual cost is \$15.00)	ORS 203.035/BOC	Actual cost
Corrections Officer Selection Test (COST) (NOTE: The current actual cost is \$24.50)	ORS 203.035/BOC	Actual cost

¹⁷ The code is also available online at Legal Counsel's web site at www.co.lincoln.or.us.

PLANNING & DEVELOPMENT

PLANNING & DEVELOPMENT

LAND USE PLANNING AND ZONING ¹⁸	ORS 215.110/LCC 1.1220/BOC	
ADMINISTRATIVE ACTIONS:		
Conditional use		\$925
Medical Hardship Dwelling		\$625
Variance		\$825
Nonconforming use		\$775
Partition	ORS 92.100	\$425 ¹⁹
Final Plat		\$215
Floodplain permit		\$200
RV Placement		\$65
Remedial Sand Grading		\$250
Annual Renewal		\$125
Property line adjustment		\$275
Subdivision		\$895+ 30
Final Plat		per lot over 10 ²⁰ \$310
Replat		\$435+ 30
Building permit review		per lot over 10 ²¹ \$25 if the valuation is \$21,000 or more the charge is \$65
Manufactured home placement permit review		\$65
On-site sewage disposal review		\$65
Geological Hazard Report Review		\$250
Engineering letter review		\$125
Beach and Dune Hazard Report Review		\$250
Engineering letter review		\$125
Appeal of Division Action	ORS 215.416(11)(b)	\$310
PUBLIC HEARING ACTIONS:		
Conditional use		\$1,975
Variance		\$1,145
Other applications referred by the Director to the Planning Commission		Application fee + \$245

¹⁸ For combined applications (applications requiring more than one action), the fee charged is the lesser of: (1) The sum of the individual application fees; or (2) The highest fee plus \$185

¹⁹ This fee does not include the additional fee charged by the Clerk for recording and for review and approval by the Surveyor.

²⁰ See footnote 19.

²¹ See footnote 19.

Nonconforming use	\$1,300
Similar use	\$435
Zone change	\$2,400
LUPC	\$2,400
Goal Exception	\$3,300
Planned development	\$2,150 +50 per dwelling unit
Subdivision	\$1,100 + 50 per lot over 10 ²²
Appeal of Commission action	\$435

MISCELLANEOUS:

Land Use Compatibility Statement	\$125
Extension of approval time	\$165
Legal lot verification	\$310
Planning/zoning verification letter	\$95
Replacement dwelling in resource zone	\$150
Pre-application conference	\$310 ²³

OTHER:

Application requiring outside technical review (as determined by Director or Commission)	Actual cost
Duplication of audio tape	\$15 per tape

BUILDING PERMITS

Building - value based

\$1.00 to \$500.00
\$501.00 to \$2,000.00
\$2,001.00 to \$25,000.00
\$25,001.00 to \$50,000.00
\$50,001.00 to \$100,000.00

LCC 3.030/BOC

\$12
\$12 for the first \$500, plus \$2 for each additional \$100 or fraction thereof, to and including \$2,000
\$36 for the first \$2,000, plus \$7 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$195 for the first \$25,000, plus \$7.50 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$330 for the first \$50,000, plus \$4 for each additional \$1,000 or fraction thereof, to and including \$100,000

²² See footnote 19.

²³ \$100 credit applied to application made within 6 months

\$100,001.00 and up \$500 for the first \$100,000,
plus \$3 for each
additional \$1,000 or fraction thereof

Miscellaneous Fees

Inspections that are outside
the scope of our normal
building permit activities \$50 per hour
Inspection Record Card \$10

Electrical - type based

Residential per Unit Service Included

1,000 sq. ft. or less \$150
Each additional 500 sq ft or portion thereof \$25
Limited Energy \$35
Each manufactured home or
modular dwelling service or feeder \$60

Services or Feeders: Installation, Alteration or Relocation

200 amps or less \$75
201 amps to 400 amps \$85
401 amps to 600 amps \$135
601 amps to 1,000 amps \$170
Over 1,000 amps or volts \$450
Reconnect only \$60

Temporary Services or Feeders: Installation, Alteration or Relocation

200 amps or less \$60
201 amps to 400 amps \$75
401 amps to 600 amps \$95
Over 600 amps or 1,000 volts

see Service or Feeder section above

Branch Circuits: New, Alteration or Extension per Panel

- a. The fee for branch circuits with
purchase of service or feeder fee
 - Each branch circuit \$4
- b. The fee for branch circuits without
purchase of a service or feeder fee
 - First branch circuit \$55
 - Each additional branch circuit \$4

Miscellaneous (Service or Feeder not Included)

Each pump or irrigation circle \$60
Each sign or outline lighting \$60
Signal circuit(s) or a limited energy,
panel, alteration or extension \$60
Each additional inspection over the allowable in any of the above
Per inspection \$55
Replacement Electrical Label \$5
Bulk label (electrical) ORS 479.855/BOC \$2 per label

Plumbing

1 & 2 Family Dwellings

A. Per each bathroom (new construction)	\$100
B. Per each 1/2 bath (new construction)	\$50
C. Water Service	\$40
D. Sanitary and storm sewer service	\$40
E. Minor installation (per fixture)	\$25
F. Special equipment DWV alteration	\$55

Manufactured Dwellings and Prefabricated Structures

A. Connection to existing drain, sewer and water (initial installation)	\$50
B. New sanitary and storm sewer	\$40
C. New water service	\$40

RV and Manufactured Dwelling Parks

A. Base fee (includes 5 or less spaces)	\$235
B. 6 to 19 spaces (base fee + cost per space)	\$45
C. 20 or more spaces (base fee + cost per space)	\$35
D. Structures and storm sewer systems (per fixture)	\$25

Commercial and Industrial

A. 3 or less fixtures	\$70
B. 4 or more fixtures (cost each)	\$25
C. Water service	\$55
D. Building sanitary sewer	\$55
E. Building storm sewer	\$55
F. Additional 100 ft of water, sanitary, storm sewer	\$30
G. Medical gas system base fee	\$230
H. Medical gas system outlet	\$1.25 each
I. Each additional inspection allowable in any of the above	\$55
J. Hourly rate for inspection	\$50 per hour

Mechanical - type based

For Issuance of Permit	\$50 minimum based on value plus 12% state surcharge
------------------------	--

Manufactured home permits and inspections - OAR/LCC 3.030/BOC - type based

Permit fee	\$160
Plan check	\$30
Inspections outside of normal business hours	\$15 per hour
Re-inspection fee assessed under Section 305(g)	\$15 each
Inspections for which no fee is specifically indicated (minimum charge of 1/2 hour)	\$15 per hour
Additional plan review required changes, additions, or revisions to approved plans (minimum charge of 1/2 hour)	\$15 per hour

ON-SITE SEWAGE DISPOSAL²⁴

ORS 454.745/OAR 340-71-140/
LCC 2.425/BOC

Site evaluation	\$1000
Construction permits	
Standard	\$1290
Capping fill	\$1890
Pressure distribution	\$1890
Sand filter	\$2165
Alternative treatment technology system	\$2165
Installation of holding tanks	\$475
Repair permits	
Major	\$915
Minor	\$310
Alteration permits	
Major	\$1290
Minor	\$475
Renewal permits	
Major	\$760
Minor	\$380
Authorization notice	
Major	\$825
Minor	\$210
Existing system check	\$800
Annual review ATT system	\$80
Annual review holding tank	\$65
Pumper trucks	
First truck	\$200
Each additional truck inspected at the same time	\$100
 Building Permit Review	 \$25, \$65 if valuation is over 21,000
 Manufactured home placement permit review	 \$65
Re-inspection	\$125

BAYSHORE DUNE PLAN

LCC 1.1385/BOC

Foredune Grading Permit	\$625
Remedial/Infrastructure Grading Permit	\$250

²⁴ The fees listed in this category do not include the surcharge imposed by the Oregon Department of Environmental Quality (DEQ). OAR 340-71-140 (3). The surcharge is currently \$60 for each site evaluation, construction permit and all other activities for which an application is submitted. For combined applications (applications requiring more than one action), use the fee formula provided in footnote 18.

PUBLIC WORKS

PARKS DIVISION²⁵

Moonshine Park	ORS 275.320/LCC 9.015/BOC	
Day use		\$3 per vehicle
Overnight (for 1 st vehicle)		\$20
Overnight (winter rate – Dec-Feb) First Vehicle		\$10
Overnight extra vehicle (per extra vehicle; max. of 3 vehicles per spot)		\$5
Annual day use pass (Jan 1 to Dec 31st)		\$20
Group area day use (by reservation)		\$30
Group area camping (by reservation)		\$85
Elk City Park	ORS 275.320/LCC 9.015/BOC	
Overnight (for 1 st vehicle)		\$20
Overnight (for Lincoln County resident over the age of 65) (for 1 st vehicle)		\$15
Overnight extra vehicle (per extra vehicle; max. of 3 vehicles per spot)		\$5
Morgan Park	ORS 275.320/LCC 9.015/BOC	
Overnight (for first vehicle)		\$20
Overnight extra vehicle (per extra vehicle; max. of 3 vehicles per spot)		\$5

ROAD DIVISION

Vehicle limit variance permit	ORS 818.270	\$8
Utility operations permit	ORS 758.010	\$0
Non-utility operations permit	ORS 368/374/203.035/ LCC 6.310/BOC	\$150
Road approach permit	ORS 368/374/203.035 LCC 6.010/BOC	\$100
"No Spray" permit	ORS 203.035/BOC	\$0
Petition to open public road	ORS 368.081/ LCC 6.410/BOC	\$500
Petition to vacate public road (paid to clerk)	ORS 368.341(4)/ LCC 6.205/BOC	\$500
Petition to vacate or decrease width of county road (paid to clerk)	ORS 368.341(4)/ LCC 6.210/BOC	\$500
Memorial Signs		\$600

DEVILS LAKE EROSION CONTROL

Permit fees	LCC 3.110/BOC	<i>See Uniform Building Code, Chapter 33</i>
Tidelands license (one year)	BOC	\$2,000

²⁵ The fees for park usage include all county imposed camping and RV space taxes.

SHERIFF

ANIMAL SHELTER DIVISION

	ORS 609.100/BOC	1yr	2yr	3yr
Dog License Fees				
Regular rate:				
Not spayed/neutered		\$35	\$65	\$90
Spayed/neutered		\$5	\$10	\$15
Cat license (voluntary):	ORS 203.035/BOC	\$5	\$10	\$15
Proof of Rabies Deposit	ORS 203.035/433.385		\$20	
Lost tag replacement			\$5	
Adoption of animal	ORS 203.035/BOC		varies ²⁶	
Kennel dog inventory fee (per kennel dog)	ORS 609.100/307.400/ LCC 1.1115(51)/BOC		\$5	
Impoundment of altered dog (first)	ORS 203.035/BOC		\$30 per occurrence	
Impoundment of unaltered dog (first)			\$50 per occurrence	
Additional impoundment fee (if dog is unlicensed)			\$25	
Keeping of impounded dog	ORS 203.035/BOC		\$30 per day	
Impoundment of cat	ORS 203.035/BOC		\$15	
Keeping of lodged cat	ORS 203.035/BOC		\$15 per day	
Impoundment of other animals	ORS 203.035/BOC		\$15	
Keeping of other animals	ORS 203.035/BOC		varies ²⁷	
Animal release	ORS 203.025/BOC			
Dogs:				
Owner release			\$45	
Litter (per puppy)			\$20	
Cats:				
Owner release			\$30	
Litter (per kitten)			\$10	
Owner release euthanasia	ORS 203.035/BOC			
Dogs:			\$50	
Cats: Single			\$25	
Cremation	ORS 203.035/BOC		varies ²⁸	
Carrier (with adoption)	ORS 203.035/BOC		\$5	
Carrier (without adoption)	ORS 203.035/BOC		\$10	

²⁶ Varied fee depending on adoptability of the animal, such as, breed, age etc.

²⁷ Varied fee based upon cost of care.

²⁸ Fee will be based upon Pathways cremation services.

CIVIL AND RECORDS DIVISION

Concealed Handgun Licensing Division

New Concealed Handgun License (CHL)	ORS 166.291	\$50 ²⁹
Renewal of CHL	ORS 166.291	\$50
Duplicate CHL (loss/change of address)	ORS 166.291	\$15

Civil Division

Service of Notice Process	ORS 21.300	\$36
Multiple parties/same court case:		
2 persons/1 address		\$36
2 persons/2 addresses		\$72
3 persons/1 address		\$60
4 persons/1 address		\$80
Delivery of Writ of Garnishment	ORS 18.652	\$25 ³⁰
Service mileage (when in excess of 75 miles round trip from courthouse, \$40 maximum)	ORS 21.300	varies
Eviction Enforcement (Writ of Execution of Judgment of Restitution) ³¹		
Number of tenants:		
1 or 2/same address	(\$36) + (\$70)	\$106
3/ same address	(\$60) + (\$70)	\$130
4/ same address	(\$80) + (\$70)	\$150
Copying necessary for service	ORS 21.300	\$3 per folio
Enforcement of Writs (basic fee)	ORS 21.300	\$70 ³²
Prepare and Issue Conveyance of Real Property	ORS 21.300	\$30
Each folio necessary to complete service	ORS 21.300	\$3.00
<u>Records Division</u>		
Local Records Check	ORS 203.035/BOC	\$15 ³³
Review and Sign Federal Firearms Application	ORS 203.035/BOC	\$15
Copy of Police Report (not archived)	ORS 203.035/BOC	\$15 ³⁴

²⁹ Non-refundable fee for background check. License currently valid for 4 years unless denied or revoked. NOTE: This fee does not include the \$15 fee imposed by the Oregon State Police (OSP) for a fingerprint check pursuant to ORS 166.291.

³⁰ For each garnishment delivered. Does not include applicable search fees required by financial institutions outlined in ORS 18.790.

³¹ Please note that "Et Al" or "All other occupants" is considered a party in all actions.

³² Other Enforcement Process (Writ of Execution), Order of Assistance, Claim and Delivery, etc). Plus see additional fees allowed by statute and imposed by county.

³³ Computer records search. One name or address per search fee. If a copy of a police report is requested based on search, applicable police report fees will be applied. If the standard research and/or processing time is exceeded, applicable research/processing fees will be applied.

Copy of Police Report (archived)	ORS 203.035/BOC	\$25 ³⁵
Copy of Dispatch Report	ORS 203.035/BOC	\$15
Copy of audio cassette tape	ORS 203.035/BOC	Actual transfer cost
Copy of video cassette tape	ORS 203.035/BOC	Actual transfer cost
Copy of in-car recording (already collected in evidence)	ORS 203.035/BOC	\$20+ \$1 for each DVD after 1 st
Copy of in-car recording (search required)	ORS 203.035/BOC	\$30+ \$1 for each DVD after 1 st
Copy of CD or DVD	ORS 203.035/BOC	\$20+ \$1 for each DVD after 1 st
Copy of photographs (not digital)	ORS 203.035/BOC	Actual development Cost
Additional Research or Processing Time	ORS 203.035/BOC	\$10 per ¼ hr
Fingerprints (up to 2 cards per person)	ORS 203.035/BOC	\$25 + \$5 ³⁶
Vehicle impound administrative fee	ORS 203.035/BOC	\$250 ³⁷
DUII Forfeiture (per each impounded vehicle)		
Vehicle impound administrative fee	ORS 809.720/BOC	\$125 ³⁸
All other impounds (per each impounded vehicle)		
Vehicle storage per day, per vehicle (indoor at county impound yard)	BOC	\$35
Vehicle storage per day, per vehicle (outdoor at county impound yard)	BOC	\$25
Alarm Permit Renewal	LCC 7.750/BOC	\$10/ per year ³⁹
Alarm Permit Application	LCC 7.750/BOC	\$45 ⁴⁰
Prox/Key Card Replacement	BOC	\$10
ID Pass Card-Attorney	BOC	\$15

³⁴ March 2002 or later - \$15 for reports (up to 8 pages). Larger reports that exceed standard processing time will be evaluated on a case-by-case basis, and additional processing fees will be applied.

³⁵ Feb 2002 or earlier - \$25 for reports (up to 8 pages). Larger reports that exceed standard processing time will be evaluated on a case-by-case basis, and additional processing fees will be applied.

³⁶ \$25 for the first two cards; \$5 for each additional card.

³⁷ This fee is for administrative costs only and does not include towing and storage charges. The \$250 fee is collected by Lincoln County Legal Counsel and deposited in the County DUII fund pursuant to LCC 2.3000.

³⁸ The \$125 fee is paid to the sheriff and is deposited with other general fund monies received.

³⁹ If the alarm permit holder fails to renew their permit upon 30 days after expiration, they must pay the \$45 fee for first time applicants and not the \$10 renewal fee.

⁴⁰ This fee applies to first time applicants.

Civil Division

* Seizure and/or Sale of Personal Property (under Execution, Attachment or Claim and Delivery)
(does not include postage - see postage below):**

Levy upon and inventory property, type list, per hour, per person, 1 hour minimum	ORS 18.930(5)(2)/BOC	\$45- \$50 ⁴¹
Prepare and mail notice of sale, execution and claim of exemption, per hour, 1 hour minimum	ORS 18.930(5)BOC	\$45
Post notice of sale in three public places, per hour, 1/2 hour minimum	ORS 18.930(5)BOC	\$72
Conduct sale & prepare documents, per hour, 1 hour minimum	ORS 18.930(5)/BOC	\$45
Secure and maintain keeper of property in custody	ORS 21.300	actual cost
Newspaper/Internet publishing	ORS 18.920/18.924	actual cost
Other sums compelled to pay or incur	ORS 206.325	actual cost ⁴²
* Seizure and Sale of Real Property (does not include postage-see postage below):**		
Prepare and file certificate of levy w/court, per hour, 1/2 hour minimum	ORS 18.930(5)/BOC	\$45
File certificate with Book of Deeds & Mortgages (not performed unless requested)	ORS 18.930(5)/BOC	actual cost per page
Prepare notice of sale, mail and send for publication, per hour, 1 hour minimum conduct/postpone sale and prepare documents	ORS 18.930(5)/BOC	\$45 per hour, 1 hour minimum
Post and after-sale notice/ per hour (residential only), 1/2 hour minimum	ORS 18.930(5)/BOC	\$72
**Postage fees for all notices, per notice:		
First class	ORS 18.930(5)/BOC	actual cost
Certified or Registered, with return receipt	ORS 18.930(5)/BOC	actual cost

JAIL DIVISION

Booking photo	ORS 203.035/BOC	\$20
Health services copayment fees ⁴³		
Nurse evaluations (Medical Request Form)	ORS 169.150/BOC	\$10 per visit
Prescriptions (new or re-order)	ORS 169.150/BOC	\$10 per blister pack
Prescribed over-the-counter Medications	ORS 169.150/BOC	\$10

⁴¹ Fee varies depending on staff members assigned to inventory. Hourly charge is per deputy or staff member assigned.

⁴² Fees for towing, locksmith, moving, veterinarian, or other specialized service needed depending on the property being seized or levied on.

⁴³ The copayment fee will be charged for services, and withdrawn from the inmate's jail account. An inmate will not be denied health care services because the inmate does not have money in the inmate's jail account at the time of the health care service request.

Restocking medication fee	ORS 203.035/BOC	\$5
Medical Supplies	ORS 169.150/BOC	Actual cost
Off-site medical/dental	ORS 169.150/BOC	Actual cost
Inmate Work Crew Program	BOC	Up to \$550 per day
National Criminal History Check	ORS 423.497	\$137
Photocopies (8½" x 11" or 14")	ORS 203.035/BOC	\$.25 per copy
Research time	ORS 203.035/BOC	\$12.50 per ¼ hr ⁴⁴
Dishonored checks	ORS 30.701(5)/BOC	\$25
Fax transmissions requested in lieu of mailing	ORS 203.035/ 205.320/BOC	\$2 first page + \$1 add'l page(s)

⁴⁴ Per person; rounded to the nearest ¼ hour; minimum charge of one ¼ hour.

SURVEYOR

Survey filing	ORS 209.260/BOC	\$75 per page
Preliminary review of land division plat	ORS 203.035/BOC	\$250 + \$10 per lot, unit or tract
Preliminary review of a survey (optional)		\$75 ⁴⁵
Multiple Review of survey or plat		\$122 per hour
Partition Plat	ORS 92.100	\$290
Subdivision Plat (pre-monumented)	ORS 92.100/205.350 ORS 92.044/BOC	\$590 + \$50 per lot or tract
Subdivision Plat (post-monumented ORS 92.065)	ORS 92.100/205.350 ORS 92.044/BOC	\$3,610 + \$300 per lot or tract + bond amount set by County Surveyor
Condominium Plat	ORS 100.115 LCC 7.505/BOC	\$840 + \$50 per unit or tract
Affidavit to Reestablish Corners	ORS 92.070/BOC	\$50
Plat or Survey correction affidavit	ORS 92.170/209.255/BOC	\$50
Copies per page	ORS 203.035/BOC	
	<u>Standard Fee</u> ⁴⁶	<u>Volume Fee</u> ⁴⁷
	\$1.50	\$.50
Certified copies/original copies/to scale copies	ORS 203.035/BOC	\$5
Shipping and handling per envelope	ORS 203.035/BOC	\$7.50

(NOTE: for reference only; fees collected at other departments)

Public Land Corner Preservation Fund Fee (ORS 205.130(2) instruments) (\$10; collected by Clerk)

Plat vacation (\$100; collected by Clerk)

⁴⁵ The Surveyor will perform preliminary review of survey plats only upon the request of the submitting developer or surveyor, and only if the Surveyor determines that the Surveyor's Office has sufficient time and resources available to perform the preliminary review. Completion of a preliminary review is not a guarantee that deficiencies will not be found when the final plat is filed.

⁴⁶ Standard fees include an amount that reflects research and staff time.

⁴⁷ The volume fees are for self-service automated volume accounts.

TREASURER AND TAX DEPARTMENT

Duplicate copy of tax statement	ORS 203.035/BOC	\$1
Demand statement (account summary)	ORS 203.035/BOC	\$.25
Microfiche copies	ORS 203.035/192.440/BOC	\$1 per page
Copy of canceled checks	ORS 203.035/BOC	\$1
Computer receipt copy	ORS 203.035/BOC	\$.25
Computer reports	ORS 203.035/BOC	\$1 per page
Computer recall reports	ORS 203.035/BOC	\$40 per hour computer time + \$40 per hour staff time (\$15 minimum)
District tax summary report	ORS 203.035/BOC	\$1 per page
Electronic file of delinquent tax accounts	ORS 203.035/BOC	\$100
Garnishment fee	ORS 29.375	\$15
Publication fee foreclosure	ORS 312.110	5% of total tax & interest
Redemption fee foreclosure	ORS 312.120	\$50 or actual cost of lien search if more than \$50
Personal property warrant fee	ORS 311.633	\$82 ⁴⁸
Stop payment on a lost paycheck (as reported by County employee)	ORS 203.035/BOC	\$30

⁴⁸ Includes Clerk's \$5 basic recording fee and Clerk's \$5 basic recording fee for release, and Assessment and Taxation (A&T) fee for recording and release.

TRIAL COURT ADMINISTRATOR (State Courts)⁴⁹

Additional fee added to filing fee for
the following domestic relations suits,
for support of domestic relations
mediation services: ORS 21.112/BOC

(A) Proceedings for dissolution of marriage, annulment of marriage or separation	\$75
(B) Filiation proceedings under ORS 109.124 to 109.230	\$75
(C) Proceedings to determine custody or support of a child under ORS 109.103	\$75
(D) Proceedings for modifications of orders issued under subparagraphs (A) to (C) of this paragraph	\$75
(E) Proceedings under ORS 107.434 (expedited parenting)	\$75
(F) Responses in the proceedings listed in paragraph (A)	\$37.50
(G) Responses in the proceedings listed in paragraph (B)	\$37.50
(H) Responses in the proceedings listed in paragraph (C)	\$37.50
(I) Responses in the proceedings listed in paragraph (D)	\$37.50
(J) Responses in the proceedings listed in paragraph (E)	\$37.50

⁴⁹ The TCA is not a department of Lincoln County, but is a part of the State of Oregon Judicial Department. With the exception of the single fee provided in this schedule, the TCA's fees are set by state law and the Judicial Department.

1 **DRAFT**

2 **June 29, 2016**

3 **BEFORE THE BOARD OF COMMISSIONERS**

4 **FOR LINCOLN COUNTY, OREGON**

5 ORDINANCE # _____

6 _____
7
8 **Relating to short term rentals of dwelling units; creating new provisions.**
9 _____

10 The Lincoln County Board of Commissioners ordains as follows:

11 **SECTION 1.**

12 Sections 2 through ___ of this ordinance are added to and made a part of LCC
13 Chapter 4, Business Regulation as indicated.

14 **SECTION 2.**

15 **SHORT TERM RENTAL OF DWELLING UNITS**

16 **4.405 Findings and Purpose**

17 **(1) The Lincoln County Board of Commissioners finds that:**

18 **(a) The growth in the number of short term rental of dwelling units within the**
19 **County has been accompanied by increased problems of excessive noise, spilled**
20 **garbage, shortages of parking, and overcrowded accommodations;**

21 **(b) The best way to regulate these impacts is to establish conditions for**
22 **operation of these rentals and to implement a licensing program by the County to**
23 **ensure compliance with those standards; and**

Page 1 -- ORDINANCE # _____

NOTE: Matter in **boldfaced** type in an amended section is new; matter [*italic and bracketed*] is existing ordinance to be omitted. New sections are in **boldfaced** type.

1 (c) The conditions established herein will allow operation of such rentals in a
2 manner that respects and protects the livability of the neighborhoods in which these
3 rentals are located.

4 (2) The purpose of LCC 4.405 through 4.460 is to provide for the peace, health,
5 safety and livability of residents of, and visitors to, Lincoln County. This is not a land
6 use ordinance and is not made a part of Lincoln County Code Chapter 1, Land Use
7 Planning.

8 SECTION 3.

9 **4.410 Applicability**

10 LCC 4.405 through 4.460 shall apply to the unincorporated areas of Lincoln
11 County. These provisions shall not apply to Bed and Breakfast Inns, Hotels, Lodges,
12 Motels, Resorts, Recreational Vehicle Parks, Campgrounds, or other similar lodging
13 units which are regulated by LCC Chapter 1.

14 SECTION 4.

15 **4.415 Definitions**

16 For the purpose of LCC 4.405 through 4.460

17 (1) "Accessory structure or accessory use" means a structure or use incidental
18 and subordinate to the main use of a property and located on the same lot as the main
19 use.

20 (2) "Contact Person" means:

21 (a) The owner(s) of the dwelling unit; or

22 (b) The agent of the owner(s), authorized to act for the owner(s) as designated
23 on the license application.

24 (3) "Dwelling Unit" means:

25 (a) A single unit providing complete, independent living facilities for one or
26 more persons including permanent provisions for living, sleeping, eating, sanitation
27 and only one cooking area.

Page 2 -- ORDINANCE # _____

NOTE: Matter in **boldfaced** type in an amended section is new; matter [*italic and bracketed*] is existing ordinance to be omitted. New sections are in **boldfaced** type.

1 **(b) A "single family dwelling" means a structure of which all habitable portions**
2 **thereof are connected structurally and comprise one dwelling unit, including but not**
3 **limited to factory built dwellings, mobile homes and site built dwellings.**

4 **(c) A "two family dwelling" means a structure of which all habitable portions**
5 **thereof are connected structurally and comprise two dwelling units including but not**
6 **limited to factory built dwellings, mobile homes and site built dwellings.**

7 **(d) A "multi-family dwelling" means a structure of which all habitable**
8 **portions thereof are connected structurally and comprise three or more dwelling units,**
9 **including, but not limited to, factory built dwellings, mobile homes and site built**
10 **dwellings.**

11 **(4) "License" means a short term rental license issued by Lincoln County and**
12 **maintained in good standing by the Owner(s) or agent of the Owner(s) in accordance**
13 **with the provisions of the Lincoln County Code.**

14 **(5) "Owner(s)" means the person or people, partnership, corporation,**
15 **association, or other legally recognized person(s) or entity holding title to the dwelling**
16 **unit in accordance with law.**

17 **(6) "Person" includes any natural person(s), firm, partnership, association,**
18 **social or fraternal organization, corporation, business or any other group or**
19 **combination acting as a unit.**

20 **(7) "Rental Agreement" means any agreement, whether or not in writing,**
21 **granting the use of a dwelling unit to a person. Use of a dwelling unit by a recorded**
22 **owner or other person or persons without monetary consideration shall not be**
23 **considered to be a rental under this chapter.**

24 **(8) "Rent" means the authorization of use of a dwelling unit granted to a**
25 **person(s) in exchange for monetary consideration.**

26 **(9) "Renter" is a person who rents a short term rental.**

1 (10) "Short Term Rental" means the renting of a dwelling unit (including any
2 accessory guest house on the same property) to any person(s) on a day to day basis or
3 for a period of time of up to thirty (30) consecutive nights.

4 (11) "Sleeping Area" is a room or other space within a dwelling unit ~~or~~
5 ~~accessory structure(s)~~ designed, intended or used for sleeping. Roll out beds, fold out
6 couches, or other temporary sleeping accommodations including tents and recreational
7 vehicles shall not be considered a sleeping area, and may not be used to increase the
8 allowed occupancy of a short term rental as provided in LCC 4.404 through 4.460.
9 Determinations as to the number of sleeping areas within a dwelling unit is reserved to
10 the Lincoln County Licensing Authority and all determinations are final.

11 **SECTION 5.**

12 **4.420 Licenses**

13 (1) It shall be unlawful to rent any dwelling unit as a short term rental without
14 obtaining and maintaining a current license as provided in LCC 4.405 through 4.460.
15 All dwelling unit owners shall obtain a license prior to using the dwelling unit as a
16 short term rental.

17 (2) No license granted under the provisions of LCC 4.405 through 4.460 shall be
18 assignable. If the dwelling unit is sold or transferred by any means, a new license is
19 required of the subsequent owner(s) who desire to continue short term rental
20 operation; provided, however, that the Board of Commissioners may set a pro rata
21 lower fee for the first year. The subsequent owner(s) will be required to fill out a new
22 application and agree in writing to comply with the requirements of this Chapter.

23 **SECTION 6.**

24 **4.425 Application for License; Fee**

25 (1) Applications for a license, renewal of a license, or license caused by a change
26 in ownership shall be made upon forms provided by the County.

1 **(2) Every license application, renewal license or license caused by a change in**
2 **ownership shall be accompanied by annual fee(s) in amounts as set, and periodically**
3 **reviewed and amended, by order of the Board of Commissioners.**

4 **(3) Every application shall be processed by the Department or Office designated**
5 **by the Lincoln County Board of Commissioners (hereafter County Licensing**
6 **Authority). Upon receipt of the completed application the County will review the**
7 **application and certify that:**

8 **(a) Based on a viewing of the property, the short term rental complies with**
9 **standards found in LCC 4.440(1) in posting contact person information and providing**
10 **that information to the local fire department and Lincoln County Sheriff's Office.**

11 **(b) Determine the maximum occupancy for the short term rental as defined by**
12 **LCC 4.440(6).**

13 **(c) Receive and review the certified statement of the owner that the owner of**
14 **the short term rental has met and will continue to comply with the requirements of this**
15 **Chapter.**

16 **(d) Transient Room Tax Compliance Required. Notwithstanding any other**
17 **provision of this Chapter or the Lincoln County Code, and as a separate stand-alone**
18 **requirement and criteria for holding a valid license, the owner shall provide a certified**
19 **statement that the owner will comply with LCC Chapter 5.005 through 5.070**
20 **Transient Room Taxes. If the owner cannot demonstrate compliance with Chapter 5**
21 **Transient Room Taxes, or the County determines that the owner is not in compliance**
22 **with the provisions of that Chapter, the license shall not be issued, or may be**
23 **suspended or revoked, or may denied upon renewal, until such time as the**
24 **noncompliance is resolved to County's satisfaction. Compliance includes, but is not**
25 **limited to, failure to report, improper reporting, failure to collect or failure to remit**
26 **required transient room taxes. Any of these actions not timely made is also grounds**
27 **for noncompliance.**

Page 5 -- ORDINANCE # _____

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1 **SECTION 7.**

2 **4.430 Issuance of License**

3 **(1) Authority to issue licenses rests with the Lincoln County Licensing**
4 **Authority as designated by the Board of Commissioners. In addition, an issued license**
5 **is subject to revocation or refusal to renew the license for failure to meet, maintain or**
6 **operate the short term dwelling in conformance with the requirements of this Chapter**
7 **and the procedures as provided in LCC 4.425.**

8 **(2) Within sixty (60) days of receipt of a completed application, the payment of**
9 **required fees, and the determination or certification of compliance with the**
10 **requirements of LCC 4.440 (Operational Standards) and LCC 4.425 (Application for**
11 **License; Fee), a license shall be issued by the Lincoln County Licensing Authority to**
12 **the owner which shall be good for one (1) year from the date of issuance.**

13 **(3) If an application for a permit or the renewal of a permit is denied, or a**
14 **permit is revoked, cancelled or not renewed the owner may appeal denial or revocation**
15 **or nonrenewal under LCC 4.450. Unless and until a permit is finally revoked or not**
16 **renewed as provided in this Chapter, a short term rental may continue to operate.**

17 **SECTION 8.**

18 **4.440 Operating Standards**

19 **As used in LCC 4.405 through 4.460, all short term rentals shall comply with**
20 **the following operating standards and conditions:**

21 **(1) Contact Person(s). The name and phone number of the contact person(s)**
22 **shall be posted, provided and updated in the following manner:**

23 **(a) If the short term rental has a sign identifying it as a short term rental, then**
24 **the current name and phone number of the contact person shall either appear on the**
25 **sign or otherwise be conspicuously posted near the sign so that it is visible from the**
26 **street and from outside the front entrance of the short term rental.**

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1 **(b) In addition, the owner shall provide the contact person's name and phone**
2 **number in writing to the local fire chief and the Lincoln County Sheriff's Office. The**
3 **Sheriff's Office shall supply this information to each property owner as shown on the**
4 **Lincoln County Assessor's records located within two hundred fifty feet (250') of the**
5 **short term rental property.**

6 **(c) The owner shall update the posted notice and provide a new written notice**
7 **to the local fire chief and Lincoln County Sheriff's Office each time there is a change to**
8 **the name or phone number of the contact person. An additional fee, as set by the**
9 **Board, shall accompany the new written notice provided to the Sheriff to offset costs**
10 **of the Sheriff's Office in supplying this new information to property owners in**
11 **accordance with LCC 4.440(1)(c) above.**

12 **(d) The owner or contact person shall contact a renter by phone or in person or**
13 **otherwise respond within a reasonable period of time which shall normally be within**
14 **one hour, unless circumstances would require a lesser or greater time, upon receiving**
15 **any complaint from a neighbor, the local fire department or the Sheriff's Office**
16 **concerning the conduct of a renter.**

17 **(2) Quiet Time. In accordance with the requirements of LCC. 2.2000 through**
18 **2.2045, the hours of 10:00 p.m. until 7:00 a.m. the next day are required quiet time.**
19 **Renters who violate this standard may be issued enforcement mechanisms available to**
20 **the County under LCC 2.2045 and LCC Chapter 10. In addition multiple violations of**
21 **the quiet time requirements by short term dwelling renters may subject the licensee to**
22 **revocation or nonrenewal of the license as provided in LCC 4.450. The owner or**
23 **contact person shall notify every renter, in writing, of the quiet times and that a renter**
24 **may be subject to sanction and penalties under the County Code.**

25 **(3) Garbage Service. The owner shall be required to maintain adequate**
26 **garbage service, with required secure containers, from the franchised waste disposal**
27 **service company serving its property. The service must be at level commensurate with**

1 the garbage generated at the dwelling, but no less than weekly service when the short
2 term rental is being rented. ~~This requirement may be waived upon submission of an
3 acceptable alternative plan; provided however that if complaints of garbage not being
4 properly and timely disposed of are verified, the owner will be required to immediately
5 obtain franchised services.~~ Owners shall notify all guests of the garbage services and
6 requirements for the dwelling.

7 (4) **Parking.** The owner must provide one (1) parking space for each approved
8 sleeping area in a short term rental, plus one (1) additional parking space per unit.
9 For dwellings constructed on or after July 1, 2016 all required parking shall be
10 provided off street. For dwellings constructed prior to July 1, 2016, off-street parking
11 must be used if physically available. If a sufficient number of off-street parking spaces
12 are not available for the authorized number of vehicles, then on-street parking may be
13 used unless otherwise prohibited. Parking shall not, under any circumstances, hinder
14 the path of any emergency vehicle. Renters may be cited and fined under existing State
15 or County law in the event they park illegally. Repeated violations of prohibited
16 parking by renters of the short term rental may be grounds for enforcement against
17 the Owners under LCC 4.460. The owner or contact person shall notify every renter in
18 writing of the required off-street parking and other parking spaces available to serve
19 the short term rental.

20 (5) **House Number.** A house number, visible from the street, shall be installed
21 and maintained by the Owners.

22 (6) **Limits on Occupancy.** The maximum occupancy for a short term rental unit
23 shall be calculated on the basis of an average of three (3) persons per sleeping area plus
24 an additional two (2) persons. For the purpose of maximum occupancy, those under
25 two (2) years of age shall not be counted. Accessory structures, tents and recreational
26 vehicles and similar sleeping arrangements shall not be used to increase the number of

1 people approved to occupy a short term rental. Notwithstanding the forgoing, no more
2 than 16 persons shall occupy the short term rental unit at any one time.

3 Notwithstanding the foregoing limits, a dwelling built and operated as a
4 short term rental unit on July 1, 2016 may be grandfathered in at a higher maximum
5 occupancy level, not to exceed 3 persons per sleeping area plus 2 additional persons,
6 under the following conditions:

7 a. The owner applies for a higher occupancy limit in the initial application
8 for a short term rental license, which application must be received no
9 later than December 31, 2016. No dwelling will be allowed a higher
10 occupancy limit unless the owner applies and qualifies during this
11 application period.

12 b. The owner provides proof (rental agreements, ads, or other reasonable
13 evidence) that the unit has historically been rented and occupied by more
14 than 16 persons;

15 c. The property on which the dwelling unit is located can provide, within
16 all applicable laws, off-street parking as required under LCC 4.440(4)
17 above. That requirement is one parking space per sleeping area, plus
18 one more.

19 d. For illustrative purposes, a dwelling with six sleeping areas may be
20 allowed a maximum of 20 persons (three per sleeping area, plus two
21 more) if a total of seven (7) lawful off-street parking spaces are provided.

22 e. Review of the request for a higher occupancy limit shall be made by the
23 County Licensing Authority which at its sole discretion shall make all
24 determinations as to whether or not to grant, partially grant, or deny a
25 request for higher occupancy.

26 (7) Notices to Renters. The owner must provide to each renter and post in a
27 prominent location in the dwelling, a list of rules including, but not limited to, rules on

1 required quiet times, available garbage service, parking locations and limitations on
2 occupancy.

3 **SECTION 9.**

4 **4.445 Complaint Procedure**

5 All complaints will initially proceed through the informal resolution process
6 provided herein. If the complaint is unresolved, then the more formal process shall be
7 utilized as set forth below:

8 (1) Step One. The complaining party shall attempt to communicate with the
9 contact person designated on the license, communicated in writing to the neighbor, and
10 posted at the short term dwelling. The complainant shall describe the problem and the
11 requested resolution.

12 (2) Step Two. The contact person shall promptly respond to the complainant
13 and make reasonable efforts to remedy any situation that is out of compliance with the
14 provisions of this Chapter. If that resolves the matter, the complaint process
15 terminates.

16 (3) Step Three. If the response from the contact person is not satisfactory to the
17 complaining party or the contact person does not believe that the problem violates this
18 Chapter, either party or both parties may next provide a written complaint to the
19 Lincoln County Licensing Authority, with a copy of the written complaint provided to
20 the other party by the complainant or the contact person. The written complaint shall
21 describe all efforts to resolve the problem. The Licensing Authority shall then attempt
22 to resolve the complaint with parties. The Licensing Authority may use community
23 mediation resources if it determines such resources are available and would help
24 resolve the complaint. If not mutually resolved by the parties, the Licensing Authority
25 shall issue a written determination to both parties to resolve the problem. If the
26 Licensing Authority finds that a violation of this Chapter occurred, the Licensing

1 Authority may undertake enforcement action as authorized in this Chapter and LCC
2 Chapter 10.

3 (4) Step Four. Either party may appeal the determination of the Licensing
4 Authority by filing a written appeal to the Board of Commissioners within thirty (30)
5 days of the Authority's determination. The Board of Commissioners, or its designee,
6 shall hold an informal hearing on the appeal and issue a final decision.

7 (5) This procedure is separate from but complimentary with the procedures
8 used to revoke, cancel or deny renewal of a license, LCC, 4.450.

9 SECTION 10.

10 4.450 Denial, Revocation or Nonrenewal of a License; Hearing

11 Owners of short term rental units who hold a valid license under this Chapter
12 are required to comply with all applicable provisions of this Chapter and the Lincoln
13 County Code. In addition to the penalties for violation of any provision of LCC 4.405
14 through 4.460 punishable pursuant to LCC Chapter 10, failure to comply may subject
15 the owner to revocation or nonrenewal of a License as provided for in this section.
16 Appeal of denial of a license is also governed under these provisions.

17 (1) The following shall be grounds for considering revocation or nonrenewal of
18 the license:

19 (a) Three or more violations of this chapter or other provisions of the Lincoln
20 County Code related to the same short term rental within one (1) year. Violations
21 include, but are not limited to, complaints identified in LCC 4.445 which reached step
22 4 and a final determination was made that the problem as unresolved violated
23 provisions of this Chapter. Violations may also be determined by the Licensing
24 Authority for noncompliance with the provisions of this Chapter or other provisions of
25 the Lincoln County Code.

26 (2) Denial of a license may be appealed under the procedures set forth below.

1 **(3) The County shall conduct a hearing if it wishes to consider the revocation or**
2 **nonrenewal of short term rental license. The County will also hold a hearing if an**
3 **owner appeals denial of a license. All hearings will be conducted by the Board of**
4 **Commissioners or its designee. The County shall give thirty (30) days written notice to**
5 **all relevant parties of the time, date and place of the hearing, that the short term rental**
6 **permit may be revoked as a result of the hearing and of the allegations and violations**
7 **upon which revocation will be considered. At the hearing, each party shall have an**
8 **opportunity to be heard and present such witnesses, testimony and other evidence as**
9 **that party deems relevant to the issues. The procedure will be informal and no cross**
10 **examination will be allowed. The hearing may be continued at the discretion of the**
11 **County. At the conclusion of the hearing process, the Board of Commissioners or its**
12 **designee shall consider the evidence and issue a written order revoking the license, or**
13 **not renewing it, or denying the application as the situation warrants.**

14 **SECTION 11**

15 **4.455 Nonliability of County**

16 **Neither the County nor any official or employee of the County, including the**
17 **Lincoln County Licensing Authority shall be liable for any damages, claims from any**
18 **owner or third party relating to enforcement of any provision of LCC 4.405 through**
19 **4.460.**

20 **SECTION 12**

21 **4.460 Severability**

22 **Each section, sentence, clause, and phrase hereto is declared severable. If any**
23 **section, sentence, clause, or phrase of this chapter is adjudged by a court of competent**
24 **jurisdiction to be invalid, the decision shall not affect the validity of the remaining**
25 **portions of this Chapter.**

26 **SECTION 13**

27 **This Ordinance takes effect December 1, 2016.**

28 Page 12 -- ORDINANCE # _____

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///
///

First Reading: _____

Second Reading: _____

DATED this ____ day of _____, 2016

LINCOLN COUNTY BOARD OF COMMISSIONERS

Bill Hall, Chair

Terry N. Thompson, Commissioner

Doug Hunt, Commissioner

ATTESTED TO:

APPROVED AS TO FORM:

Recorder

Wayne Belmont, County Counsel

Page 13 -- ORDINANCE # _____

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The logo for "CASCADIA RISKING" features a stylized graphic on the left consisting of a green triangle pointing up and to the right, a blue wave-like shape below it, and two blue diagonal lines. To the right of the graphic, the word "CASCADIA" is written in large, bold, black capital letters, and "RISKING" is written in smaller, blue capital letters below it.

CASCADIA RISKING

Cascadia Subduction Zone (CSZ)
Catastrophic Earthquake and Tsunami Functional Exercise 2016

Lincoln County Initial After Action Review

Day 1, 6.2 Foreshock, June 7, 0800 – 1200

and

Day 4, 9.0 Mainshock, June 10, 1300 – 1700

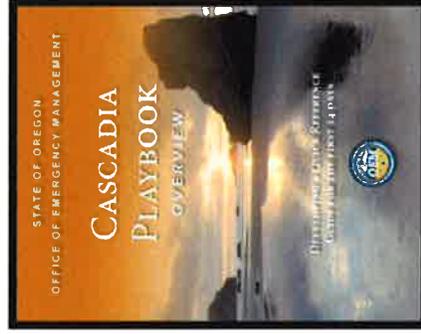
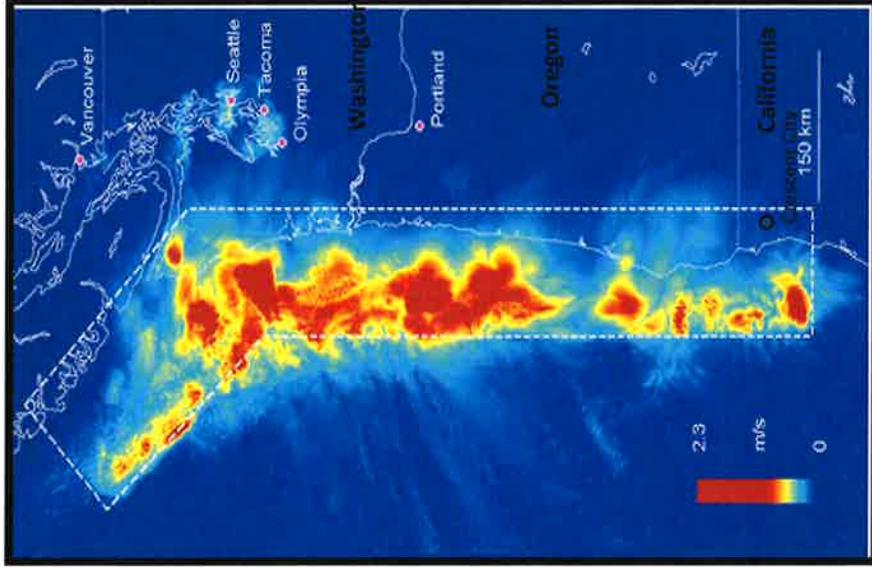
Presented to Lincoln County Board of Commissioners, June 29, 2016



Public Health
Prevent. Promote. Protect.

Lincoln County

Why are we here today?



After Action Initial Review
Lincoln County, Oregon



Partnerships, Before, During and After

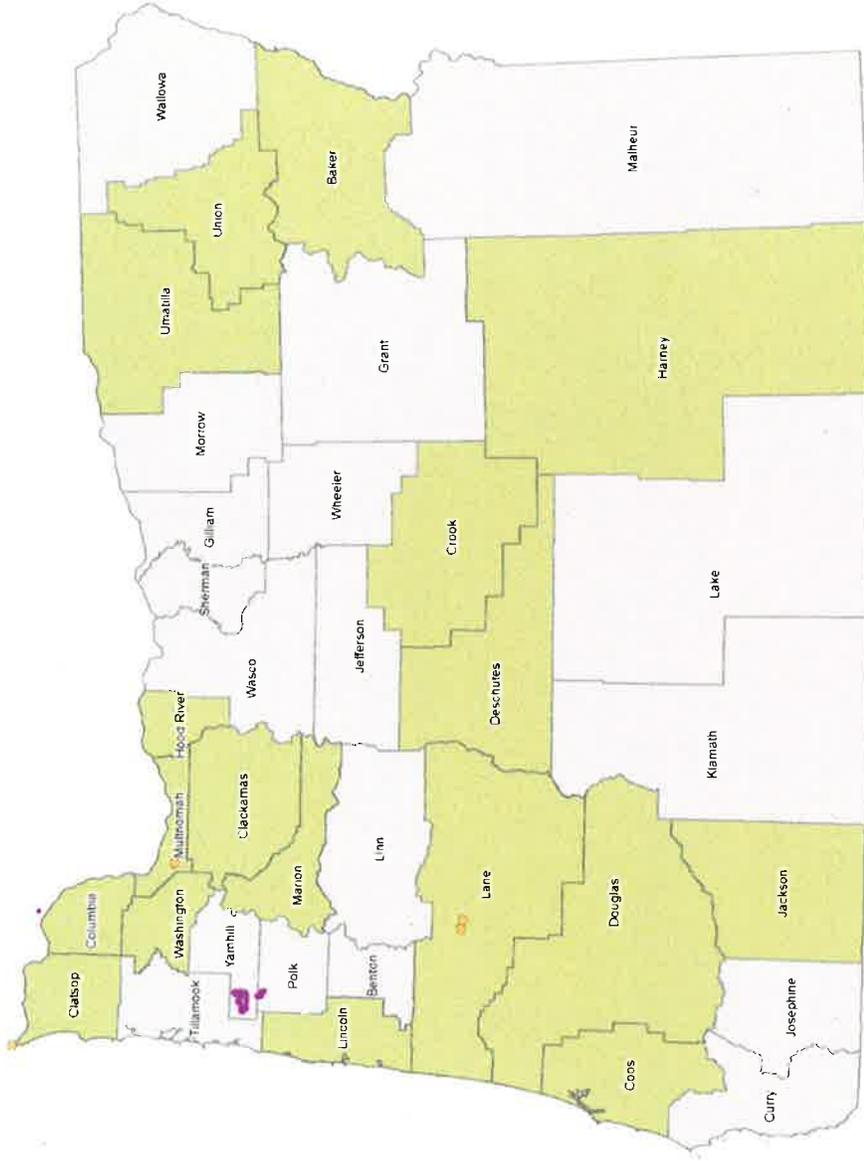
- City, County, Tribe, State, Federal
- Non-Governmental Organizations
- Volunteer Organizations
- Private Sector
- Special Districts
- Military & National Guard
- Community



After Action Initial Review
Lincoln County, Oregon

Exercise Overview – State/Regional Participants

- OR Coastal, I-5 Corridor, and East-of-the-Cascades cities, counties, and tribes
- OR OEM, state agency Emergency Support Functions
- FEMA Region 10 and regional federal interagency partners
- FEMA National Response Coordination Center (NRCC) – TBD
- Department of Defense (NORTHCOM, NRNW, etc.) i.e. Ardent Sentry
- Nongovernmental Organizations (VOAD)
- Select private sector partners
- Private and public critical infrastructure lifeline providers
- Public FSE components (e.g. Tsunami Evacuation Drills) - TBD



After Action Initial Review
Lincoln County, Oregon

Cascadia

Lead Up Activities

Community Outreach

Stakeholder Training and Exercises

Community Presentations: July 2015 – June 2016

- 31 Cascadia & preparedness presentations
- 1,026 attendees who have heard our Cascadia message
- Over 240 staff hours dedicated to these presentations

Presentations provided for:

- USCG, ONG Service Members and their families
- Oregon Coast Community College
- Neighborhood Associations/Groups
- Chamber of Commerce(s)
- Solid Waste Advisory Council
- Georgia Pacific
- All Cities and Confederated Tribe of Siletz Indians
- Pacific West Ambulance
- Local Oregon State Parks and ODOT Personnel
- Lincoln County Employees

Cascadia Subduction Zone Earthquake Community Presentations

Community members are invited to attend one of the many earthquake preparedness presentations offered in May and June. The Lincoln County solid waste providers are provided with the support of Sheriff's Office, coordinating Cities and your Lincoln County Indians.

These events provide an opportunity to:

- Learn more about our earthquake fault
- Gather ideas and tips to prepare residentially to survive and recover from a cascada event or any emergency
- Ask questions to build your personal

Resolve to be Ready

Presentations:

- Tuesday, May 18, 2016**
 - 10 – 11:30 am, City of Newport Council Chambers, 150 SW Coast Hwy
 - 1:30 – 3 pm, City of Waldport Community Center, 203 E Hemlock (Hwy 101)
- Wednesday, May 25, 2016**
 - 8 – 10 am, City of Lincoln City Council Chambers, 801 SW Hwy 101
- Thursday, May 26, 2016**
 - 8 – 10 am, City of Seaside Fire Station, 205 NE Bayview Road
- Friday, May 31, 2016**
 - 8 – 10 am, City of Seaside Fire Station, 205 NE Bayview Road
- Wednesday, June 22, 2016**
 - 8 – 10 am, City of Depue Bay Olympic Gymnasium, 200 21st Bay Street
- Tuesday, June 28, 2016**
 - 6 – 7:30 pm, City of Siletz and Confederated Tribes of Siletz Indians Meet Library, 255 S. Gashier Street

RSVP Needed – Free Preparedness Training

Logos: FEMA, DART, North Lincoln Emergency Services, Lincoln County Sheriff's Office

For more information contact: Emily Daniels, Emergency Management, Lincoln County Sheriff's Office



After Action Initial Review
Lincoln County, Oregon



Lead-up Training and Exercise Activities

Exercises:

- Great Oregon ShakeOut
- EOC Set-up
- EOC, Agency Check In & Sit Stat
- Earthquake Debris Mgmt
- EOC Resource Ordering/Coordination
- Auxiliary Comm's x 2

Trainings:

- Public Health, ICS/EOC Refresher, w/ESF 8 & 12 Review
- EOC/County Personnel ICS/EOC Refresher
- Stakeholder EOC Resource Ordering and Situational Assessment
- Crisis Communication for Non-PIO
- MGT-340 Crisis Leadership & Decision Making
- ICS 300, 400 and Forms
- County Leadership ICS/EOC and COOP Training



After Action Initial Review
Lincoln County, Oregon

Behind the Scenes – Those who made it happen!!

County Departments:

- Facilities – set-up/demob and day of support
- Information Technology – re programming of EOC resources, set-up/demob and day of support
- LCSO Corrections Kitchen – support of all outreach/training events and day of activities
- GIS – production of needed EOC maps
- Fleet Services – repairs to trailers and equipment and field operations set-up
- LCSO Records – additional security badges for participants
- County PIO – support of all promotion events

Community Partners:

- Local print, radio media stakeholders who promoted our outreach events and exercises
- DOGAMI who provided additional support to develop our local scenarios

Volunteers:

- LCSO EM Department
- LCSO Auxiliary Communication Service
- LCSO SAR



Cascadia Exercise Activities

Participants, Volunteer Hours, Initial Review Findings

EOC

(Emergency Operations Center)

An unfamiliar place

*where uncomfortable officials
gather to make unpopular decisions
based on incomplete information
allocating inadequate resources
for unanticipated requirements
in too little time.*

County EOC Participants

- **June 7 Exercise – 6.2 Foreshock**
 - 27 Participants
 - Over 54 participation hours
 - All 7 Cities and Tribal Partners participated
- **June 10 Exercise – 9.0 Mainshock**
 - 30 Participants (County EOC)
 - Over 60 participant hours (County EOC)
 - 80 individuals checked in at the City/County Field Operations EOC
 - Set-up/Demob hours – too many to count!!
 - All 7 Cities and Tribal Partners participated

Community Stakeholder Participants at County EOC

- State - Oregon State Parks
- State – Oregon State Police
- Fed - NOAA
- Fed - USCG Station Yaquina Bay
- Fed - Representative Gombert
- Educ. - Hatfield Marine Science Center
- Educ. – Lincoln County School District
- Local – Newport Fire Department
- VOAD - American Red Cross
- WVCC Dispatch
- County of Tillamook – EM
- City of Hillsboro – EM
- County:
 - Sheriff's Office – Jail, EM, Patrol, Animal Shelter, SAR, Posse, ACS, EM Vol.
 - Public Health
 - Planning
 - Facilities
 - BOC and PIO
 - Roads/Public Works
 - SWAC
 - District Attorneys Office - Volunteer



After Action Initial Review
Lincoln County, Oregon



City, Tribal Partners

- June 7-10th Exercises
 - 30 volunteers participated
 - Over 201 volunteered hours
- Lead up exercises
 - 2 Specific exercises
 - 278 hours volunteered
- July 2015 – June 2016
 - Over 1,000 hours volunteered towards auxiliary communication service
 - 67 current volunteers



After Action Initial Review
Lincoln County, Oregon

Auxiliary Communication Services Volunteers

- June 7-10th Exercises
 - 30 volunteers participated
 - Over 201 volunteered hours
- Lead up exercises
 - 2 Specific exercises
 - 278 hours volunteered
- July 2015 – June 2016
 - Over 1,000 hours volunteered towards auxiliary communication service
 - 67 current volunteers



After Action Initial Review
Lincoln County, Oregon

Cascadia After Action Review



Plan for Improvements

Community Considerations

- Fuel conservation and distribution plan
- More user friendly EOC/Incident Mgmt System
- Long Term Recovery Plan
- Increase of additional redundant communications at City/Tribal/County EOC's – Marine and CB radio systems
- Re assessment of Points of Distribution (POD's) locations
- Assignment of Fuel Points of Distribution (FPOD's)
- Consideration of adoption of Emergency Support Function positions

Training and Exercises

- Emergency Support Function (ESF) position training
- ATC 20 - Post Earthquake Safety Evaluation of Buildings
- ATC 45 - Safety Evaluation of Buildings after Windstorms and Floods
- ICS 300 & 400



Plan for Improvements

County Considerations

- Ability to increase capacity of EOC facility to include JIC-Joint Information Center space
- Additional technology features, network ports, cell service booster, laptops, projector screens
- Conversion of Emergency Support Function positions in job action guide folders

- Continuation of recruitment of EOC staff and support staff
- Consideration of additional mobile tent capacity for EOC



After Action Report (AAR) – Next Steps

- Completion and analysis of:
 - Exercise coordination evaluation – survey
 - Exercise participant survey (city/tribal/county)
 - State participant survey
- Completion of initial draft of AAR
- Community Stakeholder AAR meeting
 - August 2nd, 1500 – 1700
- Finalization of AAR and distribution to Community Stakeholders
- Implementation of identified plan for improvements over next 12-24 months





Questions?

Contact Information
Virginia "Jenny" Demaris
Emergency Manager
Lincoln County Sheriff's Office
(541) 265-4199
vdemaris@co.lincoln.or.us



