

Lincoln County
Ambulance Service Review Committee (ASRC)
Lincoln County, Oregon

Minutes

Wednesday, August 9, 2017, 1300 - 1500

- I. **Introductions, Call to Order, Attendance:** Meeting was called to order by Committee Recorder, Jenny Demaris in absence of Vice Chairperson Lorie Williams at 1310 at Lincoln County Jail, Conference Room. Voting members and general public attendees introduced themselves. Attendance provided as last page of these recorded minutes.
- A. **Membership Positions:** Recorder Jenny Demaris
- i. Vacant Chairperson Position – (Acting Chair) Jenny Demaris called for nominees. None provided. The position remains open.
 - ii. Open Fire District Representation Position – Fire Defense Board made recommendation to BOC (08/01/17) for the replacement of Chief RC Mock with Chief Gary Woodson.
 - iii. Public Member Position #2 – Recorder Jenny Demaris notified Committee that Public Member Vicki Meyer has resigned her position per resignation notification to BOC (08/01/17)
- II. **Approval of Minutes:** Bill Johnson made a motion to approve the 5/10/17 minutes, Dave Enyeart seconded the motion; motion carried unopposed.
- III. **Additions to the Agenda:** No additions from Group
- IV. **Discussion Items:**
- A. **Quarterly ASA Reports - Provider Concerns:** Vice Chairperson Lorie Williams
- i. Received Concerns/Compliments Form: April-June 2017, **Page 6** – Reviewed and noted none of the reports were patient care related.
- B. **BOC Communications – Update:**
- i. 02/10/17 Recommendations to BOC (sent to BOC 02/22/17): Kristin Yuille
 1. ASA Plan, Request for Consideration of Revisions, Response from BOC – none received. Kristin Yuille recommended Recorder discuss with BOC at monthly EM/BOC staff meeting.
 1. 07/27/17 Recommendation to change City of Lincoln City from suburban to urban: Kristin Yuille Kristin reported since this topic did not come up in discussions during ASA Plan renewal it should be brought forward again during the next review for public comment; discussion item resolved.
 - ii. 04/19/16 ASA Map Revisions Update: Kristin Yuille, Sheriff Landers, Mark Buchholz.
 1. ASA Map Revisions Hwy 18: **Page 7**, Sheriff Landers presented the boundary changes and would submit to the BOC at their next meeting; discussion item resolved.

C. **ASA Compliance Reports – Performance Review:** Robert Dahlman/Bill Johnson

i. Start/Stop Time Sub-Committee Recommendation

Discussion item merged with Quarterly Reports C.ii.

ii. Quarterly Report Review Sub-Committee

1. PWA Quarterly Report: Jeff Mathia, **Page 8.**

Jeff presented his agency reports and noted he and WVCC are still working to validate which data points should be incorporated into the quarterly reporting process. Sub-Committee, PWA and WVCC will continue to work to define agreed upon data values. Follow-up at next meeting.

D. **Other:** None from Group

V. **Review of Action Items:** Committee Recorder

- A. Discuss recommendations sent to the BOC on 02/22/17 at the next BOC Staff Meeting that Emergency Manager is in attendance at to request a follow-up from the BOC.

VI. **Next Meeting:** Wednesday, November 8, 2017, 1300 – 1500, Lincoln County Jail, Admin Conf Room

VII. **Adjournment:** Acting Chairperson Jenny Demaris adjourned meeting at 1325.

Respectfully submitted,

Jenny Demaris

Lincoln County Emergency Management

Lincoln County Ambulance Service Review Committee

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- Electronic Committee Meeting Packet available at: <http://www.co.lincoln.or.us/asrc/page/ambulance-service-review-committee-meeting>
- Abbreviations:
 - PWA – Pacific West Ambulance
 - COCFR – Central Oregon Coast Fire and Rescue
 - BOC – Lincoln County Board of Commissioners
 - ASA – Ambulance Service Agreement
 - ASRC – Ambulance Service Review Committee

August 9, 2017 ASRC Committee Member Attendance

Representation	9-Aug	Committee Member
ASA Provider	A	Jeff Mathia, Pacific West Ambulance
ASA Provider	A	Frankie Petrick, South Lincoln Ambulance Assoc., Inc.
Fire District/Department	A	Rob Dahlman, North Lincoln Fire and Rescue
Fire District/Department	P	Bill Johnson, Depoe Bay Fire and Rescue
Fire District/Department		Vacant ,
Fire District/Department	A	Tom Sakaris, Seal Rock Rural Fire Protection District
Hospital Representative	A	Lorie Williams, Samaritan Pacific Communities Hospital
Hospital Representative	A	Dr. Scott Grupas, Samaritan Pacific Communities Hospital
Public Member		Vacant , Community Member
Public Member	P	Linda Mollino, Oregon Coast Community College
9-1-1 PSAP	P	Mark Buchholz, Willamette Valley Communications Center
9-1-1 PSAP	P	Dave Enyeart, Toledo Police Department
9-1-1 PSAP	A	Jerry Palmer, Lincoln City Police Department
County Personnel	P	Curtis Landers, Lincoln County Sheriff's Office
County Personnel	P	Jenny Demaris, Lincoln County Sheriff's Office
County Personnel	P	Kristine Yuille, Lincoln County Legal Counsel
County Personnel	P	Adam Shanks, Lincoln County Sheriff's Office

General Public at Large - Guests

ASA Provider	P	Brett Gnau, Pacific West Ambulance
Hospital Representative	P	Julie Koyama, Samaritan Pacific Communities Hospital
Fire District/Department	P	Gary Woodson, Central Oregon Coast Fire and Rescue