

Lincoln County
Ambulance Service Review Committee (ASRC)
Lincoln County, Oregon

Minutes

Wednesday, July 27, 1400 - 1600

- I. **Attendance:** Provided as the last page of these recorded minutes.
- II. **Call to order:** Meeting was called to order by Chief Mock at 1401 at Samaritan Pacific Communities Hospital, Center for Health Education, Newport.
- III. **Welcome and Introductions:**
 - A. Chairperson Mock welcomed the group, reminded attendee's this is a public meeting, noted Chief Don Baker, North Lincoln Fire and Rescue was in attendance as the only general public member at large, and completed Committee Member introductions. Substitute members were noted as Darren Rice for Mark Buchholz and Dustin Joll for the vacated ASA 4 Ambulance Service Provider representative.
- IV. **Approval of Minutes:** Frankie Petrick, made a motion to approve the minutes with the noted revisions, Bill Johnson, seconded the motion. Minutes approved with no opposition.
- V. **Discussion:**
 - A. **Review of County Membership with Term Dates:** Jenny Demaris, Pages 5-8
 - i. Committee Members were asked to validate their information, note the term dates, and provide any revisions or changes to the roster to the Committee Recorder. Wayne Belmont requested the ASA 4, Central Oregon Coast Fire and Rescue representative be maintained until 12/31/16 when the final selection of ASA 4 is decided by the Board of Commissioners (BOC). It was noted Dustin Joll was attending in place of the vacated representative position by Mr. Ray Woodruff who resigned his position on the COCFR Board of Directors until the new interim Chief is in place August 15th.
 - B. **ASA Plan Assignments and Approvals Update:** Sheriff Landers
 - i. Sheriff Landers provided briefing on the current status of the approved ASA 1-3 & 5, ASA 4 has been extended to 12/31/16, pages 9-18.
 - ii. Wayne Belmont noted the Office of Oregon Emergency Management (OEM) notified the BOC the need for State (OEM) approval of the County ASA plan; plan has been submitted and approved by OEM.
 - iii. Chief Mock clarified the process to request future edits of the ASA to the ASRC for review and then subsequently recommendation to the BOC; he also encouraged members to relook at their prior requests for edits and bring those to the next meeting for consideration.
 - C. **ASA Map Revisions Update:** Sheriff Landers
Sheriff Landers reported the revisions have been made, WVCC CAD programs updated, initial review by the BOC and final approval forthcoming.
 - D. **Review Quarterly ASA Reports:** Chairperson Mock
Chief Mock asked Darren Rice to provide overview of how the current data set was derived, current filters available, and availability to narrow down the data further for review. Darren indicated the detailed data set is accurate but can be interpreted differently depending on the filters.

After lengthy discussion regarding the filtering of data, determination of random sampling, compliance vs. non-compliant review, review of provided copies of PWA reports pages 28-19, Chairperson Mock requested the development of sub-committee. The Subcommittee will develop a final report format with an identified random sampling formula; draft report format should be completed preferably by the 3rd week of September. Sub Committee Members include: Rob Dahlman, Bill Johnson, ASA Providers, WVCC and Chairperson.

E. Letters of Support Request: Rob Dahlman, Jerry Palmer

Committee Members reviewed the two submitted letters, pages 22 & 27, of support to add a variance to the response times for calls within the city limits of Lincoln City from “suburban” to “Urban”. Helen Ballantyne made motion to accept the recommendation from the City of Lincoln City and North Lincoln Fire and Rescue to change the “suburban” status within the City of Lincoln City limits to “urban”, Bill Johnson seconded the motion; discussion followed. Chairperson Mock called for approval of the motion passed with no opposition. Chief Mock will draft the recommendation to the BOC and forward.

Karen Hattig requested, if approved, the BOC provide enough leeway time to implement the additional resources to meet this new service demand.

Frankie Petrick provided a consideration that BOC may have to consider if they approve this change; if they remove census data from City of Lincoln City to change this status then the BOC may be obligated to also remove same conditions for other ASA areas.

F. Review of ASA Committee County Website and Customer Concern Form: Jenny Demaris, Website and On-Line Concern Form - <http://www.co.lincoln.or.us/asrc>, Pages 23-26

Frankie Petrick requested to add “, if known?” to the “What is the name of the ambulance service company” question. Helen Ballantyne requested validation of if concerns will be reviewed by the committee; Helen made motion to review the concerns received from both the public entry portal (County EM/BOC) and from both ASA providers, quarterly, with the exclusion of concerns related directly to the rate of the service charges. Rob Dahlman seconded the motion. Discussion followed, motion passes with one opposed.

G. Review of Received ASA Service Provider Concerns:

i. ASA #3 Received Concern – City of Toledo Fire Department: Karen Hattig

Committee Members reviewed and discussed the concern submitted to the BOC by the City of Toledo Fire Department, pages 30-33. After lengthy discussion, Committee Members asked Wayne Belmont for further direction from the BOC regarding this particular concern, i.e., does the ASRC need to address this concern. Wayne indicated he would provide additional guidance through the BOC at the next meeting.

VI. Review of Action Items: Committee Recorder

- A. Agenda – Entertain any questions or requests for edits to the ASA’s at the next meeting
- B. Agenda – add quarterly review of customer/client ASA Provider Concerns
- C. Establishment of Response Time Report Sub-Committee, provision of sample data and format to be submitted to Committee Members 4+6 weeks after the July meeting.
- D. Follow-up with pending direction from BOC on the City of Toledo Fire Department concern regarding ASA 3.

VII. Next Meeting: Committee Recorder will initiate a Doodle Poll to establish best date and time for the next quarterly meeting in October.

VIII. Adjournment: Chairperson Mock entertained a motion to adjourn the meeting and Bill Johnson, seconded the motion. Meeting was adjourned at 1621.

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Respectfully submitted,

Virginia "Jenny" Demaris

Lincoln County Emergency Management

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- Electronic Committee Meeting Packet available at: <http://www.co.lincoln.or.us/asrc/page/ambulance-service-review-committee-meeting>

July 27, 2016 ASRC Committee Member Attendance

P = Present, **A**=Absent

Representation	P/A	Committee Member
ASA Provider	P	Karen Hattig, Pacific West Ambulance
ASA Provider	P	Dustin Joll, Central Oregon Coast Fire and Rescue
ASA Provider	P	Frankie Petrick, South Lincoln Ambulance Assoc., Inc.
Fire District/Department	P	Rob Dahlman, North Lincoln Fire and Rescue
Fire District/Department	P	Bill Johnson, Depoe Bay Fire and Rescue
Fire District/Department	P	RC Mock, Siletz Rural Fire Protection District
Fire District/Department	A	Tom Sakaris, Seal Rock Rural Fire Protection District
Hospital Representative	A	Lorie Williams, Samaritan Pacific Communities Hospital
Hospital Representative	A	Dr. Scott Grupas, Samaritan Pacific Communities Hospital
Public Member	P	Helen Ballantyne, NOAA Health Services
Public Member	P	Linda Mollino, Oregon Coast Community College
9-1-1 PSAP	A	Mark Buchholz, Willamette Valley Communications Center
9-1-1 PSAP	P	Dave Enyeart, Toledo Police Department
9-1-1 PSAP	P	Jerry Palmer, Lincoln City Police Department
County Personnel	P	Curtis Landers, Lincoln County Sheriff's Office
County Personnel	P	Jenny Demaris, Lincoln County Sheriff's Office
County Personnel	A	Kristine Yuille, Lincoln County Legal Counsel

*Dr. Scott Grupas and Lorie Williams co-share the SPCH position.

General Public at Large - Guests

Fire District/Department	Don Baker, North Lincoln Fire and Rescue
9-1-1 PSAP	Darren Rice, Willamette Valley Communications Center on behalf of Mark Bucholz
County Personnel	Wayne Belmont, County Counsel