

Lincoln County
Ambulance Service Review Committee (ASRC)
Lincoln County, Oregon

Minutes

Wednesday, May 10, 2017, 1300 - 1500

- I. **Introductions, Call to Order, Attendance:** Meeting was called to order by Vice Chairperson Lorie Williams at 1310 at Lincoln County Jail, Conference Room. Voting members and general public attendees introduced themselves. Attendance provided as last page of these recorded minutes.
- A. **Membership Positions:** Vice Chairperson Lori Williams
- i. Vacant Chairperson Position – (Acting Chair) Lorie Williams called for nominees. None provided. The position remains open.
 - ii. Public Member Position #2 – Acting Chair acknowledged this position as being filled by Vicki Meyer per Board of Commissioners’ Order 3-17-85, **Page 11**
 - iii. Open Fire District Representation Position – Requested Fire Defense Board (FDB) to make recommendations for replacement position, evaluation of alternate position and/or a 4th position.
- II. **Approval of Minutes:** Jeff Mathia made a motion to approve the 2/1/17 minutes; Rob Dahlman seconded the motion, motion carried unopposed.
- III. **Additions to the Agenda:** No additions from Group
- IV. **Discussion Items:**
- A. **Quarterly ASA Reports - Provider Concerns:** Vice Chairperson Lorie Williams
- i. Received Concerns/Compliments Form: Jan-Mar 2017, **Page 8** – Reviewed and acknowledged.
- B. **BOC Communications – Update:** Legal Counsel not in attendance; carry over BOC agenda items to next meeting.
- i. 02/10/17 Recommendations to BOC (sent to BOC 02/22/17): **Page 9-10**
 1. Public Member Position #2 Appointment, Response from BOC: **Page 11**
 2. ASA Plan, Request for Consideration of Revisions, Response from BOC – none received
 - ii. Recommendation to change City of Lincoln City from suburban to urban: Kristin Yuille
 1. Received response from Pacific West Ambulance to BOC (sent to BOC 03/22/17), **Pages 12-15**
Jeff Mathia commented as noted in the communication to the BOC, PWA no longer recommends changing Lincoln City’s designation from suburban to rural.
 - iii. ASA Map Revisions Update: Kristin Yuille. In an effort to expedite the map revision process, Mark Buchholz indicated he would confer with Sheriff Landers, compile the complete list of pending map revisions, and distribute the list of suggested changes to date to ASRC members.
- C. **ASA Compliance Reports – Performance Review:** R. Dahlman/B. Johnson
- i. Start/Stop Time Sub-Committee Recommendation, **Page 16** – Further discussion to occur between this sub-committee and PWA; report back at next meeting.
 - ii. Quarterly Report Review Sub-Committee – Committee members reviewed handouts, attachment A (WVCC) & attachment B (PWA), electronic version. Committee members requested wording

correction from “complaint” to “compliant” in summary tab of attachment A. The following were recommended for future reports:

1. Three separate, random days of information will be provided to PWA from April forward.
2. Separate tabs will be made for exclusionary calls:
 - (a) Unknown Medical
 - (b) Milestone – downgrade to Code 1
 - (c) Staged – Responding Unit
3. WVCC to provide a monthly report to PWA

D. **Inter-Facility Transfers:** Vice Chairperson Lorie Williams reported PWA and Samaritan Health Services met and came to a mutual agreed upon plan of improvement to reduce the amount of wait time experienced at SNLH, item resolved.

E. **Other:** None from Group

V. **Review of Action Items:** Committee Recorder

- A. Compliance Sub-Committee will convene a meeting with the Ambulance Service Providers to review the most recent data and continue discussion with PWA.
- B. Agenda items
 - i. Nominate and elect new chair for ASRC
 - ii. BOC Communications Update (carry over agenda items from 5/10/17)
 - iii. Compliance Report with revised format
- C. M. Buchholz to obtain list of pending map changes and distribute to ASRC members

VI. **Next Meeting:** Wednesday, August 9, 2017, 1300 – 1500, Lincoln County Jail, Admin Conf Room

VII. **Adjournment:** Acting Chairperson Lorie Williams adjourned the meeting at 1437.

Respectfully submitted,

Kerry de Lisser-Shanks

Lincoln County Emergency Management

Lincoln County Ambulance Service Review Committee

May 10, 2017 Committee Minutes

Page 3 of 3

- Electronic Committee Meeting Packet available at: <http://www.co.lincoln.or.us/asrc/page/ambulance-service-review-committee-meeting>
- Abbreviations:
 - PWA – Pacific West Ambulance
 - COCFR – Central Oregon Coast Fire and Rescue
 - BOC – Lincoln County Board of Commissioners
 - ASA – Ambulance Service Agreement
 - ASRC – Ambulance Service Review Committee

May 10, 2017 ASRC Committee Member Attendance

P = Present, A=Absent

Representation	10-May	Committee Member
ASA Provider	P	Jeff Mathia, Pacific West Ambulance
ASA Provider	A	Dustin Joll, Central Oregon Coast Fire and Rescue
ASA Provider	A	Frankie Petrick, South Lincoln Ambulance Assoc., Inc.
Fire District/Department	P	Rob Dahlman, North Lincoln Fire and Rescue
Fire District/Department	P	Bill Johnson, Depoe Bay Fire and Rescue
Fire District/Department		Vacant
Fire District/Department	A	Tom Sakaris, Seal Rock Rural Fire Protection District
Hospital Representative	P	Lorie Williams, Samaritan Pacific Communities Hospital
Hospital Representative	A	Dr. Scott Grupas, Samaritan Pacific Communities Hospital
Public Member	A	Vicki Meyer, Community Member
Public Member	P	Linda Mollino, Oregon Coast Community College
9-1-1 PSAP	P	Mark Buchholz, Willamette Valley Communications Center
9-1-1 PSAP	P	Dave Enyeart, Toledo Police Department
9-1-1 PSAP	A	Jerry Palmer, Lincoln City Police Department
County Personnel	A	Curtis Landers, Lincoln County Sheriff's Office
County Personnel	A	Jenny Demaris, Lincoln County Sheriff's Office
County Personnel	A	Kristine Yuille, Lincoln County Legal Counsel
County Personnel	P	Kerry de Lisser-Shanks, Lincoln County Sheriff's Office
County Personnel	P	Adam Shanks, Lincoln County Sheriff's Office

General Public at Large - Guests

Hospital Representative	P	Rick Rhoton, Samaritan North Lincoln Hospital
Public Member	P	Cassie Griffith, City of Toledo PSAP