

**Lincoln County**  
**Ambulance Service Review Committee (ASRC)**  
Lincoln County, Oregon

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**Minutes**

**Wednesday, May 9, 2018**

- I. **Introductions, Call to Order, Attendance:** Meeting was called to order by Chairperson Chief Woodson at 1302 at the County Courthouse, BOC Conference Room. Voting members and general public attendees introduced themselves. Attendance provided as last page of these recorded minutes.
- A. **Membership Positions:** Chairperson Chief Woodson
- i. Vacant Public Member #2 – no nominations received.
  - ii. February 2018 Renewal letter to BOC for approval, **Page 3-4**, Committee Members reviewed and Chief Woodson will sign and forward to the BOC.
- II. **Approval of Minutes:** Jeff Mathia made a motion to approve the 2/14/18 minutes, **Pages 4-6**, Bill Johnson seconded the motion; motion carried unopposed.
- III. **Additions to the Agenda:** No additions from Group
- IV. **Discussion Items:**
- A. **Quarterly ASA Reports - Provider Concerns/Commendation of Service:** Chairperson Chief Woodson
- i. Reporting Period: Jan 2018 – March 2018, none presented at this time.
- B. **BOC Communications – Update:**
- i. **Pending ASA Plan Revisions (requested by ASRC approved by BOC 11/08/2017):** Kristin Yuille  
Jeff Mathia made a motion to approve the revisions from County Legal Counsel, Bill Johnson seconded the motion. Chairperson Chief Woodson called for discussion.

Discussion: Committee Members reviewed and discussed the original submitted revisions from Chief Petrick (2016) and the requested revisions from prior Chairperson Chief Mock. It was noted that the submitted revised ASA did not note where changes had been made.

Jeff Mathia amended the original motion to allow Chairperson Chief Woodson to authorize approval of the revised ASA revisions upon discussion and confirmation of requested revisions with County Legal Counsel. Bill Johnson seconded the amended motion and motion carried unopposed.

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**C. ASA Compliance Reports – Performance Review:** Chairperson Woodson

- i. Reporting Period Jan – Mar 2018
  1. WVCC Summary Report, **Pages 15-16** \*full report available on County website at <http://www.co.lincoln.or.us/asrc/page/ambulance-service-review-committee-meeting>
  2. Pacific West Ambulance, **Page 17** – reviewed info only

Discussion: Committee Members reviewed the summary report and agreed upon the following changes to the exclusion definition tab:

- Move unknown med and unknown alarm 1 and 2's to the included review group on the Summary tab
- Any other code 3 and 4 is to be excluded (surf rescue, public assistance, structure fire, medvac).

WVCC will generate the report monthly, beginning with April and distribute to Committee Recorder who will then forward monthly to committee members and post to the County ASRC website.

**D. Other:** Group – None presented at this time.

**V. Review of Action Items:** Committee Recorder

- A. Finalize letter to BOC regarding membership for Chairperson Chief Woodson.
- B. Distribute ASA Compliance reports from WVCC to Committee Members and post on County ASRC website monthly when received.

**VI. Next Meeting:** Wednesday, August 8, 2018, 1300 – 1500, Lincoln County Jail, Admin Conf Room

**VII. Adjournment:** Chairperson Chief Woodson adjourned this meeting at 1404.

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Respectfully submitted,

*Jenny Demaris*

Lincoln County Emergency Management

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- Electronic Committee Meeting Packet available at: <http://www.co.lincoln.or.us/asrc/page/ambulance-service-review-committee-meeting>
- Abbreviations:
  - PWA – Pacific West Ambulance
  - COCFR – Central Oregon Coast Fire and Rescue
  - BOC – Lincoln County Board of Commissioners
  - ASA – Ambulance Service Agreement
  - ASRC – Ambulance Service Review Committee

**May 9, 2018 ASRC Committee Member Attendance**

<b>Representation</b>	<b>9-May</b>	<b>Committee Member</b>
ASA Provider	P	Jeff Mathia, Pacific West Ambulance
ASA Provider	A	Frankie Petrick, South Lincoln Ambulance Assoc., Inc.
Fire District/Department	P	Rob Dahlman, North Lincoln Fire and Rescue
Fire District/Department	P	Bill Johnson, Depoe Bay Fire and Rescue
Fire District/Department	P	Gary Woodson, Central Oregon Coast Fire and Rescue
Fire District/Department	P	Tom Sakaris, Seal Rock Rural Fire Protection District
Hospital Representative	P	Lorie Williams, Samaritan Pacific Communities Hospital
Hospital Representative	A	Dr. Scott Grupas, Samaritan Pacific Communities Hospital
Public Member		Vacant , Community Member
Public Member	A	Linda Mollino, Oregon Coast Community College
9-1-1 PSAP	P	Mark Buchholz, Willamette Valley Communications Center
9-1-1 PSAP	A	Dave Enyeart, Toledo Police Department
9-1-1 PSAP	A	Jerry Palmer, Lincoln City Police Department
County Personnel	P	Adam Shanks, Lincoln County Sheriff's Office
County Personnel	P	Jenny Demaris, Lincoln County Sheriff's Office
County Personnel	A	Kristine Yuille, Lincoln County Legal Counsel

**General Public at Large - Guests**

9-1-1 PSAP	P	Cassie Griffith, Toledo Police Department/Dispatch
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