

Lincoln County
Ambulance Service Review Committee (ASRC)
Lincoln County, Oregon

Minutes

Wednesday, February 14, 2018

- I. **Introductions, Call to Order, Attendance:** Meeting was called to order by Chairperson Chief Woodson at 1302 at the Lincoln County Jail, Administrative Conference Room. Voting members and general public attendees introduced themselves. Attendance provided as last page of these recorded minutes.
 - A. **Membership Positions:** Recorder Jenny Demaris
 - i. Vacant Public Member #2 – no nominations received. Committee Members requested public advertisement to recruit the vacant public member position.
 - ii. February 2018 Renewal/Reappointment of Membership by BOC, **Page 3** EM FDB

- II. **Approval of Minutes:** Jeff Mathia made a motion to approve the 11/08/17 minutes, **Pages 4-6**, Rob Dahlman seconded the motion; motion carried unopposed.

- III. **Additions to the Agenda:** No additions from Group

- IV. **Discussion Items:**
 - A. **Quarterly ASA Reports - Provider Concerns/Commendation of Service:** Chairperson Chief Woodson
 - i. Reporting Period: Oct 2017-Dec 2017, none presented at this time.

 - B. **BOC Communications – Update:**
 - i. Pending ASA Plan Revisions (requested by ASRC approved by BOC 11/08/2017): Kristin Yuille
 1. Motion was made by Rob Dahlman to request the BOC withhold approval of the ASA Plan revisions until the ASRC Committee could fully review. Motion seconded by Jeff Mathia the motion carried unopposed. Recorder will draft letter for Chairperson to review, sign and forward to the BOC.

 - C. **ASA Compliance Reports – Performance Review:** Chairperson Woodson
 - i. Reporting Period Oct. – Dec. 2017
 1. Pacific West Ambulance, **Page 7**
 2. South Lincoln Ambulance, **Handout 01**Committee Members reviewed the submitted reports; lengthy discussion followed regarding continuity of reported information between WVCC and ASA Providers. WVCC, ASA Providers and Sub-Committee Members will continue to work towards mutual definitions, reporting format and provide agreed upon summary report for the next reporting time period.

- V. **Review of Action Items:** Committee Recorder
 - A. Request advertisement of vacancy of Public Member #2 from BOC.
 - B. Draft Letter of reappointment of Committee Members for Chairperson signature.
 - C. Draft Letter for Chairperson regarding ASA Revisions to the BOC.

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VI. **Next Meeting:** Wednesday, May 9, 2018, 1300 – 1500, Lincoln County Jail, Admin Conf Room

VII. **Adjournment:** Chairperson Chief Woodson adjourned this meeting at 1338.

Respectfully submitted,

Jenny Demaris

Lincoln County Emergency Management

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- Electronic Committee Meeting Packet available at: <http://www.co.lincoln.or.us/asrc/page/ambulance-service-review-committee-meeting>
- Abbreviations:
 - PWA – Pacific West Ambulance
 - COCFR – Central Oregon Coast Fire and Rescue
 - BOC – Lincoln County Board of Commissioners
 - ASA – Ambulance Service Agreement
 - ASRC – Ambulance Service Review Committee

February 14, 2018 ASRC Committee Member Attendance

Representation	Feb -14	Committee Member
ASA Provider	P	Jeff Mathia, Pacific West Ambulance
ASA Provider	P	Frankie Petrick, South Lincoln Ambulance Assoc., Inc.
Fire District/Department	P	Rob Dahlman, North Lincoln Fire and Rescue
Fire District/Department	P	Bill Johnson, Depoe Bay Fire and Rescue
Fire District/Department	P	Gary Woodson, Central Oregon Coast Fire and Rescue
Fire District/Department	A	Tom Sakaris, Seal Rock Rural Fire Protection District
Hospital Representative	A	Lorie Williams, Samaritan Pacific Communities Hospital
Hospital Representative	A	Dr. Scott Grupas, Samaritan Pacific Communities Hospital
Public Member	A	Vacant , Community Member
Public Member	A	Linda Mollino, Oregon Coast Community College
9-1-1 PSAP	A	Mark Buchholz, Willamette Valley Communications Center
9-1-1 PSAP	A	Dave Enyeart, Toledo Police Department
9-1-1 PSAP	A	Jerry Palmer, Lincoln City Police Department
County Personnel	A	Curtis Landers, Lincoln County Sheriff's Office
County Personnel	P	Jenny Demaris, Lincoln County Sheriff's Office
County Personnel	A	Kristine Yuille, Lincoln County Legal Counsel
County Personnel	P	Adam Shanks, Lincoln County Sheriff's Office

General Public at Large - Guests

9-1-1 PSAP	P	Tony Collins, Willamette Valley Communications Center
Hospital Representative	P	Rick Rhoton, Samaritan North Lincoln Hospital
9-1-1 PSAP	P	Cassie Griffith, Toledo Police Department/Dispatch