

# Lincoln County Ambulance Service Review Committee (ASRC)

## Agenda - **DRAFT**

Wednesday, February 1, 1300 - 1500

Yachats City Hall – Conference Room 3  
4441 Hwy. 101, Yachats, Oregon, 97498

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- I. Introductions, Call to Order: Chairperson Chief Mock
  - A. Public Member Position #2 - Replacement Nomination: Vicki Meyer
  - B. ASA 4 Representation
- II. Review, Approval Minutes: October 13, 2016 – Group, **Pages 2-5**
- III. Additions to the Agenda: Group
- IV. Discussion Items:
  - A. ASA Plans – Committee Member Requests for Edits: Chairperson Mock
    - i. Review of Original Chief Petrick Edited ASA Plan, **Pages 6-8**
  - B. BOC Communications – Update:
    - i. ASA 4 Approval: Sheriff Landers
    - ii. Recommendation to Change City of Lincoln City from Suburban to Urban: Kristin Yuille
      1. Pacific West Ambulance Written Follow-up to BOC
    - iii. ASA Map Revisions Update: Kristin Yuille
  - C. Quarterly ASA Reports – Performance Review: Chairperson Mock
    - i. Sub-Committee Update
  - D. Quarterly ASA Reports - Provider Concerns: Chairperson Mock
    - i. Received Concerns Form - Oct. 13 – Feb. 1<sup>st</sup>, **Pages 9**
  - E. Other: Group
- V. Review of Action Items: Committee Recorder
- VI. Next Meeting:
  - A. Schedule Quarterly Date and Locations: Chairperson Chief Mock
- VII. Adjourn: Chairperson Chief Mock

### Upcoming Dates of Interest – Committee Reminders:

- Feb. 2018 – Committee Members Term Expiration

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- Copies will be provided at the meeting for Committee Members
  - Electronic Committee Meeting Packet available at: <http://www.co.lincoln.or.us/asrc>

**Lincoln County**  
**Ambulance Service Review Committee (ASRC)**  
Lincoln County, Oregon

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**Minutes (DRAFT)**

**Thursday, October 13, 1400 - 1600**

- I. **Attendance:** Provided as the last page of these recorded minutes.
- II. **Call to order:** Meeting was called to order by Chief Mock at 1404 at Central Lincoln Public Utility District, Newport.
- III. **Welcome and Introductions:**

Chairperson Mock welcomed the group, reminded attendee's this is a public meeting, noted Chief Jim Stearns, Central Oregon Coast Fire was in attendance as the only general public member at large, and completed Committee Member introductions. It was acknowledged there were only 5 official committee members present and 2 county support staff. County Code references the motions shall be passed by the majority of those present at the meeting.
- IV. **Approval of Minutes:** Rob Dahlman made a motion to approve the minutes; Dustin Joll seconded the motion. Minutes approved with no opposition.
- V. **Discussion:**
  - A. **ASA Plan – Committee Member Requests for Edits:** Chairperson Mock  
Chief Mock reviewed the history of the most recent process of the revisions and approval of the ASA Plan; he discussed with Committee Members the concern that not all requested revisions were considered or included in the most recent version. One primary concern was “do the Lincoln County Board of Commissioners have the authority under Oregon Law to regulate non-transporting first response agencies?”  
  
Committee Members discussed the need to review all submitted request for revisions, edits by public safety entities to ensure all requests were considered then forward a list of recommended revisions from the Committee to the Board of Commissioners. Chief Mock will locate the original submitted revisions from Chief Petrick and forward to Committee Members to review prior to the next meeting; at the next meeting Committee Member will review via digital copy/projector and discuss any further requests for revision to the BOC.
  - B. **BOC Communications - Update:**
    - i. **ASA 4 Extension, Proposals:** Sheriff Landers
      1. Received one proposal which will be submitted to the BOC for review and approval; timeline must be approved by December 31<sup>st</sup>.
    - ii. **Recommendation to Change City of Lincoln City from Suburban to Urban:** Chief Mock
      1. Committee Members reviewed addendum page 6, 08/4/16 Letter of Recommendation to BOC. After submission of the letter Pacific West Ambulance expressed concerns to Chairperson Mock regarding the full impact of the recommendation if approved; information was relayed to BOC Legal Counsel. Committee Members discussed:
        - the history of the ASA Plan revisions
        - response time vs. time to first intervention
        - measurement of service based on time, actual patient outcomes or other models
        - traditional census vs. actual, weekly, daily; challenge with using population on coastal areas due to limited alternate routes, i.e., Hwy 101
        - need to review other coastal community ASA plans

Chairperson Mock requested Pacific West Ambulance to provide a written response with their concerns to the BOC.

iii. **ASA Map Revisions Approval:** Sheriff Landers

Sheriff Landers indicated the final revisions of the map were placed on hold due to the recommendation that was presented to the BOC regarding possible changes in the ASA 1 area.

iv. **City of Toledo Fire Department Concern Regarding ASA 4:** Chairperson Mock

Chairperson Mock indicated Wayne Belmont, present at previous meeting, indicated he would provide follow-up from the BOC. Committee Members, in absence of County Counsel, discussed the items of concern referenced such as staffing levels and number and type of personnel for Pacific West Ambulance. Sheriff Landers will follow-up with County Counsel for any additional follow-up needed on the Committees behalf. Bill Johnson made a motion to conclude the agenda item unless further follow-up is requested by the BOC, Dustin Joll seconded the motion. Motion carried unopposed.

C. **Quarterly ASA Reports:** Chairperson Mock

i. Sub-Committee Update: Sub-Committee Members Chairperson Mock, Bill Johnson, Rob Dahlman

- Chairperson Mock reported the sub-committee was initiated to review and make recommendation on how conduct the response time review. Committee Members were provided handout 01, ASA Response Times Review Process to review.
- Bill Johnson reported on the work done with WVCC to remove the calls that do not apply to the review requirements; after the removal of these items there would be only a couple hundred calls per quarter to review, fairly manageable number. WVCC will continue to build filters in the data source to create a permanent quarterly review document. Other items requiring further discussion is the Dispatch CAD system where call is generated and decision on what is the originating time - when the 911 call is initiated by the customer or by the final receiving Dispatch Center for medial dispatch.
- Chief Mock requested the handout be distributed to absent members and this structure utilized until the next meeting, allow time for the other ASA Provider to review then discuss again at the next meeting.

D. **Quarterly ASA Provider Concerns:** Chairperson Mock

- i. No electronic, written or telephonic concerns were presented to County services for this time period.
- ii. Pacific West Ambulance received two client concerns for this time period and discussed with Committee Members.
- iii. South Lincoln Ambulance was not present at today's meeting

VI. **Review of Action Items:** Committee Recorder

- A. Recruit New Committee Member to replace Helen Ballantyne
- B. Distribution – Committee Recorder will forward the original edited ASA Plan from Chief Petrick to Committee Members for review
- C. Agenda – Add the review of Chief Petrick edited ASA Plan previously submitted to the BOC
- D. Follow-up – Request to Pacific West Ambulance to submit a written response to the 08.04.16 letter to the BOC
- E. Distribution – Distribute the handouts from today's meeting to committee members with draft minutes
- F. Follow-up – Creation of form for ASA providers to document submitted customer concerns directly to their leadership; form will be submitted at each meeting for review.

VII. **Next Meeting:** Committee Recorder will initiate a Doodle Poll to establish best date and time for the next quarterly meeting in the first part of February to allow for assembly of quarterly review data.

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VIII. **Adjournment:** Chairperson Mock entertained a motion to adjourn the meeting and Bill Johnson, seconded the motion; meeting adjourned at 1551.

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Respectfully submitted,

*Virginia "Jenny" Demaris*

Lincoln County Emergency Management

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- Electronic Committee Meeting Packet available at: <http://www.co.lincoln.or.us/asrc/page/ambulance-service-review-committee-meeting>

**October 13, 2016 ASRC Committee Member Attendance**

**P** = Present, **A**=Absent

<b>Representation</b>	<b>P/A</b>	<b>Committee Member</b>
ASA Provider	P	Karen Hattig, Pacific West Ambulance
ASA Provider	P	Dustin Joll, Central Oregon Coast Fire and Rescue
ASA Provider	A	Frankie Petrick, South Lincoln Ambulance Assoc., Inc.
Fire District/Department	P	Rob Dahlman, North Lincoln Fire and Rescue
Fire District/Department	P	Bill Johnson, Depoe Bay Fire and Rescue
Fire District/Department	P	RC Mock, Siletz Rural Fire Protection District
Fire District/Department	A	Tom Sakaris, Seal Rock Rural Fire Protection District
Hospital Representative	A	Lorie Williams, Samaritan Pacific Communities Hospital
Hospital Representative	A	Dr. Scott Grupas, Samaritan Pacific Communities Hospital
Public Member		Vacant
Public Member	A	Linda Mollino, Oregon Coast Community College
9-1-1 PSAP	A	Mark Buchholz, Willamette Valley Communications Center
9-1-1 PSAP	A	Dave Enyeart, Toledo Police Department
9-1-1 PSAP	A	Jerry Palmer, Lincoln City Police Department
County Personnel	P	Curtis Landers, Lincoln County Sheriff's Office
County Personnel	P	Jenny Demaris, Lincoln County Sheriff's Office
County Personnel	A	Kristine Yuille, Lincoln County Legal Counsel

\*Dr. Scott Grupas and Lorie Williams co-share the SPCH position.

**General Public at Large - Guests**

Fire District/Department	Jim Stearns, Central Oregon Coast Fire and Rescue
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Yachats Rural Fire Protection District  
&  
South Lincoln Ambulance Association

ASA Review

January 18, 2016

(Notes to BOC, Legal Counsel and ASA holders  
concerning draft of January 2016 amended version  
of the ASA Plan)

Respectfully submitted

By

Frankie M Petrick

Issue/Concern	Location	Correction	Comment
OHA is incorrectly identified	3(o) (Page 7)	Oregon State Health Division no longer exists. It is now the Oregon Health Authority.	Additional terminology updates will be required throughout the document.
Add EMS Level	3 prior just before (w) (Page 8)	Emergency Medical Responder (EMR)	EMR replaced the First Responder level
EMS Levels Incorrectly Identified	3(w) (Page 8)	<del>EMT Basic</del> to EMT	OHA has changed EMT-Basic or EMT-B to just EMT.
Add an additional EMS level	3 between (w) and (x) (Page 8)	Add Advanced EMT	OHA is recognizing a new EMS level
EMS level incorrectly identified	3(y) (Page 8)	<del>EMT Paramedic</del> to Paramedic	OHA removed the "EMT" prior to Paramedic.
Definition needs updated	3(w-y) (Page 8)	<del>Certified</del> to Licensed	OHA now Licenses EMS providers. Certification is old terminology
Spelling Error	3(ff) (Page 8)	" <del>fla</del> " to fall	
Add additional wording	4(d)(E) (Page 19)	"The goal is to responsibly and safely minimize response times <b>without exceeding safe driving practices</b> "	
Second sentence has been duplicated.	5(b)(B) (Page 20)	Remove entire sentence.	
Out of the providers control	5(c)(A) (Page 20)	Remove entire sentence	This is out of the control of the service providers. Providers are required to use WVCC
Extra Word	5(c)(B)(iii) (Page 21)	...percent of calls <del>in</del> within...	The word "in" is not needed.
Not assigned by ASA	5(d)(A)(i) (Page 22)	The ASA has no control over non-ASA agencies	Non-transporting first response agencies are not regulated by the ASA
ASA does not regulate non-ASA agencies	5(d)(A)(iv) (Page 22)	The ASA has no control over non-ASA agencies	Non-transporting first response agencies are not regulated by the ASA
Remove Paragraph as it references a non-existent Administrative Rule	5(d)(C) (Page 22)	"...Administrative Rule 400-270..."	This was written by Washington county not Lincoln County. Using this wording severely limits providers and verbally corrected by Wayne Belmont previously.
Remove Paragraph as it references a non-existent Administrative Rule	5(d)(D) (Page 22)	"...Administrative Rule 500-500 F."	Washington County
Potential Conflict	5(d)(E)1 (Page 22)	YRFPD provides emergency coverage to a Lane County ASA w/ very few calls. It is not financially viable to require a 2 <sup>nd</sup> staffed ambulance. We are the closest provider to this area & average 15 -20 per yr	

Potential Conflict	5(d)(E)1 (Page 22)	Would make it so YRFPD could not do the occasional pre-scheduled non-emergency transport. (When we do this we have COCF&RD cover)	
Not assigned by ASA	5(e)(A) (Page 22)	The ASA has no control over non-ASA agencies	Non-transporting first response agencies are not regulated by the ASA
Un-Necessary wording	5(g)(F) (Page 24)	Regulated by the state	This would be redundant.
Update EMS Levels	5(i)(B) and 5(i)(E) (Page 25)	Update to the correct EMS levels	Providers are not responsible for recertification. Providers are only responsible to make sure recertification occurs.
Already Required	5(j)(B)(ii)(a) (Page 26)	Can be further defined but QA/QI is already required by the State.	
Not useful	7.830 (6) (Page 38)	Providing EMT certifications annually in March will not provide meaningful data. EMS certifications are renewed every other year in June. (EMRs on even and EMTs and above on odd years). The state of Oregon has an online tool to verify EMS licensures.	
Rates set by board?	7.830 (8) (Page 38)	Providers shall provide to the Board of Commissioners current rates in the January of each year; or any time provider changes rates.	
Needs further refinement	5(j)(B)(ii)(a) (Page 26)	"Inappropriate" is extremely vague and needs to be further defined.	
Possible Conflict	5(j)(B)(ii)(a) (Page 26)	Patient refusals are a patient's right regardless of the outcome. While they should be reviewed, the Physician Advisor should be the ultimate authority to determine if the patient received appropriate care.	



**Quarterly Report of ASA Provider Reported Concern or Commendation of Service**

Provider (PWA/SLA)	Concern or Commendation	Date	Description (do not include confidential information)	Resolution of Concern
PWA	Concern	10/1/2016	Re Code 3 Transport Time from ED to OHSU	PWA and SNLH met on 12/07/16 and resolved.
PWA	Concern	10/8/2016	Re Wheelchair Transport Time, PWA Staff Conduct	PWA and SNLH met on 12/07/16 and resolved.
PWA	Concern	10/13/2016	Re PWA Staff Conduct	PWA and SNLH met on 12/07/16 and resolved.